100 Country Club Drive La Grange, TX 78945 (979) 968-5514

## **MINUTES**

# of the September 9, 2021

## Regular Board of Directors Meeting

**Directors Present:** 

Dixon McNair, President; Bobby Gilmore, Secretary; Jo Ann Friemel,

Treasurer: Chester Johnson, Director

**Directors Absent:** 

Seth Gunn, Vice President

**Others Present:** 

Bradley Loehr, BEFCO Engineering; Lori Steffek, Office Manager; Cierra

Craig, Inframark

The meeting was called to order by Mr. Dixon McNair, President, at 4:03 p.m. immediately following the 4 p.m. Tax Rate Public Hearing on September 9, 2021, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Public Comments: No comments were received.

Agenda Item #2 Approval of Minutes from August 12, 2021 Regular Board of Directors meeting: The Minutes from the August 12, 2021 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the Minutes of the August 12, 2021 regular Board of Directors meeting as presented. The motion passed unanimously with four Directors being present and voting.

Agenda Item #3 Treasurer's Reports and approval of bills: Mrs. Friemel reviewed the August Operating Fund Report with the Board. The available beginning of the month balance was \$281,174.79. Total maintenance and operations property tax revenue received for the month was \$741.32. Total cash receipts for the month were \$36,880.69. Total expenses for the month of August were \$34,980.71, leaving the district with a total combined end of the month operating fund bank balance of \$283,074.77.

Mrs. Friemel reviewed Operating Fund Disbursements, for August 13 – September 9, 2021, pending approval for a total of \$28,505.56. Unusual expenses for the month include payment to Electric Motor Service for the replacement (materials and labor) of water plant #1's air compressor (\$3599.39); payment to Fayette County Record for the tax rate public hearing notices (\$378).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the August 2021 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements for the period August 13 – September 9, 2021, as presented for a total of \$28,505.56. The motion passed unanimously with four Directors being present and voting.

Mrs. Friemel reviewed the August 2021 Construction Fund Report with the Board. The beginning of the month combined balance was \$483,087.50. Total interest earned was \$8.50. There were no expenses during the month. The Construction Fund end of the month combined balance was \$483,096.00. There were no Construction Fund disbursements pending approval for the period August 13 – September 9, 2021.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the August 2021 Construction Fund Treasurer's Report. There were no Construction Fund disbursements pending approval for the period August 13 – September 9, 2021. The motion passed unanimously with four Directors being present and voting.

Mrs. Friemel reviewed the August Debt Service Fund Report. The beginning of the month balance was \$113,866.28. The district received \$1,159.14 in property tax revenue (including penalties and interest) and \$7.11 in interest income from the RTSB MM account. The RTSB Money Market Debt Service Fund end of the month balance was \$41,477.43. The CD end of the month balance was \$73,555.10. The combined end of the month balances for the money market account and the certificate of deposit was \$115,032.53.

Mrs. Friemel reviewed Debt Service Fund Disbursements for the period August 13 – September 9, 2021, pending approval in the amount of \$23,163.75. This disbursement represents the District's Series 2017 bond sale interest payment (\$22,913.75) and paying agent fee (\$250) payable to BOK Financial.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the August 2021 Debt Service Fund Report and to pay the Debit Service Disbursements as presented for a total of \$23,163.75. The motion passed unanimously with four Directors being present and voting.

Agenda Item #4 President's Report: No report was given.

Agenda Item #5 Operations Report: Mrs. Steffek reported the following during the Operations Report:

#### 1. Water Plant 1 & Water Plant 2:

- a. The existing 5 HP air compressors at Water Plant 1 was replaced with a 7 HP air compressor due to its inability to achieve and sustain a PSI higher than 85, which created a tremendous strain on both booster pumps (cycling 400+ times daily). It was Rocky's professional opinion that after 4-5 motor rebuilds, it was time for it to be replaced. Rocky also felt it would benefit the District to go with a larger unit (7 HP, instead of the existing 5 HP unit) so it wouldn't have to work so hard to maintain the needed pressure of 100-105 PSI to push water up the hill.
- 2. Orthophosphate System Monitoring Requirements per Vanessa Chapa at Inframark, the only perceived monitoring requirements for the new orthophosphate system will be the expanded water quality parameter (WQP) that should be triggered will be for expanded lead and copper sampling during the Q1 and Q2 2022. There shouldn't be any routine monitoring required.
- 3. New Isolation Valve for MH Nursing Home still waiting on Deen Construction to install.
- 4. <u>Tiemann Easement</u> the board was provided, via email, of the draft letter from Lisa Patterson, Attorney on Sept. 7<sup>th</sup>.
- 5. <u>Hazard Mitigation Plan</u> In accordance with action taken by the Board at the August 12, 2021 regular meeting, Mr. McNair executed the Letter of Intent to Participate in the Fayette County Hazard Mitigation Plan, as provided by Mr. Craig Moreau, Office of Emergency Management. No monies are due at the time, and it's possible no monies will ever be due, per a conversation Mrs. Steffek had with Mr. Moreau.

