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**MINUTES**  
of the October 10, 2019  
Regular Board of Directors Meeting

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**Directors Present:** Dixon McNair, President; Seth Gunn, Vice President; Bobby Gilmore, Secretary; James Benes, Treasurer; Chester Johnson, Director

**Directors Absent:**

**Others Present:** Bradley Loehr, Engineer; Lori Steffek, Office Manager

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The meeting was called to order by Mr. Dixon McNair, President, at 4:00 p.m. on October 10, 2019, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Approval of Minutes from September 12, 2019 tax rate public hearing and the regular Board of Directors meeting: The Minutes from the September 12, 2019 tax rate public hearing and the Minutes from the September 12, 2019 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the Minutes of the September 12, 2019 tax rate public hearing and the September 12, 2019 regular Board of Directors meeting as presented. The motion passed unanimously with all Directors being present and voting.

Agenda Item #2 Treasurer's Reports: Mr. Benes reviewed the September 2019 Operating Fund Treasurer's Report with the Board. Available beginning of the month balance was \$161,163.98. Total cash receipts for the month were \$39,325.38. Total expenses for the month of September were \$23,630.29, leaving the District with a total combined end of the month operating fund bank balance of \$176,859.07.

Mr. Benes reviewed Operating Fund disbursements pending approval for a total of \$30,128.70. Extraordinary expenses for September include payment to BEFCO Engineering for the Bluff Manor Apts sewer line relocation project related engineering and surveying costs (\$2,130 in August and \$1,410 in September); payment to Fayette County Record for the tax rate public hearing notice (\$267.75); payment to TML Intergovernmental Risk Pool for the District's general liability, property and workers compensation insurance premium for FY 19-20 (\$5,681.06).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the September 2019 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements as presented for a total of \$30,128.70. The motion passed unanimously with all Directors being present and voting.

Mr. Benes reviewed the September 2019 Construction Fund Report with the Board. The beginning of the month combined balance was \$501,281.75. Total interest earned was \$1,863.44 which reflects two months of TexPool interest. Total bond related capital improvements for the month amounted to \$5,936.17. The combined end of the month balance was \$497,209.02.

Mr. Benes reviewed the pending Construction Fund disbursements for \$5,640.00. Disbursements include payment to BEFCO Engineering for work on Tiemann and Pace surveys (\$5,640.00).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the September 2019 Construction Fund Treasurer's Report and to pay the Construction Fund disbursements as presented for a total of \$5,640.00. The motion passed unanimously with all Directors being present and voting.

Mr. Benes reviewed the September 2019 Debt Service Fund Report with the Board. The beginning of the month balance was \$85,711.21. The District received \$425.50 in interest income during the month from both the debt service checking account and certificate of deposit. The Certificate of Deposit with Round Top State Bank had a balance of \$71,241.20. The total debt service fund end of the month combined balance was \$86,136.71.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the September 2019 Debt Service Fund Report as presented with no pending disbursements. The motion passed unanimously with all Directors being present and voting.

Agenda Item #3 – President's Report. Mr. Dixon McNair reviewed the following:

1. Water Plant #1 –
  - a. WPI booster pumps continue to be cycling every two minutes or less as seen via SCADA.
  - b. Chlorine Room – Bradley Loehr has pricing for installation of the required vent and bigger glass in the door.
2. River Drive –
  - a. Waiting to see if any additional repairs are made to raise low spot in the road from Country Club Ct to the River Lift Station
3. River Lift Station –
  - a. Spare pump rebuild should be completed within the next two weeks by Electric Motor Service
4. Bluff Manor –
  - a. The fire hydrant in front of the apartment complex needs a splash pad to lessen erosion caused from flushing.
5. Hwy 77 & Spur 92 Interconnect –
  - a. The vault needs to be filled in around it
6. Manhole below Country Club Ct. –
  - a. The grout around the top of the tall manhole is cracked. Mrs. Steffek was asked to generate a work order to Deen's Construction for them to look into it.

Agenda Item #4 Operations Report: Mrs. Steffek reported the following during the Operations Report:

1. TCEQ –
  - a. Well #4 Certification –
    1. Lead & Copper – all samples have been submitted to the state and this requirement has been fulfilled. No additional testing should be needed.
    2. 3Q2019 Water Quality Parameter samples were collected in July and no results have been received yet.
  - b. TTHM – The locational running annual average has been below 80 mg/L for the last four quarters; DWW still has District on quarterly sampling schedule but should be changed back to an annual sampling period in the next day or say. The next monitoring period will be May 1 – September 2020.
2. Water Plant #1 / Well #4 / Well #3 –
  - a. SCADA continues to indicate that the WPI booster pumps are cycling approximately 370x daily. Mr. Loehr will discuss this further with the Board during his report.
3. The Johnson Lift Station – Pump #1 is leaking at the check valve. Mr. Loehr will present an estimate for this repair in his report.
4. The View Lift Station –
  - a. Pump #2 does not move on the rails correctly. Mr. Loehr will present an estimate for this repair in his report.



