
MINUTES
of the November 12, 2020
Regular Board of Directors Meeting

Directors Present: Dixon McNair, President; Seth Gunn, Vice President; Bobby Gilmore, Secretary; Jo Ann Friemel, Treasurer; Chester Johnson, Director
Directors Absent:
Others Present: Lori Steffek, Office Manager; Bradley Loehr, Engineer

The meeting was called to order by Mr. Dixon McNair, President, at 4:00 p.m. on November 12, 2020, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Swearing in of (2) Directors: Dixon McNair, Jr. and Jo Ann Friemel –

- a. Mr. Dixon McNair, Jr. and Mrs. Jo Ann Friemel were sworn in as directors and recited their Oath of Office. Mr. McNair's and Mrs. Friemel's terms will expire on Election Day in November 2024.
- b. Mr. Dixon McNair, Jr. and Mrs. Jo Ann Friemel were each presented a Certificate of Election by Mr. Bobby Gilmore, Secretary of the Board.

Agenda Item #2 Public Comments – There were no public comments.

Agenda Item #3 Approval of Minutes from the October 8, 2020 Regular Board of Directors meeting: The Minutes from the October 8, 2020 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mrs. Jo Ann Friemel, to approve the Minutes of the October 8, 2020 regular Board of Directors meeting as presented. The motion passed unanimously with all directors being present and voting.

Agenda Item #4 Treasurer's Reports and approval of bills: Mrs. Friemel reported the October Operating Fund available beginning of the month balance was \$263,456.61. Property tax revenue for the month was \$2,389.86. Total cash receipts for the month were \$40,166.18. Total expenses for the month of October were \$35,781.83, leaving the District with a total combined end of the month operating fund bank balance of \$267,840.96. Significant expenses for the month include payment to Electric Motor Service for several service calls to adjust system pressure and address the booster pump cycling problem (\$1,262.50); Deen Construction for miscellaneous water repairs throughout the District (\$3,105.00). the purchase of two lateral drawer filing cabinets from D&G Office Supplies (\$248.98); TML Intergovernmental Risk Pool for 20-21 Property and General Liability insurance renewal (\$5,564.28) and Worker's Compensation insurance renewal (\$183.00); reimbursement to Lori Steffek for GoDaddy website renewal from Nov. 2019 (\$225.21), and office supplies (water, candy, notary stamp, etc.) at a cost of \$306.78.

Mrs. Friemel reviewed Operating Fund disbursements, for October 9 – November 12, 2020, pending approval for a total of \$31,492.22. Unusual expenses include reimbursement to Lori Steffek (\$1,240.72) for various office related expenses for the period January 1 – October 8, 2020, including easement filings at the County Clerk's office, purchase of (2) lateral drawer filing cabinets, certified mailings, notary public renewal (filing fee, notary stamp and notary bond), assorted office supplies (water, candy, toilet tissue, etc.) and metal map hangers; Texas Rural Water Association (\$199) for Mrs. Steffek to attend their Fall Management & District Conference; JAH-CON for the master meter inspections at Well #3 and #4 (\$500); Macaulay Controls for the annual inspection of the flow meter at the River Lift

Station (\$600); Chem Equip for the semi-annual chlorine system PM at Water Plant 1; Lisa Patterson for legal fees for January – October, 2020 (\$743.75); and Deen Construction for several water repairs (\$2,590).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the October 2020 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements as presented for a total of \$32,492.22. The motion passed unanimously with all Directors being present and voting.

Mrs. Friemel reviewed the October 2020 Construction Fund Report with the Board. The beginning of the month combined balance was \$490,652.64. Total interest earned was \$114.51 which reflects interest earned at NBT and for two months of TexPool interest. Disbursements for the month of October totaled \$225.00 paid to BEFCO Engineering for time spent on the corrosion control study and its proposed solution to address the corrosivity issues. The Construction Fund end of the month combined balance is \$490,542.15.

Construction Fund disbursements pending approval, in the amount of \$2,691.25, for the period October 9 – November 12, 2020 include one payment to BEFCO Engineering for time spent on the corrosion control system in September (\$225) and in October (\$60.00); payment to Lisa Patterson, Attorney, for time spent on the Pace and Tiemann easements from January through October, 2020 (\$2,406.25).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the October 2020 Construction Fund Treasurer's Report and to pay the Construction Fund disbursements as presented, for the period October 9 – November 12, 2020, for a total of \$2,691.25. The motion passed unanimously with all Directors being present and voting.