Ms. Cierra Craig, of Inframark, reviewed with the Board the day to day operations provided by Inframark, as well as reviewed the operations billing invoice.

Agenda Item #6 Engineer's Report: Mr. Bradley Loehr reported the following during the Engineer's Report:

- Orthophosphate System: Mr. Loehr reached out to Mr. Lee Canon concerning TCEQ reporting requirements for TCEQ and was told that the District would need to maintain daily records of the system's readings in order to have them available to the TCEQ inspector during the compliance inspections which occur every three years.
- 2. <u>Tiemann Easement</u>: Mr. Loehr determined, at this time, it would be best to not provide detailed sanitary sewer project drawings in the letter being sent to the Tiemann's concerning the blanket easement the District possesses. Those drawings can be supplied later, upon request.
- 3. <u>Sanitary Sewer Improvement Project</u>: Mr. Loehr informed the Board that he had sent the updated plans to a contractor to get input on current projected costs for the scope of the project.

- 4. <u>Senate Bill 3</u>: Mr. Loehr attended an AWWA sponsored webinar on the requirements set forth in Senate Bill 3. There are three deadlines:
  - a. November 1, 2021: Deadline for the District to file a list of critical facilities, their addresses, and current contact person for the District (and one alternate contact person) with PUCT, Texas Department of Emergency Management, the transmission and distribution utility of all electrical power to each District facility, and the electric utility provider to each District facility.
  - b. March 1, 2022: Deadline for the District to submit their Emergency Preparedness Plan (EPP) to TCEQ and PUCT.
  - c. July 1, 2022: Deadline for the District to implement its Emergency Preparedness Plan.

Agenda Item #7 Consider and take appropriate action on adopting the District's proposed 2021 ad valorem tax rate of 0.2337 for operations & maintenance and debt service - Mr. McNair presented the "Order Levying Ad Valorem Taxes for 2021" for consideration and adoption. The board had approved the proposed tax rate of 0.2337 per \$100 of valuation at the August 12, 2021 regular meeting and held a public hearing at 4 p.m. on September 9, 2021 to receive public comments. The tax rate is broken down into two parts: maintenance / operations and debt service. The portion of the .2337 tax rate that would fund maintenance / operations would be 0.1030 and the portion of the tax rate that would fund debt service would be 0.1307.

Mrs. Jo Ann Friemel made a motion, seconded by Mr. Chester Johnson, to adopt the 2021 tax rate of .2337 per \$100 of valuation. The motion passed unanimously with four Directors being present and voting. The "Order Levying Ad Valorem Taxes for 2021" was signed and executed. Mrs. Steffek was asked to send all the appropriate documentation to Mr. Richard Moring, Chief Appraiser, with the Fayette County Appraisal District, by September 15, 2021.

Agenda Item #8 Consider and take appropriate action on seeking funding from Fayette County from monies allocated for projects within the County, provided by the American Rescue Plan Act of 2021: Mrs. Steffek reported she had made contact with Angela Hahn, Fayette County Grants Management within the office of Emergency Management, as requested at the August board meeting, to discuss if some of the funds could be allocated towards a generator for the district. In an email from Ms. Hahn, she reported some of the funds have been allocated for the purchase of a new ambulance for the County, as well as construction of a new EMS station in Schulenburg that can also be used as an alternate medical site in the southern end of the County. She also indicated, during a separate conversation, that the County Commissioners were well aware of the need for generators throughout the County, at various entities, in hopes of avoiding another repeat of Winter Storm Uri this last February. Ms. Hahn promised to keep the District informed of the decision process as they move through it. At this time, there is nothing more the District can do but wait and see if the County decides to allocate funds for the purchase of generators.

Agenda Item #9 Consider and take appropriate action on approving draft legal letter to Dr. & Mrs. James Tiemann concerning easement: Mrs. Steffek reviewed with the board the draft letter from Lisa Patterson, District Counsel, to Dr. & Mrs. James Tiemann concerning the blanket easement the District possesses. In the letter Ms. Patterson advises the Tiemann's that the District will be moving forward with its much needed sanitary sewer line replacement that resides on their property above the River Lift Station, and that they will be updated as needed.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve Ms. Patterson's letter to the Tiemann's and to proceed with having her send it to them via first class and certified mail, return receipt requested. The motion passed unanimously with four directors being present and voting.

Agenda Item #10 Consider and take appropriate action on accepting bid submission for Fayette County Trust Property (ID 28524) Frisch Auf, Section 8, Lot 11: Mrs. Steffek reviewed with the board the Bid Submission received from Fayette County Appraisal District concerning a small lot on River Drive. At the Sheriff's Sale on June 3, 2013 opening bid for the lot was \$3,005.39. The bid received by Mr. Ronald Vinson, on August 18, 2021, was for \$4,130.