5. Hwy 77 & Spur 92 Interconnect –
  - a. At the Board’s request last month, a work order was issued to Deen’s Construction for the testing of the repaired interconnect with FWSC. This was completed on September 19<sup>th</sup>.
  - b. The interconnect was activated on October 8<sup>th</sup> due to a blown 6” water main on Richard Road, thus allowing the nursing home and the View subdivision to maintain water service.
  - c. Per Jim Rebeck, FWSC General Manager, there are two 2” meters in the vault. One does not appear to work and the other one is running backwards.
6. 616 Country Club Ct –
  - a. There is another leak in the AC pipe. There have been 5+ repairs to this particular stretch of line over the past several years. The line needs to be replaced; however, since it’s AC pipe, it hasn’t been addressed. Mrs. Steffek was asked to contact TRWA concerning what the rules are pertaining to replacing AC pipe.
7. Broken Water Valves –
  - a. When Deen’s Construction was attempting to turn off water to the broken water main on Richard Rd, they discovered three water valves that were not working:
    - i. Valve located on the east side of Richard Rd at Molly Lane. This valve is used regularly and whistles when attempting to open it. Mrs. Steffek was asked to generate a work order for its repair.
    - ii. Valve located on the NE side of Molly at Park Drive. This valve is also used regularly and just spins when attempting to open it. Mrs. Steffek was asked to generate a work order for its repair.
    - iii. Valve at the former line intersection in front of Bluff Manor Apts. near the new red riser flush valve.
  - b. Due to these broken valves, the number of properties without water service was greatly expanded. All homes on Carmen Court, Molly Lane, several homes on Richard Road, all of Park Place Subdivision, Parkview Apts., Bluff Manor Apts. and two homes on Spur 92 were without water for 8+ hours.
8. Bluff Manor Expansion –
  - a. Final easements were emailed to Omar Lemus with Bluff Manor Apts. and to Stephanie Simmons. Ms. Simmons has signed the easements (permanent and temporary construction) and we’re waiting to receive the originals in the mail. No response has been received from Mr. Lemus yet. Ms. Patterson is still working on the Ginger Investments easement and cover letter.
9. Tiemann / Pace Easements – Ms. Patterson’s efforts to produce one easement for both property easements proved to be quite problematic. After multiple conversations with Ms. Patterson, Mr. Loehr and Mr. Kevin Von Minden (Surveyor), the all inclusive field notes will be divided out into four separate surveys, which will incur an additional \$1,500 in survey related costs. Once Ms. Patterson receives these divided surveys, she will resume work on developing the easements. Mr. Von Minden was able to provide the District with the surveys on October 9<sup>th</sup> and they were sent to Ms. Patterson the same day.
10. UCMR Required EPA Sampling – We will be required to conduct another round of sampling during the period of October 21-23.
11. New Office Computer – Due to new system requirements to operate our meter reading software interface and to support the MHPOA bank’s treasury management software, I will be meeting with Fayette Communications to discuss a new computer system for the office. The current system was purchased in October 2012. More information will be presented to the Board at the November meeting.

Agenda Item #5 Engineer’s Report: In his Engineer’s Report, Mr. Bradley Loehr discussed the following items:

1. Mr. Loehr met with a contractor on September 11<sup>th</sup> concerning several needed repairs throughout the District. Following is the breakdown on cost estimates for the repairs, etc.:
  - a. View Lift Station scope of work to include:
    - i. plugging manholes coming into the lift station
    - ii. having Waste Water Transport Service (WWTs) to pump the lift station dry
    - iii. clean out the grease and grime
    - iv. pull pump to determine what is preventing it from seating correctly
    - v. replacing guide rail brackets at the top with Stainless Steel
    - vi. hopefully the above will correct the problem
    - vii. Cost \$7,650. Mr. Loehr was instructed to proceed with repair.