Mrs. Friemel reviewed the October Debt Service Fund Report. The beginning of the month balance was \$89,866.47. The District received \$3,330.09 in property tax revenue (including penalties and interest) and \$2.38 in interest income from RTSB. The RTSB Money Market Debt Service Fund end of the month balance was \$20,823.03. The RTSB Certificate of Deposit end of the month balance was \$72,375.91. The combined end of the month balances for the money market account and the certificate of deposit was \$93,198.94. There were no disbursements pending approval for the period of.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the October 2020 Debt Service Fund Report with no disbursements presented for approval for the period October 9 – November 12, 2020. The motion passed unanimously with all Directors being present and voting.

Agenda Item #5 Presidents Report: Mr. McNair informed the Board that Clint Sternadel, with the Fayette County Environmental Office, called to ask if the District had any restrictions or issues with providing water and sewer service to a property (FCAD ID# 28457) located on River Drive. The lot is very small at approximately .17 of an acre, or 7500 sq ft. The property is owned by Mr. Kevin Smith, and he's owned the lot since 1997. Apparently, he was never bought out during the last two FEMA buy-outs. The property is currently appraised at \$310. Since the property resides within the District's CCN, we are legally required to provide services to him, however, he would be financially responsible for any line extensions, if they were required.

Mrs. Steffek spoke with Mr. Sternadel and advised him that the property also resides within the Monument Hill Property Owners Association's boundaries and would be bound by those deed restrictions, specifically the structure size must be no less than 1200 sq ft and would have to reside within the required building setbacks.

Agenda Item #6 Operations Report: Mrs. Steffek reported the following during the Operations Report:

1. TCEQ –
 - a. Well #4 Certification – Approval was received on November 2, 2020, however, approval letter states that the orthophosphate system cannot be placed in the same room with gaseous materials, such as the chlorine room at Water Plant 1. To be discussed later in the meeting.
2. Tiemann / Pace Easements –
 - a. Still no response from Dr. & Mrs. Tiemann

- b. Botts Title is working on a title search for the easements. The District should hear something back around November 20th.
3. Water Plants -
 - a. The District pumped 3,098,000 gallons during the month of October and experienced a water loss of 4.3%, or 134,000 gallons.
 - b. Chem Equip conducted the semi-annual chlorine system preventative maintenance the beginning of November. No parts were replaced.
 - c. The master meters for Well #4 and Well #3 were inspected on November 6th.
4. River Lift Station. –
 - a. Glenn Goode with Macaulay Controls calibrated and inspected the flow meter on October 30th in accordance with our service contract with City of La Grange.

Agenda Item #7 Engineer's Report: Mr. Loehr reported the following during the Engineer's Report:

1. Sanitary Sewer Project –Nothing new to report as no progress has been made on the easements with Tiemann's;
2. Water Plants –Orthophosphate System was approved by TCEQ on November 2, 2020; however, the approval letter specifically states that mechanical/electrical related equipment must be located outside of any rooms containing gaseous chlorine for safety reasons. The system will now need to be located outside in a tank/containment type enclosure. While the Board previously approved the purchase on the Purify 1000 system verbally at the September 10, 2020 regular board meeting, its approval was not recorded in the District's minutes for that meeting. Mr. Loehr explained he would need formal, recorded approval of the orthophosphate system and the tank enclosure.
 - a. Consider and take appropriate action on purchase of orthophosphate system as required by TCEQ:
 - Purify 1000 orthophosphate, one (1) 65-gallon chemical tank inside one (1) 100 gallon open-top containment tank, and one (1) EMEC/Aquasol Diaphragm metering pump - @ \$3,250. Annual Chemicals to be purchased approx. \$1,000/yr and an orthophosphate testing kit - \$500.
 - Exterior tank/containment for orthophosphate system is approximately \$400. There will be some additional expense in devising a method of anchoring the enclosure to the ground, in the event another historic flood, such as Hurricane Harvey, should occur, thus preventing the system from floating downstream.

Mr. Seth Gunn made a motion, seconded by Mr. Chester Johnson, to purchase the Purify 1000 orthophosphate system, consisting of (1) 65- gallon chemical tank inside (1) 100 gallon open-top containment tank, and (1) EMEC/Aquasol Diaphragm metering pump, an exterior enclosure for the entire orthophosphate system, purchase of the needed chemicals and testing kit at a cost not to exceed \$6,000. The motion passed unanimously with four Directors being present and voting.