Mr. Bobby Gilmore made a motion, seconded by Mr. Chester Johnson, to reject the bid. The motion passed unanimously with four directors being present and voting.

Agenda Item #11 Consider and take appropriate action on making monetary donation to Gardenia Janssen Animal Shelter in memory of Jesse McDaniel, co-owner of Electric Motor Service: Mrs. Steffek reported that Mr. McDaniel, co-owner with his wife, Mrs. Wendy McDaniel, of Electric Motor Service, passed away unexpectedly in August. In his obituary it was asked that in lieu of flowers, donations be made to the Gardenia Janssen Animal Shelter. Mr. and Mrs. McDaniel have both worked tirelessly in helping the District up and running smoothly. Mrs. Steffek felt it would be a nice gesture to make a donation to the shelter in his memory.

Mrs. Jo Ann Friemel made a motion, seconded by Mr. Chester Johnson, to make a \$100 donation to the Gardenia Janssen Animal Shelter in La Grange, in memory of Mr. Jesse McDaniel, and to have Mrs. Steffek send a card expressing the Board's most sincere condolences on her and her family's tragic loss. The motion passed unanimously with four directors being present and voting.

Agenda Item #12 Consider and take appropriate action on matters related to the Series 2017 Bond projects and all other associated projects: No matters were discussed or acted upon.

Agenda Item #13 Consider and take appropriate action on items to be placed on the next agenda: Items were identified and placed on the agenda for the next regular Board of Directors on Thursday, October 14, 2021 at 4 p.m. at the District offices, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mrs. Jo Ann Friemel made a motion, seconded by Mr. Chester Johnson, to adjourn the meeting. The motion passed unanimously with four Directors being present and voting.

The meeting was adjourned at 4:44 p.m.

Mr. Bobby Gilmore

Secretary

Mr. Dixon McNair

President

#### Fayette County WCID-Monument Hill Operating Fund Report

Aug-21

| Operating | Fund Report                   |              |              |              |             |             |
|-----------|-------------------------------|--------------|--------------|--------------|-------------|-------------|
| Receipts: |                               | Annual       | To Date      | To Date      | Monthly     | This Montl  |
|           |                               | Budget       | Budget       | Actual       | Budget      | Actual      |
| 4100      | Water                         | 240,000.00   | 100,000.00   | 88,189.87    | 20,000.00   | 18,773.38   |
| 4200      | Sewer                         | 180,000.00   | 75,000.00    | 79,487.13    | 15,000.00   | 15,794.38   |
| 4320      | Property Tax                  | 54,490.00    | 0.00         | 3,934.09     | 0.00        | 741.32      |
| 4300      | MHPOA (clerical services)     | 13,200.00    | 5,500.00     | 5,500.00     | 1,100.00    | 1,100.00    |
| 5391      | Interest on Deposits          | 255.00       | 106.25       | 434.73       | 21.25       | 73.36       |
| Total B   | udgeted Receipts:             | \$487,945.00 | \$180,606.25 | \$177,545.82 | \$36,121.25 | \$36,482.44 |
| 4101      | Bulk Water Sales              |              |              | 0.00         |             | 0.00        |
| 4110      | Taps-Water                    |              |              | 0.00         |             | 0.00        |
| 4111      | Customer Svc Inspection-Water |              |              | 0.00         |             | 0.00        |
| 4120      | Reconnection Fees             |              |              | 0.00         |             | 0.00        |
| 4210      | Taps-Sewer                    |              |              | 500.00       |             | 0.00        |
| 4330      | Pen & Int. Service            |              |              | 525.29       |             | 136.52      |
| 4331      | Pen. & Int. Standby           |              |              | 0.00         |             | 0.00        |
| 4322      | Pen. & Int. Maint Tax         |              |              | 408.43       |             | 93.65       |
| 2114      | Utility Tax                   |              |              | 815.08       |             | 168.08      |
| 3951      | Trans from Savings            |              |              | 0.00         |             | 0.00        |
| 3953      | Trans from Capital            |              |              | 0.00         |             | 0.00        |
| 2151      | Renters Deposit               |              |              | 0.00         |             | 0.00        |
| 3957      | Bank Loan                     |              |              | 153,000.00   |             | 0.00        |
| 5380      | Miscellaneous                 |              |              | 70.00        |             | 0.00        |
| Total R   | eceipts:                      |              | -            | \$332,864.62 | -           | \$36,880.69 |