- b. Johnson Lift Station scope of work to include:
    - i. Purchase replacement check valve in the event it is needed.
    - ii. Open old check valve and see if it can be cleaned and re-seat correctly. If so, District will own a spare check valve for future use
    - iii. If existing check valve cannot be salvaged, new check valve will be installed
    - iv. Cost \$2,965. Mr. Loehr was instructed to proceed with repair
  - c. Water Plant 1 scope of work to include:
    - i. Cut in new window in the chlorine room door
    - ii. Provide and install a corrosion proof shutter in CMU Block inside the chlorine room
    - iii. The existing intake fan is working properly. It just needs a louvre cut into the cinder block wall facing the booster pump building.
    - iv. Cost \$1,705. Mr. Loehr was asked to proceed with repair.
2. Bluff Manor Expansion – David Deen has acquired all the materials needed and is ready to go. At this point the only delay is the signing and recording of the required easements.
  3. Tiemann / Pace Easements – Currently waiting on Ms. Patterson to make final revisions to easements.
  4. Booster Pump Excessive Cycling –
    - a. Mr. Loehr spent several hours, over multiple days observing how the system operates. He reviewed with the Board his observations. The notes from his observations are to be attached to be added to the District’s Operation Manual for future reference and understanding of how the system functions.
    - b. WP1 booster pumps appear to be cycling 300-400+ times daily.
    - c. Increased the fill volume at WP2/GST2 but more investigative work needs to be done.
    - d. On a side note, it appears that WP2’s GST will need to be replaced within the next five years, max, due to excessive rusting on the roof beams and roof hatch.


Agenda Item #6 – Consider and take appropriate action on matters related to the Bluff Manor sewer line project:  
There was no business to be discussed.


Agenda Item #7 Consider and take appropriate action on matters related to the series 2017 Bond projects and all other associated projects: There was no business to be discussed.

Items were identified and placed on the agenda for the next regular Board of Directors on Thursday, November 14, 2019 at 4 p.m. at the District offices, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. Bobby Gilmore made a motion, seconded by Chester Johnson, to adjourn the meeting. The motion passed unanimously with all Directors being present and voting.

The meeting was adjourned at 5:12 p.m.

  
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 Mr. Bobby Gilmore  
 Secretary

  
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 Mr. Dixon McNair  
 President



