
MINUTES
of the March 12, 2020
Regular Board of Directors Meeting &
Budget Adoption Public Hearing

Directors Present:	Dixon McNair, President; Seth Gunn, Vice President; Bobby Gilmore, Secretary; James Benes, Treasurer; Chester Johnson, Director
Directors Absent:	None
Others Present:	Bradley Loehr, Engineer; Lori Steffek, Office Manager; Richard Frenzel, residential customer

The meeting was called to order by Mr. Dixon McNair, President, at 4:00 p.m. on March 12, 2020, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Mr. McNair recessed the regular board of directors meeting and opened the public hearing on the proposed Operations/Maintenance and Capital Improvements Budget for fiscal year April 1, 2020 – March 31, 2021 at 4:01 p.m.

Mr. McNair affirmed that the “Budget Adoption” public notice had been published in the Fayette County Record, posted with the Fayette County Clerk’s office, as well as published on the District’s website, satisfying the District’s legal requirements.

Mr. McNair stated that the Board had unanimously approved the proposed FY 2020-2021 Operations/Maintenance and Capital Improvements Budget at a duly posted, open meeting on February 13, 2020.

Mr. McNair asked Mr. Frenzel, who resides within the District if he had any questions or comments. Mr. Frenzel engaged the board with questions concerning capital expenditures and the cost effectiveness of repairing sewer lines vs. replacement of sewer lines. Mr. Loehr, the District’s engineer explained that the pipe scheduled to be replaced is original clay pipe, dating back to the 1970’s, with many cracks and intrusions occurring.

Mr. James Benes, made a motion, seconded by Mr. Bobby Gilmore, to adjourn the public hearing. The public hearing on the proposed FY 2020-2021 Operations/Maintenance and Capital Improvements Budget was adjourned at 4:06 p.m.

Mr. McNair reconvened the regular Board of Directors meeting at 4:07 p.m.

Agenda Item #1 Approval of Minutes from February 13, 2020 regular Board of Directors meeting: The Minutes from the February 13, 2020 regular Board of Directors meeting were presented for approval.

Mr. James Benes made a motion, seconded by Mr. Bobby Gilmore, to approve the Minutes of the February 13, 2020 regular Board of Directors meeting as presented. The motion passed unanimously with four Directors being present and voting.

Agenda Item #2 Treasurer's Report and approval of bills: Mr. Benes reviewed the February Operating Fund Treasurer's Report with the Board. Available beginning of the month balance was \$228,188.22. Total cash receipts for the month were \$34,196.41. Total expenses for the month of February were \$47,510.50, leaving the District with a total combined end of the month operating fund bank balance of \$214,874.13. Unusual expenses for the month included payment to Deen's Construction for the relocation of two sewer lines and installation of new manholes at Bluff Manor Apts. and other repairs (\$25,957.34); elevated waste water treatment in the amount of \$8,344.13, which is about \$1,500 higher than normal; payment to Antea Group for two quarters of water quality parameter sampling (\$947.38); payment to FCAD for quarter tax collection services (\$815.75).

Mr. Benes reviewed Operating Fund disbursements pending approval for a total of \$24,770.57. Extraordinary expenses for February include a significant increase in the amount of waste water treatment overage charges (\$7,885.36); payment to Fayette County Record for the required budget adoption public hearing notice (\$630); payment to RVS Software for the needed credit card processing interface (\$125).

Mr. Seth Gunn made a motion, seconded by Mr. Bobby Gilmore, to approve the February 2020 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements as presented for a total of \$24,770.57. The motion passed unanimously with four Directors being present and voting.

Mr. Benes reviewed the February 2020 Construction Fund Report with the Board. The beginning of the month combined balance was \$496,409.58. Total interest earned was \$657.26. Total bond related capital improvements for the month amounted to \$340 which represents payment to BEFCO Engineering for time spent on the sanitary sewer improvements project. The combined end of the month balance was \$496,069.58.

Mr. Benes reviewed the pending Construction Fund disbursements for \$1,360.00. Disbursements include payments to BEFCO Engineering for work on the sanitary sewer bond project in the amount of \$340 and \$1,020.

Mr. Seth Gunn made a motion, seconded by Mr. Bobby Gilmore, to approve the February 2020 Construction Fund Treasurer's Report and to pay the Construction Fund disbursements as presented for a total of \$1,360.00. The motion passed unanimously with four Directors being present and voting.

Mr. Benes reviewed the February Debt Service Fund Report with the Board. The beginning of the month balance was \$146,562.16. The District received \$10,007.52 in property tax revenue and \$305.77 in interest income from the RTSB Money Market account during the month. A bond payment disbursement was made in the amount of \$53,543.75 and a \$250 bond administration fee was paid in conjunction with the bond payment. The RTSB Money Market Debt Service Fund end of the month balance was \$31,139.91. The RTSB Certificate of Deposit end of the month balance was \$71,941.79. The combined end of the month balances for the money market account and the certificate of deposit was \$103,081.70.