Operating Fund Beginning of Month Balance

\$281,174.79

| Available Ope | erating Funds:           | 1-Aug-21   |           |           |          | \$318,055.48 |
|---------------|--------------------------|------------|-----------|-----------|----------|--------------|
| Disbursemen   | ts:                      | Annual     | To Date   | To Date   | Monthly  | This Month   |
|               |                          | Budget     | Budget    | Actual    | Budget   | Actual       |
| Water Exp     | enses                    |            |           |           |          |              |
| 6100          | Bulk Water Purchased     | 40,000.00  | 16,666.67 | 23,198.15 | 3,333.33 | 0.00         |
| 6134          | Contract Labor Water     | 24,000.00  | 10,000.00 | 10,000.00 | 2,000.00 | 2,000.00     |
| 6135          | Maint & Repair Water     | 30,000.00  | 12,500.00 | 14,330.43 | 2,500.00 | 2,225.22     |
| 6136          | Meter Installation Water | -          | 0.00      | 0.00      | 0.00     | 0.00         |
| 6137          | Meter Reading            | -          | 0.00      | 0.00      | 0.00     | 0.00         |
| 6141          | Electric Utility Water   | 24,000.00  | 10,000.00 | 4,112.39  | 2,000.00 | 1,662.86     |
| 6142          | Chemicals Water          | 6,000.00   | 2,500.00  | 1,371.33  | 500.00   | 634.22       |
| 6143          | Small Tools              | 120.00     | 50.00     | 0.00      | 10.00    | 0.00         |
| 6144          | Repair Materials Water   | 12,000.00  | 5,000.00  | 8,150.73  | 1,000.00 | 2,148.41     |
| 6145          | Meter Expense            | 1,500.00   | 625.00    | 0.00      | 125.00   | 0.00         |
| 6151          | Telephone Water          | 2,500.00   | 1,041.67  | 1,814.81  | 208.33   | 1,296,00     |
| 6175          | Inspection Expense Water | 2,000.00   | 833.33    | 0.00      | 166.67   | 0.00         |
| Sewer Exp     | enses                    |            |           |           |          | 0.00         |
| 6201          | Sewage Treatment         | 100,000.00 | 41,666.67 | 49,681.64 | 8,333.33 | 10,255.67    |
| 6234          | Contract Labor Sewer     | 12,000.00  | 5,000.00  | 5,000.00  | 1,000.00 | 1,000.00     |
| 6235          | Maint & Repair Sewer     | 10,000.00  | 4,166.67  | 3,171.02  | 833.33   | 735.57       |
| 6241          | Electric Utility Sewer   | 2,800.00   | 1,166.67  | 1,006.32  | 233.33   | 232.42       |
| 6242          | Chemicals Sewer          |            | 0.00      | 85.15     | 0.00     | 0.00         |
| 6244          | Repair Materials Sewer   | 7,500.00   | 3,125.00  | 500.69    | 625.00   | 125.00       |
| 6251          | Telephone Sewer          | 2,200.00   | 916.67    | 1,764.00  | 183.33   | 1,764.00     |
| General Ex    | penses                   |            |           |           |          | .,           |
| 1317          | Furniture & Fixtures     | -          | 0.00      | 0.00      | 0.00     | 0.00         |
| 6310          | Director's Fees          | 7,000.00   | 2,916.67  | 1,700.00  | 583.33   | 400.00       |
| 6311          | Salaries & Wages         | 45,475.00  | 18,947.92 | 20,199.83 | 3,789.58 | 5,509.05     |
| 6313          | Group Insurance Premiums | 8,300.00   | 3,458.33  | 3,405.41  | 691.67   | 470.93       |
| 6314          | Employers Tax Expense    | 4,000.00   | 1,666.67  | 1,989.82  | 333.33   | (18.43)      |