Agenda Item #8 Consider and take appropriate action on designating Records Management Officer - Mrs. Steffek reported that the District is required to have a records retention officer and previously, Mr. Benes served in that capacity. By law, the District should have designated his replacement within 30 days and notified the Texas State Library and Archives Commission. After a brief discussion, it was determined that Mr. Seth Gunn would serve as the District's Record Retention Officer.

Mr. Chester Johnson made a motion, seconded by Mrs. Jo Ann Friemel, to designate Mr. Seth Gunn, Vice President of the Board of Directors, as the District's Records Retention Officer. The motion passed unanimously with four Directors being present and voting. The Texas State Library and Archives Commission Form SLR 504 was completed and executed, designating Mr. Gunn.

Agenda Item #9 Consider and take appropriate action on adopting Texas State Library & Archive Commission's Record Management Policy, Model #4 – Mrs. Steffek informed the Board that the District is required to have a records management policy, and was instructed by Bonnie Zuber, with the TSLAC, that the District needed to use TSLAC's records management policy, Model #4. This policy does the following:

1. Defines what constitutes records belonging to the District.
2. Declares that records are considered public property.
3. Declares that the District's policy is to provide for the efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use and disposition of all records of its office.
4. Designates the Board's Vice President as the Records Retention Officer.
5. Declares that the appropriate records control schedules issued by the Texas State Library and Archive Commission will be adopted by the Records Retention Officer.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to adopt the Texas State Library and Archive Commission's Records Management Policy Model #4 as the District's records management policy. The motion passed unanimously with four directors being present and voting.

Agenda Item #10 Consider and take appropriate action on adopting records retention schedules for General Records (GR), Property Taxation (TX) and Utilities (UT) – Mrs. Steffek explained that Bonnie Zuber, with Texas State Library and Archives Commission, stated that a WCID should adopt the records control schedules for General Records (GR), Property Taxation (TX) and Utilities (UT).

Mr. Chester Johnson made a motion, seconded by Mrs. Jo Ann Friemel, to adopt the Texas State Library and Archive Commission's records control schedules for General Records (GR), Property Taxation (TX) and Utilities (UT). The motion passed unanimously with four directors being present and voting.

Agenda Item #11 Consider and take appropriate action on adopting the 2021 District Holiday Schedule – Mrs. Steffek presented the proposed 2021 Holiday Schedule for Board approval. She reported that the District would be observing the same holidays as 2020 and following the 2021 Federal holiday schedule for the dates being used. The holidays observed would be: New Year's Day, President's Day, Texas Independence Day, Good Friday, Memorial Day, Fourth of July (observed on July 5th), Labor Day, Columbus Day, Veteran's Day, Thanksgiving (Thursday & Friday), the day before Christmas Eve (floating holiday) and Christmas Eve as the Christmas Holiday since it's on a Friday.

Mr. Chester Johnson made a motion, seconded by Mrs. Jo Ann Friemel, to approve the 2021 Holiday Schedule as presented. The motion passed unanimously with four directors being present and voting.

Agenda Item #12 Consider and take appropriate action on matters related to the Series 2017 Bond projects and all other associated projects – There was no action at this time.

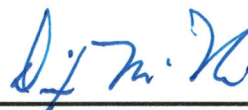
Agenda Item #13 Consider and take appropriate action on items to be placed on the next agenda – Items were identified and placed on the agenda for the next regular Board of Directors on Thursday, January 14, 2021 at 4 p.m., at the District offices, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to adjourn the meeting. The motion passed unanimously with four Directors being present and voting.

The meeting was adjourned at 4:37 p.m.



Mr. Bobby Gilmore
Secretary



Mr. Dixon McNair
President

**Fayette County WCID-Monument Hill
Operating Fund Report
Oct-20**

Operating Fund Report					
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Receipts:	Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
4100 Water	202,000.00	117,833.33	132,713.10	16,833.33	21,370.86
4200 Sewer	168,000.00	98,000.00	103,484.13	14,000.00	15,050.57
4320 Property Tax	51,967.00	0.00	5,357.66	0.00	2,389.86
4300 MHPOA (clerical services)	13,200.00	7,700.00	7,700.00	1,100.00	1,100.00
5391 Interest on Deposits	250.00	145.83	543.49	20.83	63.25
Total Budgeted Receipts:	\$435,417.00	\$223,679.17	\$249,798.38	\$31,954.17	\$39,974.54
4101 Bulk Water Sales			0.00		0.00
4110 Taps-Water			500.00		0.00
4111 Customer Svc Inspection-Water			0.00		0.00
4120 Reconnection Fees			0.00		0.00
4210 Taps-Sewer			0.00		0.00
4330 Pen & Int. Service			121.31		8.45
4331 Pen. & Int. Standby			0.00		0.00
4322 Pen. & Int. Maint Tax			318.53		6.45
2114 Utility Tax			1,161.68		176.74
3951 Trans from Savings			0.00		0.00
3953 Trans from Capital			0.00		0.00
2151 Renters Deposit			0.00		0.00
3957 Bank Loan			0.00		0.00
5380 Miscellaneous			1,568.74		0.00
Total Receipts:			\$253,468.64		\$40,166.18