Mr. Bobby Gilmore made a motion, seconded by Mr. Seth Gunn, to approve the February 2020 Debt Service Fund Report and to approve the debt service disbursement in the amount of \$53,793.75 during the month. The motion passed unanimously with four Directors being present and voting.

Mr. Chester Johnson, Director, joined the meeting at 4:15 p.m.

Agenda Item #3 President's Report: Mr. Dixon McNair had nothing to report.

Agenda Item #4 Operations Report: Mrs. Steffek reported the following during the Operations Report:

1. Cyber Security Training – Mrs. Steffek reached out to both TML IRP and Texas Tech University to inquire if they would be willing to share their cyber security training program and is waiting on a response.

2. Request for Water / Waste-Water Service Outside of the District's CCN – No progress has been made on obtaining a rough cost estimate from David Deen on expanding the View water line to serve Josh Tiemann's new residence, located below the View subdivision.
3. TCEQ – Well #4 Certification – All of 2019's WQP's have been forwarded to Bradley Loehr in order for him to request that the District be allowed to operate Well #4 permanently.
4. River Lift Station – Scott Manuel with Inframark informed the District that Pump #1 indicated that it was not operating at full capacity. Run time hours indicated that it was running approximately 2 hours a day and Pump #2 was running 7 hours a day. Electric Motor Service was contacted to assess the situation. They were instructed to remove the pump, if needed, and install the spare pump in its place. Waiting on further information from Wendy McDaniel, owner of Electric Motor Service.
5. Bluff Manor Expansion –
 - a. On Friday, February 21st, the District was notified that Bluff Manor's contractor had broken an unknown water line while digging for the new concrete forms. David Deen determined the water line supplied Ms. Simmons home and explained why their water meter was located in the back yard. Mr. Deen was able to restore water service to Ms. Simmon's home temporarily using two water hoses. He informed the District that her service would need to be rerouted and the meter box relocated to the front yard / Spur 92 Right of Way, and a water tap made into the main water line on Spur 92. Emergency locates were submitted and the work was completed on Saturday, February 22nd, at a total cost of \$2,415. Included in the scope of work was the capping and abandoning of the water line serving Ms. Simmons. Mr. Deen traced the line to Bluff Manor's existing washateria near the back fence and the line was capped just past the washateria's water meter.
6. 200 Richard Rd Complaint – On March 9th a complaint was received by Mr. & Mrs. Brad Belota, of 200 Richard Road stating that in the last week their water had become unbearably "stinky". Their home has an extensive water filtration system. They've had it checked out and were told it was "working perfectly". Ms. Steffek consulted with Mr. Loehr for possible causes and solutions. The Belota's were instructed to flush approximately 2,000 gallons from one of their exterior hose bibs NOT connected to their filtration system to see if this improves the situation.
7. Tiemann / Pace Easements –
 - a. Ms. Patterson emailed the Pace's attorney the revised easement (approved by the Board at the February meeting) on March 3rd and their attorney is still waiting on their final review.
 - b. Ms. Patterson emailed the District the revised easement for the Tiemann's since the field notes and survey had to amended due to a very small piece of the easement that was accidentally omitted in the original. Ms. Steffek contacted Dr. Tiemann and he requested that the new documents be mailed to him for their review. The documents were delivered to the Tiemann's on March 10, 2020.
8. District Acceptance of Credit / Debit Cards & E-Checks: The District's website is now able to process credit/debit card and e-check payments, and the toll-free number for pay-by-phone is now fully functional, as well. Consumers will be informed via the Spring newsletter which will be distributed to all account holders with their March water bill (end of March).

Agenda Item #5 Engineer's Report: Mr. Bradley Loehr discussed the following items:

1. Tiemann / Pace Easements – update provided by Mrs. Steffek; nothing additional to report.
2. Bluff Manor – update provided by Mrs. Steffek; nothing additional to report.

Agenda Item #6 Consider and take appropriate action on adopting proposed FY 2020-2021 Operations / Maintenance & Capital Improvements Budget: Mr. McNair presented the FY 2020-2021 Operations/Maintenance and Capital Improvements Budget for consideration.

Mr. Bobby Gilmore made a motion, seconded by Mr. Chester Johnson, to adopt the FY 2020-2021 Operations/Maintenance and Capital Improvements Budget as presented. The motion passed unanimously with all Directors being present and voting. A copy of the signed budget is to be attached to the Minutes of the meeting as a permanent record.