**Fayette County WCID-Monument Hill  
Operating Fund Report  
Sep-19**

| <b>Operating Fund Report</b>                     |                               |                     |                     |                     |                    |                      |
|--|-------------------------------|---------------------|---------------------|---------------------|--------------------|----------------------|
| <b>Receipts:</b>                                 |                               |                     |                     |                     |                    |                      |
|  |                               | Annual<br>Budget    | To Date<br>Budget   | To Date<br>Actual   | Monthly<br>Budget  | This Month<br>Actual |
| 4100   | Water                         | 191,000.00          | 95,500.00           | 99,937.72           | 15,916.67          | 25,554.41            |
| 4200   | Sewer                         | 155,000.00          | 77,500.00           | 71,340.11           | 12,916.67          | 12,179.02            |
| 4320   | Property Tax                  | 49,230.00           | 0.00                | 1,749.98            | 0.00               | 0.00                 |
| 4300   | MHPOA (clerical services)     | 13,200.00           | 6,600.00            | 6,600.00            | 1,100.00           | 1,100.00             |
| 5391   | Interest on Deposits          | 250.00              | 125.00              | 441.67              | 20.83              | 68.38                |
| <b>Total Budgeted Receipts:</b>                  |                               | <b>\$408,680.00</b> | <b>\$179,725.00</b> | <b>\$180,069.48</b> | <b>\$29,954.17</b> | <b>\$38,901.81</b>   |
|  |                               |                     |                     |                     |                    |                      |
| 4101   | Bulk Water Sales              |                     |                     | 0.00                |                    | 0.00                 |
| 4110   | Taps-Water                    |                     |                     | 1,000.00            |                    | 0.00                 |
| 4111   | Customer Svc Inspection-Water |                     |                     | 0.00                |                    | 0.00                 |
| 4120   | Reconnection Fees             |                     |                     | 0.00                |                    | 0.00                 |
| 4210   | Taps-Sewer                    |                     |                     | 1,000.00            |                    | 0.00                 |
| 4330   | Pen & Int. Service            |                     |                     | 766.42              |                    | 242.09               |
| 4331   | Pen. & Int. Standby           |                     |                     | 0.00                |                    | 0.00                 |
| 4322   | Pen. & Int. Maint Tax         |                     |                     | 0.00                |                    | 0.00                 |
| 2114   | Utility Tax                   |                     |                     | 832.24              |                    | 181.48               |
| 3951   | Trans from Savings            |                     |                     | 0.00                |                    | 0.00                 |
| 3953   | Trans from Capital            |                     |                     | 0.00                |                    | 0.00                 |
| 2151   | Renters Deposit               |                     |                     | 0.00                |                    | 0.00                 |
| 3957   | Bank Loan                     |                     |                     | 0.00                |                    | 0.00                 |
| 5380   | Miscellaneous                 |                     |                     | 1,539.17            |                    | 0.00                 |
| <b>Total Receipts:</b>                           |                               |                     |                     | <b>\$185,207.31</b> |                    | <b>\$39,325.38</b>   |
|  |                               |                     |                     |                     |                    |                      |
| <b>Operating Fund Beginning of Month Balance</b> |                               |                     |                     |                     |                    | \$161,163.98         |
|  |                               |                     |                     |                     |                    |                      |
| <b>Available Operating Funds:</b>                |                               | <b>1-Sep-19</b>     |                     |                     |                    | <b>\$200,489.36</b>  |
|  |                               |                     |                     |                     |                    |                      |
| <b>Disbursements:</b>                            |                               |                     |                     |                     |                    |                      |
|  |                               | Annual<br>Budget    | To Date<br>Budget   | To Date<br>Actual   | Monthly<br>Budget  | This Month<br>Actual |
| <b>Water Expenses</b>                            |                               |                     |                     |                     |                    |                      |
| 6100   | Bulk Water Purchased          | 3,500.00            | 1,750.00            | 191.04              | 291.67             | 0.00                 |
| 6134   | Contract Labor Water          | 24,000.00           | 12,000.00           | 10,000.00           | 2,000.00           | 2,000.00             |
| 6135   | Maint & Repair Water          | 30,000.00           | 15,000.00           | 22,111.38           | 2,500.00           | 760.00               |
| 6136   | Meter Installation Water      | -                   | 0.00                | 0.00                | 0.00               | 0.00                 |
| 6137   | Meter Reading                 | 1,000.00            | 500.00              | 0.00                | 83.33              | 0.00                 |
| 6141   | Electric Utility Water        | 21,000.00           | 10,500.00           | 9,505.87            | 1,750.00           | 2,463.31             |
| 6142   | Chemicals Water               | 8,200.00            | 4,100.00            | 3,263.75            | 683.33             | 578.50               |
| 6143   | Small Tools                   | 120.00              | 60.00               | 0.00                | 10.00              | 0.00                 |
| 6144   | Repair Materials Water        | 10,000.00           | 5,000.00            | 12,989.87           | 833.33             | 29.00                |
| 6145   | Meter Expense                 | -                   | 0.00                | 0.00                | 0.00               | 0.00                 |
| 6151   | Telephone Water               | 2,700.00            | 1,350.00            | 1,576.04            | 225.00             | 67.98                |
| 6175   | Inspection Expense Water      | 1,500.00            | 750.00              | 900.00              | 125.00             | 0.00                 |
| <b>Sewer Expenses</b>                            |                               |                     |                     |                     |                    |                      |
| 6201   | Sewage Treatment              | 90,000.00           | 45,000.00           | 44,995.11           | 7,500.00           | 7,232.59             |
| 6234   | Contract Labor Sewer          | 12,000.00           | 6,000.00            | 5,000.00            | 1,000.00           | 1,000.00             |
| 6235   | Maint & Repair Sewer          | 8,000.00            | 4,000.00            | 11,866.14           | 666.67             | 120.00               |
| 6241   | Electric Utility Sewer        | 2,500.00            | 1,250.00            | 1,157.25            | 208.33             | 206.64               |
| 6242   | Chemicals Sewer               | -                   | 0.00                | 0.00                | 0.00               | 0.00                 |
| 6244   | Repair Materials Sewer        | 7,500.00            | 3,750.00            | 1,340.52            | 625.00             | 5.14                 |
| 6251   | Telephone Sewer               | 1,700.00            | 850.00              | 1,782.00            | 141.67             | 0.00                 |
| <b>General Expenses</b>                          |                               |                     |                     |                     |                    |                      |
| 1317   | Furniture & Fixtures          | -                   | 0.00                | 0.00                | 0.00               | 0.00                 |
| 6310   | Director's Fees               | 7,000.00            | 3,500.00            | 2,700.00            | 583.33             | 500.00               |
| 6311   | Salaries & Wages              | 42,500.00           | 21,250.00           | 22,737.52           | 3,541.67           | 3,498.08             |
| 6313   | Group Insurance Premiums      | 8,200.00            | 4,100.00            | 4,089.92            | 683.33             | 724.64               |
| 6314   | Employers Tax Expense         | 4,300.00            | 2,150.00            | 1,878.23            | 358.33             | 290.54               |