Operating Fund Beginning of Month Balance \$263,456.61

Available Operating Funds: 1-Oct-20 \$303,622.79

Disbursements:	Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
Water Expenses					
6100 Bulk Water Purchased	3,500.00	2,041.67	921.60	291.67	921.60
6134 Contract Labor Water	24,000.00	14,000.00	12,000.00	2,000.00	2,000.00
6135 Maint & Repair Water	30,000.00	17,500.00	12,859.10	2,500.00	5,352.45
6136 Meter Installation Water	-	0.00	0.00	0.00	0.00
6137 Meter Reading	-	0.00	0.00	0.00	0.00
6141 Electric Utility Water	21,000.00	12,250.00	13,876.94	1,750.00	2,641.21
6142 Chemicals Water	6,000.00	3,500.00	3,040.50	500.00	558.50
6143 Small Tools	120.00	70.00	0.00	10.00	0.00
6144 Repair Materials Water	12,000.00	7,000.00	3,859.34	1,000.00	295.72
6145 Meter Expense	1,000.00	583.33	2,427.35	83.33	0.00
6151 Telephone Water	2,500.00	1,458.33	1,691.22	208.33	74.39
6175 Inspection Expense Water	1,500.00	875.00	942.00	125.00	0.00
Sewer Expenses					
6201 Sewage Treatment	95,000.00	55,416.67	56,927.62	7,916.67	7,509.67
6234 Contract Labor Sewer	12,000.00	7,000.00	6,000.00	1,000.00	1,000.00
6235 Maint & Repair Sewer	10,000.00	5,833.33	5,428.90	833.33	484.38
6241 Electric Utility Sewer	2,600.00	1,516.67	1,590.43	216.67	238.43
6242 Chemicals Sewer	-	0.00	0.00	0.00	0.00
6244 Repair Materials Sewer	7,500.00	4,375.00	1,725.28	625.00	65.00
6251 Telephone Sewer	1,800.00	1,050.00	1,764.00	150.00	0.00
General Expenses					
1317 Furniture & Fixtures	-	0.00	248.98	0.00	248.98
6310 Director's Fees	7,000.00	4,083.33	2,400.00	583.33	400.00
6311 Salaries & Wages	45,475.00	26,527.08	26,235.60	3,789.58	3,498.08
6313 Group Insurance Premiums	8,700.00	5,075.00	4,913.32	725.00	739.62
6314 Employers Tax Expense	4,000.00	2,333.33	2,864.25	333.33	781.66