| Budget   Actual   A | Actua        |
|--|--------------|
| 6320         Legal Fees         3,500.00         1,458.33         0.00         291.67           6321         Audit         6,500.00         2,708.33         6,500.00         541.67           6322         Engineering Fees         10,000.00         4,166.67         3,032.50         833.33           6324         Laboratory Expense         2,500.00         1,041.67         1,265.60         208.33           6325         Election Expense         -         0.00         0.00         0.00           6326         Permit Fees         750.00         312.50         0.00         62.50           6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         283.33  |              |
| 6321         Audit         6,500.00         2,708.33         6,500.00         541.67           6322         Engineering Fees         10,000.00         4,166.67         3,032.50         833.33           6324         Laboratory Expense         2,500.00         1,041.67         1,265.60         208.33           6325         Election Expense         -         0.00         0.00         0.00           6326         Permit Fees         750.00         312.50         0.00         62.50           6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.  | 0.00         |
| 6322         Engineering Fees         10,000.00         4,166.67         3,032.50         833.33           6324         Laboratory Expense         2,500.00         1,041.67         1,265.60         208.33           6325         Election Expense         -         0.00         0.00         0.00           6326         Permit Fees         750.00         312.50         0.00         62.50           6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33<  | 0.00         |
| 6324         Laboratory Expense         2,500.00         1,041.67         1,265.60         208.33           6325         Election Expense         -         0.00         0.00         0.00           6326         Permit Fees         750.00         312.50         0.00         62.50           6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,0  | 0.00         |
| Election Expense   - 0.00    | 0.00         |
| 6326         Permit Fees         750.00         312.50         0.00         62.50           6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00   | 123.60       |
| 6330         Appraisal District Fees         3,500.00         1,458.33         1,451.46         291.67           6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.0   | 0.00         |
| 6332         Service Acct Collection (ACH)         200.00         83.33         65.00         16.67           6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.00         833.33         3,910.00         166.67           3957         Payments on Notes         -   | 0.00         |
| 6334         Contract Labor/Temp. Expense         1,000.00         416.67         0.00         83.33           6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.00         833.33         3,910.00         166.67           3957         Payments on Notes         -         0.00         0.00         0.00  | 596.21       |
| 6335         Maint. & Repairs Office Bldg         1,200.00         500.00         220.00         100.00           6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.00         833.33         3,910.00         166.67           3957         Payments on Notes         -         0.00         0.00         0.00   | 15.00        |
| 6338         Legal Notices         500.00         208.33         75.00         41.67           6340         Printing & Office Supplies         3,200.00         1,333.33         666.96         266.67           6350         Postage         2,000.00         833.33         (108.89)         166.67           6351         Phone/Internet Office         2,000.00         833.33         727.95         166.67           6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.00         833.33         3,910.00         166.67           3957         Payments on Notes         -         0.00         0.00         0.00   | 0.00         |
| 6340 Printing & Office Supplies 3,200.00 1,333.33 666.96 266.67 6350 Postage 2,000.00 833.33 (108.89) 166.67 6351 Phone/Internet Office 2,000.00 833.33 727.95 166.67 6353 Insurance & Bond Premiums 7,300.00 3,041.67 50.00 608.33 6354 Travel & Per Diem 2,000.00 833.33 0.00 166.67 6362 Dues & Subscriptions 3,200.00 1,333.33 1,836.80 266.67 7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67 6362 Payments on Notes - 0.00 0.00 0.00  | 60.00        |
| 6350 Postage 2,000.00 833.33 (108.89) 166.67 6351 Phone/Internet Office 2,000.00 833.33 727.95 166.67 6353 Insurance & Bond Premiums 7,300.00 3,041.67 50.00 608.33 6354 Travel & Per Diem 2,000.00 833.33 0.00 166.67 6362 Dues & Subscriptions 3,200.00 1,333.33 1,836.80 266.67 7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67 3957 Payments on Notes - 0.00 0.00 0.00  | 0.00         |
| 6351 Phone/Internet Office 2,000.00 833.33 727.95 166.67 6353 Insurance & Bond Premiums 7,300.00 3,041.67 50.00 608.33 6354 Travel & Per Diem 2,000.00 833.33 0.00 166.67 6362 Dues & Subscriptions 3,200.00 1,333.33 1,836.80 266.67 7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67 3957 Payments on Notes - 0.00 0.00 0.00   | 0.00         |
| 6353         Insurance & Bond Premiums         7,300.00         3,041.67         50.00         608.33           6354         Travel & Per Diem         2,000.00         833.33         0.00         166.67           6362         Dues & Subscriptions         3,200.00         1,333.33         1,836.80         266.67           7395         Miscellaneous         2,000.00         833.33         3,910.00         166.67           3957         Payments on Notes         -         0.00         0.00         0.00  | 0.00         |
| 6354 Travel & Per Diem 2,000.00 833.33 0.00 166.67<br>6362 Dues & Subscriptions 3,200.00 1,333.33 1,836.80 266.67<br>7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67<br>3957 Payments on Notes - 0.00 0.00 0.00   | 145.59       |
| 6362 Dues & Subscriptions 3,200.00 1,333.33 1,836.80 266.67 7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67 3957 Payments on Notes - 0.00 0.00 0.00   | 0.00         |
| 7395 Miscellaneous 2,000.00 833.33 3,910.00 166.67 3957 Payments on Notes - 0.00 0.00 0.00   | 0.00         |
| 3957 Payments on Notes - 0.00 0.00 0.00  | 0.00         |
| - 0.00 0.00 0.00   | 0.00         |
| Total Budgeted Disbursements 392,945.00 \$163,727.08 <b>\$171,174.10</b> \$32,745.42   | 0.00         |
|  | \$31,381.32  |
| Tap Connection-Water 0.00  | 0.00         |
| 6271 Tap Connection-Sewer 575.00   | 0.00         |
| 7306.01 Capital Outlay - Johnson Lift Station 0.00 0.00  | 0.00         |
| 7306.02 Capital Outlay - Storage Bldg Chlorine 0.00 0.00   | 0.00         |
| 7306.03 Capital Outlay - WP Facility Imprvmnts 0.00 3,599.39   | 3,599.39     |
| 7306.04 Capital Outlay - AMR System 0.00 0.00  | 0.00         |
| 7306.05 Capital Outlay - LS Facility Improvmnts 0.00 0.00  | 0.00         |
| 7306.07 Capital Outlay-Pumphouse Repairs 0.00 0.00   | 0.00         |
| 7306.08 Capital Outlay-Painting Pressure Tanks 10,000.00 0.00  | 0.00         |
| 7306.09 Capital Outlay-Fire Hydrants 0.00 0.00   | 0.00         |
| 7306.10 Capital Outlay-GST rehab/replacement 80,000.00 183,619.60  | 0.00         |
| 7306.12 Capital Outlay-Sewer pump rebuild 0.00 0.00  | 0.00         |
| 7306.19 Capital Outlay-Water Lines 5,000.00 0.00   | 0.00         |
| 7306.20 Capital Outlay-Well #3 0.00 0.00   | 0.00         |
| 7306 Capital Outlay-Total 187,218.99   |              |
| 3915 Renters Deposit Return 0.00   | 0.00         |
| 8000 Base Water Rate CR (Winter Strm 2021) 3,142.24  | 0.00         |
| 4310 Overcharge Return 0.00  | 0.00         |
| 4400 Utility Tax Payment 0.00  | 0.00         |
| 4311 Returned Checks 102.00  | 0.00         |
| Total Disbursements: \$362,212.33  | \$34,980.71  |
| Operating Fund Cash Balance  |              |
|  | \$283,074.77 |
| Account Balances And Locations Operating Accounts  |              |
|  |              |
|  | nd of Month  |
| (a) Nat'l Bank & Trust Now State Bank 59,053,38  | Balances     |