| Disbursements:                      |                               |                   | To Date             | To Date             | Monthly            | This Month         |
|-------------------------------------|-------------------------------|-------------------|---------------------|---------------------|--------------------|--------------------|
|                                     |                               |                   | Budget              | Actual              | Budget             | Actual             |
| 6315                                | Workers Comp Premiums         | 250.00            | 125.00              | 0.00                | 20.83              | 0.00               |
| 6320                                | Legal Fees                    | 1,000.00          | 500.00              | 0.00                | 83.33              | 0.00               |
| 6321                                | Audit                         | 6,500.00          | 3,250.00            | 6,500.00            | 541.67             | 0.00               |
| 6322                                | Engineering Fees              | 10,000.00         | 5,000.00            | 8,000.00            | 833.33             | 2,130.00           |
| 6324                                | Laboratory Expense            | 12,500.00         | 6,250.00            | 5,855.61            | 1,041.67           | 850.00             |
| 6325                                | Election Expense              | 120.00            | 60.00               | 0.00                | 10.00              | 0.00               |
| 6326                                | Permit Fees                   | 650.00            | 325.00              | 0.00                | 54.17              | 0.00               |
| 6330                                | Appraisal District Fees       | 3,500.00          | 1,750.00            | 1,508.56            | 291.67             | 0.00               |
| 6332                                | Service Acct Collection (ACH) | 200.00            | 100.00              | 90.00               | 16.67              | 15.00              |
| 6334                                | Contract Labor/Temp. Expense  | 2,000.00          | 1,000.00            | 0.00                | 166.67             | 0.00               |
| 6335                                | Maint. & Repairs Office Bldg  | 600.00            | 300.00              | 795.00              | 50.00              | 0.00               |
| 6338                                | Legal Notices                 | 1,600.00          | 800.00              | 673.00              | 133.33             | 362.25             |
| 6340                                | Printing & Office Supplies    | 6,000.00          | 3,000.00            | 1,602.91            | 500.00             | 503.82             |
| 6350                                | Postage                       | 2,500.00          | 1,250.00            | 1,196.81            | 208.33             | 98.86              |
| 6351                                | Phone/Internet Office         | 1,800.00          | 900.00              | 863.64              | 150.00             | 143.94             |
| 6353                                | Insurance & Bond Premiums     | 5,800.00          | 2,900.00            | 100.00              | 483.33             | 50.00              |
| 6354                                | Travel & Per Diem             | 4,000.00          | 2,000.00            | 0.00                | 333.33             | 0.00               |
| 6358                                | Rent Office & Storage         | -                 | 0.00                | 0.00                | 0.00               | 0.00               |
| 6362                                | Dues & Subscriptions          | 4,400.00          | 2,200.00            | 1,492.36            | 366.67             | 0.00               |
| 7362                                | Interest on Notes             | -                 | 0.00                | 0.00                | 0.00               | 0.00               |
| 7395                                | Miscellaneous                 | 2,000.00          | 1,000.00            | 0.00                | 166.67             | 0.00               |
| 3917                                | Payments on Notes             | -                 | 0.00                | 0.00                | 0.00               | 0.00               |
| <b>Total Budgeted Disbursements</b> |                               | <b>351,140.00</b> | <b>\$175,570.00</b> | <b>\$186,762.53</b> | <b>\$29,261.67</b> | <b>\$23,630.29</b> |