Agenda Item #7 Consider and take appropriate action on reviewing and renewing the District's Investment Policy:

Mr. James Benes informed the Board that he had reviewed the District's Investment Policy dated March 14, 2013 and no changes were needed to be made to the policy at this time; however, it was required that the policy be reviewed every year and pass a resolution to re-adopt the existing policy, if no changes are made.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to re-adopt the District's existing Investment Policy, dated March 14, 2013, with no changes, and to sign the Resolution Reviewing, Amending & Supplementing Investment Policy. The motion passed unanimously with all Directors being present and voting.

Agenda Item #8 Consider and take appropriate action on installing electricity and a fan to the District's second storage building: Mrs. Steffek reviewed the estimate she received from Electric Motor Service for the running of power and installation of a thermostatically controlled exhaust fan to the existing spare parts storage building located next to the District Office. Electric Motor Service quoted a total price of \$1,371.49 for all labor and materials to complete the job. Ms. McDaniel, owner of Electric Motor Service had estimated 10 hours of labor at \$100/hr. due to the need to cut an opening for the exhaust fan, however, she also stated she estimated high on the hours, and expected labor costs to be less in all actuality.

Mr. James Benes made a motion, seconded by Mr. Chester Johnson, to have Electric Motor Service run power to the District's spare parts storage building and install a thermostatically controlled exhaust fan in to the same building at a cost not to exceed \$1,600.

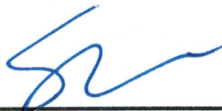
Agenda Item #9 Consider and take appropriate action on mandated cyber security training for all Board members and employee(s): Mrs. Steffek reviewed with the Board HB 3834 which mandates that all Board members and District employees with access to the District's computer containing sensitive financial information receive annual training on cyber security. She reported that she's identified two such training programs that should fulfill the District's training requirement: one program is offered by TML IRP (1 hour long) and the other Texas Tech University (30-45 minutes long). Mrs. Steffek has emailed and left phone messages with the contact individuals at both entities and is waiting on their response. Mrs. Steffek also reported that she spoke with Meredith Noel at the Texas Department of Information Resources (DIR) who is responsible for the oversight and enforcement of HB 3834. Ms. Noel stated that the District's requirement was two-fold: (1) appropriate cyber security training that met the criteria lined out in HB 3834 and (2) appropriate reporting of all Board Members and required employee's fulfillment of the requirement before the June 15, 2020 deadline. Mrs. Steffek asked the Board if they would prefer to conduct the training during a regular, or perhaps even a special, board meeting, or if they would prefer to be individually responsible for fulfilling their training requirement with the materials provided to them by the training program they decide upon. The Board expressed their desire to conduct the training prior to the beginning of the next regular Board meeting, scheduled for April 9, 2020, if possible. No action was taken, as no action was needed.

Agenda Item # 10 Consider and take appropriate action on matters related to the Series 2017 Bond projects and all other associated projects. No action was taken as there was no business to be discussed.

Items were identified and placed on the agenda for the next regular Board of Directors meeting scheduled to be held on April 9, 2020 at 4 p.m. at the Fayette County WCID - Monument Hill District office located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. Bobby Gilmore made a motion, seconded by Mr. Chester Johnson, to adjourn the meeting. The motion passed unanimously with all Directors being present and voting.

The meeting was adjourned at 4:38 p.m.



Mr. Seth Gunn
Vice President



Mr. Dixon McNair
President

**Fayette County WCID-Monument Hill
Operating Fund Report
Feb-20**

Operating Fund Report

Receipts:		Annual	To Date	To Date	Monthly	This Month
		Budget	Budget	Actual	Budget	Actual
4100	Water	191,000.00	175,083.33	183,305.40	15,916.67	13,740.72
4200	Sewer	155,000.00	142,083.33	131,058.75	12,916.67	12,190.15
4320	Property Tax	49,230.00	49,230.00	49,455.37	11,230.00	6,761.28
4300	MHPOA (clerical services)	13,200.00	12,100.00	12,100.00	1,100.00	1,100.00
5391	Interest on Deposits	250.00	229.17	822.93	20.83	83.38
Total Budgeted Receipts:		\$408,680.00	\$378,725.83	\$376,742.45	\$41,184.17	\$33,875.53

4101	Bulk Water Sales			0.00		0.00
4110	Taps-Water			1,000.00		0.00
4111	Customer Svc Inspection-Water			125.00		0.00
4120	Reconnection Fees			0.00		0.00
4210	Taps-Sewer			1,000.00		0.00
4330	Pen & Int. Service			1,402.74		145.06
4331	Pen. & Int. Standby			0.00		0.00
4322	Pen. & Int. Maint Tax			1,545.22		48.46
2114	Utility Tax			1,535.36		127.36
3951	Trans from Savings			0.00		0.00
3953	Trans from Capital			0.00		0.00
2151	Renters Deposit			250.00		0.00
3957	Bank Loan			0.00		0.00
5380	Miscellaneous			1,539.17		0.00
Total Receipts:				\$385,139.94		\$34,196.41