| Operating Accounts   |   |   |
|--|---|---|
| (a) Nat'l Bank & Trust Now (b) Round Top State Bank Money Market | Nat'l Bank Round Top<br>& Trust State Bank<br>59,053.38<br> | End of Month<br>Balances<br>59,053.38<br>224,021.39 |
| Totals   | \$59,053,38 \$224,021,39                                    | \$283 074 77  |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

#### **Account Information**

- Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr
- Round Top State Bank Money Market

#### Fayette County WCID - Monument Hill Board Approval of Disbursements August 13 - September 9, 2021

| Operating I<br>Account | Fund Disbursements<br>Vendor                                 | Check<br>Number | Amount          | Veri-<br>fied | Paid | Not<br>Paid |
|------------------------|--|-----------------|-----------------|---------------|------|-------------|
| 6332                   | NPT ACH Appt Coming Collection                               | 4011            | 45.00           | .,            |      |             |
| 6142                   | NBT - ACH Acct Service Collection  DXI Industries - chlorine | ACH_            | 15.00           | X             | X    |             |
| 6310                   | Jo Ann Friemel - directors fees                              | 13006           | 257.11          | X             | Χ    |             |
| 6310                   |  | 13007           | 92.35           | Х             | X    |             |
| 6310                   | Bobby Gilmore - directors fees                               | 13008           | 92.35           | Х             | X    |             |
| 6310                   | Seth Gunn - directors fees Dixon McNair - directors fees     | 13009           | 92.35           | X             | X    |             |
|                        |  | 13011           | 92.35           | Χ             | Χ    |             |
| 6142                   | DXI Industries - chlorine                                    | 13012           | 120.00          | X             | X    |             |
| 6311                   | L Steffek - paycheck   | DD              | 1,228.39        | X             | X    |             |
| 6330                   | FCAD - 4Q21 tax collections less annual audit adj            | 13013           | 596.21          | X             | X    |             |
| 6313                   | TML Health Benefits Pool - Emp & Dep Ins Premium             | 13014           | 1,259.00        | X             | X    |             |
| 7306.03                | Elec Mtr Svc - labor to replace air compressor               | 13015           | 900.00          | X             | X    |             |
| 7306.03                | Elec Mtr Svc - WP1 new air compressor                        | 13015           | 2,699.39        | X             | X    |             |
| 6142                   | DXI Industries - chlorine                                    | 13016           | 257.11          | X             | X    |             |
| 6311                   | L Steffek - paycheck   | DD              | 1,228.39        | X             | X    |             |
| 6134                   | Inframark - contract water operations                        | 13017           | 2,000.00        | X             | X    |             |
| 6234                   | Inframark - contract sewer operations                        | 13017           | 1,000.00        | X             | X    |             |
| 6141                   | FEC-Well# 1  | 13018           | 1,720.27        | X             | X    |             |
| 6241                   | FEC-River lift pump  | 13018           | 87.31           | X             | X    |             |
| 6141                   | FEC-Booster tank   | 13018           | 520.48          | X             | X    |             |
| 6241                   | FEC-Johnson Lift Station pump                                | 13018           | 120.60          | X             | X    |             |
| 6141                   | FEC-Well# 3  | 13018           | 65.02           | X             | X    |             |
| 6201                   | LG Utilities - sewer treatment                               | 13019           | 7,788.56        | X             | X    |             |
| 6201                   | LG Utilities - overage sewer treatment                       | 13019           | 1,713.69        | X             | X    |             |
| 6241                   | LG Utilities - The View Lift Station electricity             | 13020           | 22.34           | X             | X    |             |
| 6144                   | Farmer's Lumber - water materials                            | 13021           | 20.96           | X             | X    |             |
| 6314                   | IRS - employer/employee 941 taxes                            | EFT             | 1,032.72        | X             | X    |             |
| 6135                   | Inframark - water labor                                      | 13022           | 157.17          | X             | X    |             |
| 6144                   | Inframark - water materials                                  | 13022           | 40.00           | X             | X    |             |
| 6235                   | Inframark - sewer labor                                      | 13022           | 228.61          | X             | X    |             |
| 6244                   | Inframark - sewer materials                                  | 13022           | 80.00           | X             | X    |             |
| 6324                   | Bac-T samples  | 13022           | 123.60          | X             | X    |             |
| 6351                   | Sparklight - office phone / internet                         | 13023           | 145.59          | X             | X    |             |
| 6353                   | CNA Surety - C Johnson Directors Bond Renewal                | 13024           | 50.00           | X             | X    |             |
| 6338                   | Fayette Co Record - Tax Rate public hearing notice           | 13025           | 378.00          | X             | X    |             |
|                        |  |                 |                 |               |      |             |
| To                     | otal for Paid  |                 | 26,224.92       |               |      |             |
|                        |  |                 | Sergence 5.7 In |               |      |             |
| 6135                   | Hess Landscape - water plant/office mowing                   | 13026           | 430.00          | X             |      | X           |
| 6235                   | Hess Landscape - sewer plant mowing                          | 13026           | 240.00          | X             |      | X           |
| 6135                   | Deen Const - August 2021 water repairs                       | 13030           | 1,035.00        | X             |      | X           |
| 6340                   | Dewitt Poth - toner, paper, envelopes, calendars etc         | 13031           | 455.64          | X             |      | X           |
| 6151                   | L Steffek - reimb August cell ph/tablet expense              | 13032           | 120.00          | X             |      | Χ           |
| To                     | otal for Unpaid  |                 | 2 290 64        |               |      |             |
|                        | otal Operating Fund Disbursements                            | E-              | 2,280.64        |               |      |             |
| 10                     | otal Operating rund dispursements                            | L               | \$28,505.56     |               |      |             |