|                             |   |           |           |                     |  |                    |
|-----------------------------|---|-----------|-----------|---------------------|--|--------------------|
| 6171                        | Tap Connection-Water                    |           |           | 2,245.00            |  |                    |
| 6271                        | Tap Connection-Sewer                    |           |           | 632.50              |  |                    |
| 7306.01                     | Capital Outlay - Johnson Lift Station   | 0.00      |           | 0.00                |  |                    |
| 7306.02                     | Capital Outlay - Storage Bldg Chlorine  | 0.00      |           | 0.00                |  |                    |
| 7306.03                     | Capital Outlay - WP Facility Imprvmnts  | 0.00      |           | 5,024.00            |  |                    |
| 7306.04                     | Capital Outlay - AMR System             | 22,000.00 |           | 19,787.94           |  |                    |
| 7306.05                     | Capital Outlay - LS Facility Improvmnts | 0.00      |           | 3,100.00            |  |                    |
| 7306.07                     | Capital Outlay-Pumphouse Repairs        | 0.00      |           | 0.00                |  |                    |
| 7306.08                     | Capital Outlay-Painting Press/GST Tank  | 60,000.00 |           | 0.00                |  |                    |
| 7306.09                     | Capital Outlay-Fire Hydrants            | 0.00      |           | 0.00                |  |                    |
| 7306.10                     | Capital Outlay-Radio/Alarm System       | 0.00      |           | 0.00                |  |                    |
| 7306.12                     | Capital Outlay-Sewer pump rebuild       | 5,000.00  |           | 0.00                |  |                    |
| 7306.19                     | Capital Outlay-Water Lines              | 10,000.00 |           | 0.00                |  |                    |
| 7306.2                      | Capital Outlay-Well #3                  | 3,000.00  |           | 0.00                |  |                    |
| 7306                        | Capital Outlay-Total                    |           | 27,911.94 |                     |  |                    |
| 3915                        | Renters Deposit Return                  |           |           | 250.00              |  |                    |
| 4310                        | Overcharge Return                       |           |           | 0.00                |  |                    |
| 4410                        | Utility Tax Payment                     |           |           | 0.00                |  |                    |
| 4311                        | Returned Checks                         |           |           | 0.00                |  |                    |
| <b>Total Disbursements:</b> |   |           |           | <b>\$217,801.97</b> |  | <b>\$23,630.29</b> |

Operating Fund Cash Balance

30-Sep-19

\$176,859.07

**Account Balances And Locations**

**Operating Accounts**

|                                       | Nat'l Bank<br>& Trust | Round Top<br>State Bank | End of Month<br>Balances |
|---------------------------------------|-----------------------|-------------------------|--------------------------|
| (a) Nat'l Bank & Trust Now            | 41,210.62             |                         | 41,210.62                |
| (b) Round Top State Bank Money Market |                       | 135,648.45              | 135,648.45               |
| <b>Totals</b>                         | <b>\$41,210.62</b>    | <b>\$135,648.45</b>     | <b>\$176,859.07</b>      |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

**Account Information**

- (a) Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr
- (b) Round Top State Bank Money Market