Disbursements:				To Date	To Date	Monthly	This Month	
				Budget	Actual	Budget	Actual	
6315	Workers Comp Premiums	250.00		145.83	183.00	20.83	183.00	
6320	Legal Fees	2,500.00		1,458.33	0.00	208.33	0.00	
6321	Audit	6,500.00		3,791.67	6,500.00	541.67	0.00	
6322	Engineering Fees	10,000.00		5,833.33	2,017.50	833.33	520.00	
6324	Laboratory Expense	3,500.00		2,041.67	1,661.19	291.67	123.60	
6325	Election Expense	1,500.00		875.00	0.00	125.00	0.00	
6326	Permit Fees	650.00		379.17	50.00	54.17	0.00	
6330	Appraisal District Fees	3,400.00		1,983.33	1,350.93	283.33	0.00	
6332	Service Acct Collection (ACH)	200.00		116.67	103.00	16.67	20.00	
6334	Contract Labor/Temp. Expense	1,000.00		583.33	0.00	83.33	0.00	
6335	Maint. & Repairs Office Bldg	1,300.00		758.33	716.70	108.33	60.00	
6338	Legal Notices	1,800.00		1,050.00	323.50	150.00	323.50	
6340	Printing & Office Supplies	3,000.00		1,750.00	2,169.51	250.00	897.40	
6350	Postage	3,000.00		1,750.00	1,023.29	250.00	493.17	
6351	Phone/Internet Office	2,000.00		1,166.67	1,007.58	166.67	143.94	
6353	Insurance & Bond Premiums	6,000.00		3,500.00	5,798.28	500.00	5,698.28	
6354	Travel & Per Diem	2,000.00		1,166.67	0.00	166.67	0.00	
6362	Dues & Subscriptions	2,122.00		1,237.83	1,784.86	176.83	225.21	
7395	Miscellaneous	2,000.00		1,166.67	199.00	166.67	199.00	
Total Budgeted Disbursements				348,417.00	\$203,243.25	\$186,604.77	\$29,034.75	\$35,696.79
6171	Tap Connection-Water				2,012.50		0.00	
6271	Tap Connection-Sewer				1,376.64		0.00	
7306.01	Capital Outlay - Johnson Lift Station	0.00			0.00		0.00	
7306.02	Capital Outlay - Storage Bldg Chlorine	0.00			0.00		0.00	
7306.03	Capital Outlay - W/P Facility Imprvmnts	0.00			0.00		0.00	
7306.04	Capital Outlay - AMR System	0.00			0.00		0.00	
7306.05	Capital Outlay - LS Facility Improvmnts	0.00			0.00		0.00	
7306.07	Capital Outlay-Pumphouse Repairs	0.00			0.00		0.00	
7306.08	Capital Outlay-Painting PressTanks	10,000.00			0.00		0.00	
7306.09	Capital Outlay-Fire Hydrants	0.00			0.00		0.00	
7306.10	Capital Outlay-Radio/Alarm System	0.00			0.00		0.00	
7306.12	Capital Outlay-Sewer pump rebuild	5,000.00			16,260.84		0.00	
7306.19	Capital Outlay-Water Lines	10,000.00			0.00		0.00	
7306.20	Capital Outlay-Well #3	0.00			0.00		0.00	
7306.21	Capital Outlay-New GST	62,000.00			0.00		0.00	
7306	Capital Outlay-Total			16,260.84				
2151	Renters Deposit Return				250.00		0.00	
4310	Overcharge Return				0.00		0.00	
4410	Utility Tax Payment				0.00		0.00	
4311	Returned Checks				208.67		85.04	
Total Disbursements:					\$206,713.42		\$35,781.83	
Operating Fund Cash Balance								
				31-Oct-20			\$267,840.96	

Account Balances And Locations

Operating Accounts

	Nat'l Bank & Trust	Round Top State Bank	End of Month Balances
(a) Nat'l Bank & Trust Now	72,951.79		72,951.79
(b) Round Top State Bank Money Market		194,889.17	194,889.17
Totals	\$72,951.79	\$194,889.17	\$267,840.96

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Account Information

- (a) Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr
- (b) Round Top State Bank Money Market