Disbursements listed above are approved for payment by the action of the Board of Directors

| Director's Signature | alone | Date: 9.9.21 |
|----------------------|-------|--------------|
|----------------------|-------|--------------|

### **Fayette County WCID - Monument Hill Construction Fund Report**

Aug-21

| Construct    | ion Fund Report                      |            |   |              |              |
|--------------|--------------------------------------|------------|---|--------------|--------------|
| Receipts:    |                                      |            | To Date                                 |              | This Month   |
|              |                                      |            | Actual                                  |              | Actua        |
| 5391.1       | Construction Fund Interest           |            | 26.93                                   |              | 8.50         |
| Total F      | Receipts:                            | _          | 26.93                                   |              | \$8.50       |
| Construction | n Fund Beginning of Month Balances   |            |   |              |              |
| 1112         | National Bank & Trust Acct           |            |   |              | 10,626.81    |
| 1113         | TexPool Acct                         |            |   |              | \$472,460.69 |
| Total F      | Fund Deposits                        | 1-Aug-21   |   |              | 483,087.50   |
| Available Co | nstruction Funds:                    | Aug-21     |   |              | \$483,096.00 |
| Disburseme   | nts:                                 | Annual     | To Date                                 |              | This Month   |
|              |                                      | Budget     | Actual                                  |              | Actua        |
| 6332.1       | Construction Fund Bank Charges       |            | 0.00                                    |              | 0.00         |
| 7201         | Bond Issue Expense                   |            | 0.00                                    |              | 0.00         |
| 7305         | Capital Outlay-Interest Expense      |            | 0.00                                    |              | 0.00         |
| 7306.0       | 6 Capital Outlay-SCADA               | -          | 0.00                                    |              | 0.00         |
| 7306.1       | 1 Capital Outlay-SSES & Improvements | 330,000.00 | 600.00                                  |              | 0.00         |
| 7306.1       | 3 Capital Outlay-Generator           | 155,000.00 | 0.00                                    |              | 0.00         |
| 7306.1       | 4 Capital Outlay-Well #3 VFD         | -          | 0.00                                    |              | 0.00         |
| 7306.1       | 6 Capital Outlay-Water Well #4       | -          | 2,227.38                                |              | 0.00         |
| 7306.1       | 7 Capital Outlay-Tank Mixers         | -          | 0.00                                    |              | 0.00         |
| 7306.1       | 8 Capital Outlay-Aerator Rework      | -          | 0.00                                    |              | 0.00         |
| Total F      | und Disbursements                    | 485,000.00 | 2,827.38                                |              | 0.00         |
| Construction | n Fund Cash Balance                  | 31-Aug-21  |   |              | \$483,096.00 |
|              | alances And Locations                |            |   |              |              |
| Construction | Fund Accounts                        |            | Nat'l Bank                              | TexPool      | End of Month |
|              |                                      |            | & Trust                                 |              | Balances     |
| ,            | ank & Trust Now                      |            | 10,627.71                               |              | 10,627.71    |
| (b) TexPoo   | ol .                                 |            | *************************************** | \$472,468.29 | 472,468.29   |
| Totals       |                                      |            | \$10,627.71                             | \$472,468.29 | \$483,096.00 |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