Prepared By: Janice R. Davis, Treasurer Date: 10 Oct 19

# Fayette County Water Control and Improvement District Monument Hill

## Board Approval of Disbursements September 13 - October 10, 2019

### Operating Fund Disbursements

| Account                                   | Vendor   | Check Number | Amount             | Verified | Paid | Not Paid |
|---|--|--------------|--------------------|----------|------|----------|
| 6332                                      | NBT - Account Service Collection                       | ACH          | 15.00              | X        | X    |          |
| 6310                                      | James Benes - directors fees                           | 12404        | 92.35              | X        | X    |          |
| 6310                                      | Bobby Gilmore - directors fees                         | 12405        | 92.35              | X        | X    |          |
| 6310                                      | Seth Gunn - directors fees                             | 12406        | 92.35              | X        | X    |          |
| 6310                                      | Chester Johnson - directors fees                       | 12407        | 92.35              | X        | X    |          |
| 6310                                      | Dixon McNair - directors fees                          | 12408        | 92.35              | X        | X    |          |
| 6311                                      | L Steffek - paycheck                                   | DD           | 1,163.96           | X        | X    |          |
| 6142                                      | DXI Industries - chlorine & cylinder rental            | 12409        | 578.50             | X        | X    |          |
| 6151                                      | AT&T Mobility - district cell phone and tablet         | 12410        | 67.98              | X        | X    |          |
| 6313                                      | TML Health Benefits Pool - Emp & Dep Ins Premium       | 12411        | 1,240.48           | X        | X    |          |
| 6322                                      | BEFCO Eng - PE fees / Bluff Manor Eng & surveys        | 12412        | 2,130.00           | X        | X    |          |
| 6324                                      | Aqua WSC - Bac-T samples                               | 12413        | 50.00              | X        | X    |          |
| 6350                                      | Neofunds by Neopost - postage meter rental             | 12414        | 98.86              | X        | X    |          |
| 6340                                      | Schulenburg Printing - Fall Newsletter printing        | 12415        | 175.28             | X        | X    |          |
| 6340                                      | DeWitt Poth & Son - office supplies                    | 12416        | 328.54             | X        | X    |          |
| 6134                                      | Inframark - Contract Water Operations                  | 12417        | 2,000.00           | X        | X    |          |
| 6234                                      | Inframark - Contract Sewer Operations                  | 12417        | 1,000.00           | X        | X    |          |
| 6324                                      | Inframark - bac-t samples                              | 12418        | 165.60             | X        | X    |          |
| 6311                                      | L Steffek - paycheck                                   | DD           | 1,163.97           | X        | X    |          |
| 6141                                      | FEC-Well# 44   | 12419        | 1,711.38           | X        | X    |          |
| 6241                                      | FEC-River lift pump                                    | 12419        | 77.21              | X        | X    |          |
| 6141                                      | FEC-Booster tank                                       | 12419        | 581.07             | X        | X    |          |
| 6241                                      | FEC-Johnson Lift Station pump                          | 12419        | 119.25             | X        | X    |          |
| 6141                                      | FEC-Well# 3  | 12419        | 64.06              | X        | X    |          |
| 6351                                      | NewWave Communications - office phone / internet       | 12420        | 143.94             | X        | X    |          |
| 6340                                      | DeWitt Poth & Son - office supplies                    | 12421        | 212.47             | X        | X    |          |
| 6314                                      | IRS - employer/employee 941 taxes                      | EFT          | 998.42             | X        | X    |          |
| 6201                                      | LG Utilities - sewer treatment                         | 12422        | 6,661.47           | X        | X    |          |
| 6201                                      | LG Utilities - overage sewer treatment                 | 12422        | 571.12             | X        | X    |          |
| 6241                                      | LG Utilities - The View Lift Station electricity       | 12423        | 19.58              | X        | X    |          |
| 6338                                      | Fayette County Record - Tax Rate Public Hearing Ntc    | 12424        | 267.75             | X        | X    |          |
| 6353                                      | CNA Surety - Dixon McNair bond renewal                 | 12425        | 50.00              | X        | X    |          |
| <b>Total for Paid</b>                     |  |              | <b>22,117.64</b>   |          |      |          |
| 6322                                      | BEFCO Eng - PE Fees & surveying                        | 12426        | 1,410.00           | X        |      | X        |
| 6135                                      | Deen's Construction - Sept 2019 water repairs          | 12427        | 920.00             | X        |      | X        |
| 6353                                      | TML IRP - property & general liability insurance 19-20 | 12428        | 5,485.06           | X        |      | X        |
| 6315                                      | TML IRP - Worker's Comp premium                        | 12428        | 196.00             | X        |      | X        |
| <b>Total for Unpaid</b>                   |  |              | <b>8,011.06</b>    |          |      |          |
| <b>Total Operating Fund Disbursements</b> |  |              | <b>\$30,128.70</b> |          |      |          |

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature *Bobby Gilmore*

Date: 10.10.19



# Fayette County WCID - Monument Hill Construction Fund Report Sep-19

## Construction Fund Report

| Receipts:                         | To Date<br>Actual | This Month<br>Actual |
|-----------------------------------|-------------------|----------------------|
| 5391.1 Construction Fund Interest | 4,751.84          | 1,863.44             |
| <b>Total Receipts:</b>            | <b>4,751.84</b>   | <b>\$1,863.44</b>    |

### Construction Fund Beginning of Month Balances

|                                 |                   |
|---------------------------------|-------------------|
| 1112 National Bank & Trust Acct | 21,150.01         |
| 1113 TexPool Acct               | \$480,131.74      |
| <b>Total Fund Deposits</b>      | <b>501,281.75</b> |

**Available Construction Funds: Sep-19 \$503,145.19**

| Disbursements:                             | Annual<br>Budget  | To Date<br>Actual | This Month<br>Actual |
|--|-------------------|-------------------|----------------------|
| 6332.1 Construction Fund Bank Charges      | -                 | 0.00              | 0.00                 |
| 7201 Bond Issue Expense                    | -                 | 0.00              | 0.00                 |
| 7305 Capital Outlay-Interest Expense       | -                 | 0.00              | 0.00                 |
| 7306.06 Capital Outlay-SCADA               | -                 | 1,000.00          | 0.00                 |
| 7306.11 Capital Outlay-SSES & Improvements | 340,000.00        | 19,064.69         | 5,936.17             |
| 7306.13 Capital Outlay-Generator           | 175,000.00        | 0.00              | 0.00                 |
| 7306.14 Capital Outlay-Well #3 VFD         | -                 | 0.00              | 0.00                 |
| 7306.16 Capital Outlay-Water Well #4       | -                 | 0.00              | 0.00                 |
| 7306.17 Capital Outlay-Tank Mixers         | -                 | 4,882.40          | 0.00                 |
| 7306.18 Capital Outlay-Aerator Rework      | -                 | 0.00              | 0.00                 |
| <b>Total Fund Disbursements</b>            | <b>515,000.00</b> | <b>24,947.09</b>  | <b>5,936.17</b>      |