Prepared By: Opam Anom, Treasurer Date: 11/12/20

Fayette County Water Control and Improvement District Monument Hill

Board Approval of Disbursements October 9 - November 12, 2020

Operating Fund Disbursements		Check	Amount	Veri-	Paid	Not
Account	Vendor	Number		fied		Paid
6332	NBT - Service Account Collection	EFT	15.00	X	X	
6311	L Steffek - paycheck	DD	1,156.16	X	X	
6314	TWC - TX unemployment taxes	EFT	20.80	X	X	
6135	Van Stacy - repair sprinkler sys broken by District	12723	125.00	X	X	
6144	Van Stacy - parts in sprinkler system repair	12723	71.50	X	X	
6338	Lori Steffek - reimb postings/ Co Clerk Easement filings	12724	323.50	X	X	
6340	Lori Steffek - reimb office supplies	12724	306.78	X	X	
6350	Lori Steffek - reimb postage	12724	52.25	X	X	
6353	Lori Steffek - reimb notary insurance policy	12724	84.00	X	X	
6362	Lori Steffek - reimb Go Daddy & Office 365 subscription	12724	225.21	X	X	
1317	Lori Steffek - reimb (2) lateral filing cabinets	12724	248.98	X	X	
6310	Seth Gunn - directors fees	12725	92.35	X	X	
6310	Chester Johnson - directors fees	12726	92.35	X	X	
6310	Dixon McNair - VOID endorsed by Seth accidentally	12727	-	X	X	
6310	Bobby Gilmore - directors fees	12728	92.35	X	X	
6340	Dewitt Poth - office supplies	12729	568.93	X	X	
6310	Dixon McNair - director's fees (replace ck 12727)	12730	92.35	X	X	
6135	Inframark - water repair labor	12731	429.95	X	X	
6144	Inframark - water repair materials	12731	125.00	X	X	
6235	Inframark - sewer labor	12731	186.88	X	X	
6244	Inframark - sewer materials	12731	65.00	X	X	
6324	Inframark - bacT samples	12731	123.60	X	X	
7395	TRWA - Fall District's Conf registration	12732	199.00	X	X	
6151	AT&T - district cell phone & tablet	12733	74.39	X	X	
6142	DXI Industries - cylinder rental	12734	120.00	X	X	
6322	BEFCO Eng - PE Fees	12735	520.00	X	X	
6340	Dewitt Poth - office supplies	12736	21.69	X	X	
6135	Elec Mtr Svc - WP1 booster pump cycling repair	12737	450.00	X	X	
6311	L Steffek - paycheck	DD	1,156.16	X	X	
6350	Quadiant - postage meter postage	12738	700.00	X	X	
6313	TML Health Benefits Pool - Emp & Dep Ins Premium	12739	1,267.66	X	X	
6134	Inframark - contract water operations	12740	2,000.00	X	X	
6234	Inframark - contract sewer operations	12740	1,000.00	X	X	
6141	FEC-Well# 1	12741	1,532.65	X	X	
6241	FEC-River lift pump	12741	84.80	X	X	
6141	FEC-Booster tank	12741	535.44	X	X	
6241	FEC-Johnson Lift Station pump	12741	106.66	X	X	
6141	FEC-Well# 3	12741	78.63	X	X	
6201	LG Utilities - sewer treatment	12742	7,561.22	X	X	
6201	LG Utilities - overage sewer treatment	12742	642.94	X	X	
6241	LG Utilities - The View Lift Station electricity	12743	21.82	X	X	
6351	Sparklight Business - office phone / internet	12744	143.94	X	X	
6142	DXI Industries - chlorine	12745	223.25	X	X	
6135	Hess Landscape - water plant mowing	12746	430.00	X	X	
6235	Hess Landscape - sewer plant mowing	12746	240.00	X	X	
6144	Farmer's Lumber - water repair materials	12747	29.98	X	X	
6175	JAH-CON - master meter inspections	12748	500.00	X	X	
6235	Macaulay Controls - WW flowmeter calibration	12749	600.00	X	X	
6314	IRS - employer/employee 941 taxes	EFT	986.52	X	X	
6144	Coburn's - water repair materials - inventory	12750	496.29	X	X	
6311	L Steffek - paycheck	DD	1,157.49	X	X	
6135	ChemEquip - WP1 chlorine system semi annual PM	12751	650.00	X	X	
6322	BEFCO Eng - PE Fees	12752	130.00	X	X	
Total for Paid			28,158.47			
6320	L Patterson - Ginger Easement/Cybersecurity Training	12753	743.75	X		X
6135	Deen Const - Oct 2020 Water Repairs	12754	2,590.00	X		X
Total for Unpaid			\$ 3,333.75			
Total Operating Fund Disbursements			\$31,492.22			

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature 

Date: 11.12.2020

**Fayette County WCID - Monument Hill
Debt Service Fund Report
Oct-20**

Debt Service Fund Report

Receipts:	To Date Actual	This Month Actual
4325 Property Tax Revenue (I&S)	7,678.66	3,319.76
4326 Property Tax - Interest & Penalty	447.85	10.33
5391.2 Debt Service Fund Interest	484.72	2.38
Total Receipts:	8,611.23	\$3,332.47

Debt Service Fund Beginning of Month Balance

1134 Round Top State Bank MM	17,490.56
1135 Round Top State Bank CD	72,375.91
Total Fund Deposits	89,866.47

Available Debt Service Funds: Oct-20 \$93,198.94

Disbursements:	To Date Actual	This Month Actual
6332.2 Debt Svc Fund Bank Charges	0.00	0.00
6340.2 Debt Svc Fund Printing Charges	0.00	0.00
3956 Series 2017 Bond Sale Debt Service	23,243.75	0.00
7363 Bond Administration Fees	250.00	0.00
Total Fund Disbursements	23,493.75	0.00

Debt Service Fund End of Month Balance 31-Oct-20 \$93,198.94

Account Balances And Locations

Debt Service Fund Account	Round Top State Bank MM	Round Top State Bank CD	End of Month Balance
(a) Round Top State Bank MM Debt Svc	20,823.03		20,823.03
(b) Round Top State Bank CD		72,375.91	72,375.91
Totals		93,198.94	\$93,198.94

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By: John Trame, Treasurer Date: 11/12/20