#### **Account Information**

Nat'l Bank & Trust Now (a)

TexPool (b)

Treasurer Date: 9.9.21

# Fayette County WCID - Monument Hill Construction Fund

## Board Approval of Disbursements August 13 - September 9, 2021

| Account Vendor   | Check          | Amount               | Veri-<br>fied | Paid | Not<br>Paid |
|--|----------------|----------------------|---------------|------|-------------|
|  |                | -<br>-<br>-          |               |      |             |
| Total for Paid   |                | -<br>\$0.00<br>-     |               |      |             |
| Total for Unpaid   |                | -<br>-<br>-<br>      |               |      |             |
| <b>Total Construction Fund Disbursements</b>               |                | \$0.00               |               |      |             |
| Disbursements listed above are approved for payment by the | e action of th | e Board of Directors |               |      |             |
| Director's Signature <u>Ahron</u>                          |                | Date: 9.9.21         | ii.           |      |             |

### Fayette County WCID - Monument Hill Debt Service Fund Report Aug-21

| <b>Debt Service</b> | ce Fund Report                     |           |               |               |              |
|---------------------|------------------------------------|-----------|---------------|---------------|--------------|
| Receipts:           |                                    |           | To Date       |               | This Month   |
|                     |                                    |           | Actual        |               | Actual       |
| 4325                | Property Tax Revenue (I&S)         |           | 5,441.57      |               | 1,029.04     |
| 4326                | Property Tax - Interest & Penalty  |           | 564.88        |               | 130.10       |
| 5391.2              | Debt Service Fund Interest         |           | 551.95        |               | 7.11         |
| Total R             | eceipts:                           |           | 6,558.40      | •             | \$1,166.25   |
| Debt Service        | Fund Beginning of Month Balance    |           |               |               |              |
| 1134                | Round Top State Bank MM            |           |               |               | 40,311.18    |
| 1135                | Round Top State Bank CD            |           |               |               | 73,555.10    |
| Total Fu            | und Deposits                       | 1-Aug-21  |               |               | 113,866.28   |
| Available Deb       | ot Service Funds:                  | Aug-21    |               |               | \$115,032.53 |
| Disbursemen         | ts:                                |           | To Date       |               | This Month   |
|                     |                                    |           | Actual        |               | Actual       |
| 6332.2              | Debt Svc Fund Bank Charges         |           | 0.00          |               | 0.00         |
| 6340.2              | Debt Svc Fund Printing Charges     |           | 0.00          |               | 0.00         |
| 3956                | Series 2017 Bond Sale Debt Service |           | 0.00          |               | 0.00         |
| 7363                | Bond Administration Fees           |           | 0.00          |               | 0.00         |
| Total Fu            | und Disbursements                  |           | 0.00          |               | 0.00         |
| Debt Service        | Fund End of Month Balance          | 31-Aug-21 |               |               | \$115,032.53 |
|                     | alances And Locations              |           |               |               |              |
| Debt Service        | Fund Account                       |           | Round Top     | Round Top     | End of Month |
|                     |                                    |           | State Bank MM | State Bank CD | Balance      |

| Deb | t Service Fund Account           | Round Top               | Round Top     | End of Month         |
|-----|----------------------------------|-------------------------|---------------|----------------------|
| (a) | Round Top State Bank MM Debt Svc | State Bank MM 41,477.43 | State Bank CD | Balance<br>41,477.43 |
| (b) | Round Top State Bank CD          |                         | 73,555.10     | 73,555.10            |
|     | Totals                           |                         |               | \$115,032.53         |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

# Fayette County Water Control and Improvement District Monument Hill

#### **Debt Service Fund**

Board Approval of Disbursements August 13 - September 9, 2021

| Debt Service  | ce Fund Disbursements  |                |                         |               |      |             |
|---------------|--|----------------|-------------------------|---------------|------|-------------|
| Account       | Vendor   | Check          | Amount                  | Veri-<br>fied | Paid | Not<br>Paid |
| 3956<br>7363  | BOKF - Sept 2021 Bond interest payment<br>BOK Financial - Bond Administration Fees | 110            | \$22,913.75<br>\$250.00 | X<br>X        | X    |             |
| To            | otal for Paid  |                | \$23,163.75             |               |      |             |
|               |  |                | -<br>-<br>-             |               |      |             |
| To            | otal for Unpaid  |                | -                       |               |      |             |
| To            | otal Debt Service Fund Disbursements   |                | \$23,163.75             |               |      |             |
| Disburseme    | nts listed above are approved for payment by the ac                                | tion of the Bo | pard of Directors.      |               |      |             |
| Director's Si | gnature <u>Januar</u>  |                | Date: 9.9.21            |               |      |             |