**Construction Fund Cash Balance 30-Sep-19 \$497,209.02**

## Account Balances And Locations

| Construction Fund Accounts | Nat'l Bank<br>& Trust | TexPool             | End of Month<br>Balances |
|----------------------------|-----------------------|---------------------|--------------------------|
| (a) Nat'l Bank & Trust Now | 15,216.43             |                     | 15,216.43                |
| (b) TexPool                |                       | \$481,992.59        | 481,992.59               |
| <b>Totals</b>              | <b>\$15,216.43</b>    | <b>\$481,992.59</b> | <b>\$497,209.02</b>      |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

### Account Information

- (a) Nat'l Bank & Trust Now
- (b) TexPool

Prepared By: James R. Bower, Treasurer Date: 10 Oct 19



**Fayette County Water Control and Improvement District  
Monument Hill  
Construction Fund  
Board Approval of Disbursements September 13 - October 10, 2019**

**Construction Fund Disbursements**

| Account | Vendor                                       | Check      | Amount            | Veri-<br>fied | Paid | Not<br>Paid |
|---------|--|------------|-------------------|---------------|------|-------------|
| 7306.11 | BEFCO Eng - SS project/surveying             | 160        | 1,005.00          | X             | X    |             |
| 7306.11 | BEFCO Eng - surveying/easements              | <u>160</u> | 3,855.00          |               |      |             |
|         |  | _____      |                   |               |      |             |
|         |  | _____      |                   |               |      |             |
|         |  | _____      |                   |               |      |             |
|         |  | _____      |                   |               |      |             |
|         | <b>Total for Paid</b>                        |            | <b>4,860.00</b>   |               |      |             |
| 7306.11 | BEFCO Eng - SS Project - Eng / Surveying     | <u>161</u> | 780.00            | X             |      | X           |
|         |  | _____      |                   |               |      |             |
|         |  | _____      |                   |               |      |             |
|         | <b>Total for Unpaid</b>                      |            | <b>780.00</b>     |               |      |             |
|         | <b>Total Construction Fund Disbursements</b> |            | <b>\$5,640.00</b> |               |      |             |

Disbursements listed above are approved for payment by the action of the Board of Directors.

Director's Signature *Bobby Gibson* Date: 10.10.19

**Fayette County WCID - Monument Hill  
Debt Service Fund Report  
Sep-19**

**Debt Service Fund Report**

| Receipts:                              | To Date<br>Actual | This Month<br>Actual |
|--|-------------------|----------------------|
| 4325 Property Tax Revenue (I&S)        | 2,818.12          | 0.00                 |
| 4326 Property Tax - Interest & Penalty | 581.47            | 0.00                 |
| 5391.2 Debt Service Fund Interest      | 1,299.68          | 425.50               |
| <b>Total Receipts:</b>                 | <b>4,699.27</b>   | <b>\$425.50</b>      |

**Debt Service Fund Beginning of Month Balance**

|                              |                  |
|------------------------------|------------------|
| 1134 Rount Top State Bank MM | 14,890.73        |
| 1135 Round Top State Bank CD | 70,820.48        |
| <b>Total Fund Deposits</b>   | <b>85,711.21</b> |

**Available Debt Service Funds: Sep-19 \$86,136.71**

| Disbursements:                          | To Date<br>Actual | This Month<br>Actual |
|---|-------------------|----------------------|
| 6332.2 Debt Svc Fund Bank Charges       | 0.00              | 0.00                 |
| 6340.2 Debt Svc Fund Printing Charges   | 0.00              | 0.00                 |
| 3956 Series 2017 Bond Sale Debt Service | 23,543.75         | 0.00                 |
| 7363 Bond Administration Fees           | 250.00            | 0.00                 |
| <b>Total Fund Disbursements</b>         | <b>23,793.75</b>  | <b>0.00</b>          |

**Debt Service Fund End of Month Balance 30-Sep-19 \$86,136.71**

**Account Balances And Locations**

| Debt Service Fund Account            | Round Top<br>State Bank MM | Round Top<br>State Bank CD | End of Month<br>Balance |
|--------------------------------------|----------------------------|----------------------------|-------------------------|
| (a) Round Top State Bank MM Debt Svc | 14,895.51                  | -                          | 14,895.51               |
| (b) Round Top State Bank CD          |                            | 71,241.20                  | 71,241.20               |
| <b>Totals</b>                        |                            | <b>71,241.20</b>           | <b>\$86,136.71</b>      |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By: James R. Bennis, Treasurer Date: 10 Oct 19