Operating Fund Beginning of Month Balance

\$228,188.22

Available Operating Funds:

1-Feb-20

\$262,384.63

Disbursements:		Annual	To Date	To Date	Monthly	This Month
		Budget	Budget	Actual	Budget	Actual
Water Expenses						
6100	Bulk Water Purchased	3,500.00	3,208.33	292.19	291.67	0.00
6134	Contract Labor Water	24,000.00	22,000.00	22,000.00	2,000.00	2,000.00
6135	Maint & Repair Water	30,000.00	27,500.00	32,069.22	2,500.00	645.43
6136	Meter Installation Water	-	0.00	0.00	0.00	0.00
6137	Meter Reading	1,000.00	916.67	0.00	83.33	0.00
6141	Electric Utility Water	21,000.00	19,250.00	18,403.07	1,750.00	1,422.33
6142	Chemicals Water	8,200.00	7,516.67	4,936.38	683.33	120.00
6143	Small Tools	120.00	110.00	0.00	10.00	0.00
6144	Repair Materials Water	10,000.00	9,166.67	13,775.60	833.33	25.73
6145	Meter Expense	-	0.00	0.00	0.00	0.00
6151	Telephone Water	2,700.00	2,475.00	1,974.58	225.00	74.11
6175	Inspection Expense Water	1,500.00	1,375.00	900.00	125.00	0.00
Sewer Expenses						
6201	Sewage Treatment	90,000.00	82,500.00	83,948.29	7,500.00	8,344.13
6234	Contract Labor Sewer	12,000.00	11,000.00	11,000.00	1,000.00	1,000.00
6235	Maint & Repair Sewer	8,000.00	7,333.33	42,533.63	666.67	25,957.34
6241	Electric Utility Sewer	2,500.00	2,291.67	2,260.57	208.33	228.67
6242	Chemicals Sewer	-	0.00	0.00	0.00	0.00
6244	Repair Materials Sewer	7,500.00	6,875.00	1,837.24	625.00	65.00
6251	Telephone Sewer	1,700.00	1,558.33	1,782.00	141.67	0.00
General Expenses						
1317	Furniture & Fixtures	-	0.00	0.00	0.00	0.00
6310	Director's Fees	7,000.00	6,416.67	5,000.00	583.33	500.00
6311	Salaries & Wages	42,500.00	38,958.33	41,976.96	3,541.67	3,498.08
6313	Group Insurance Premiums	8,200.00	7,516.67	6,247.46	683.33	(528.04)
6314	Employers Tax Expense	4,300.00	3,941.67	3,533.99	358.33	305.85

Disbursements:			To Date	To Date	Monthly	This Month
			Budget	Actual	Budget	Actual
6315	Workers Comp Premiums	250.00	229.17	196.00	20.83	0.00
6320	Legal Fees	1,000.00	916.67	2,712.50	83.33	0.00
6321	Audit	6,500.00	5,958.33	6,500.00	541.67	0.00
6322	Engineering Fees	10,000.00	9,166.67	11,870.00	833.33	480.00
6324	Laboratory Expense	12,500.00	11,458.33	7,902.34	1,041.67	947.38
6325	Election Expense	120.00	110.00	0.00	10.00	0.00
6326	Permit Fees	650.00	595.83	619.85	54.17	0.00
6330	Appraisal District Fees	3,500.00	3,208.33	3,140.06	291.67	815.75
6332	Service Acct Collection (ACH)	200.00	183.33	175.00	16.67	15.00
6334	Contract Labor/Temp. Expense	2,000.00	1,833.33	0.00	166.67	0.00
6335	Maint. & Repairs Office Bldg	600.00	550.00	1,465.00	50.00	0.00
6338	Legal Notices	1,600.00	1,466.67	961.75	133.33	0.00
6340	Printing & Office Supplies	6,000.00	5,500.00	3,481.15	500.00	379.80
6350	Postage	2,500.00	2,291.67	1,666.31	208.33	0.00
6351	Phone/Internet Office	1,800.00	1,650.00	1,583.34	150.00	143.94
6353	Insurance & Bond Premiums	5,800.00	5,316.67	5,835.06	483.33	150.00
6354	Travel & Per Diem	4,000.00	3,666.67	59.01	333.33	0.00
6358	Rent Office & Storage	-	0.00	0.00	0.00	0.00
6362	Dues & Subscriptions	4,400.00	4,033.33	2,485.48	366.67	0.00
7362	Interest on Notes	-	0.00	0.00	0.00	0.00
7395	Miscellaneous	2,000.00	1,833.33	375.00	166.67	0.00
3917	Payments on Notes	-	0.00	0.00	0.00	0.00
Total Budgeted Disbursements		351,140.00	\$321,878.33	\$345,499.03	\$29,261.67	\$46,590.50
6171	Tap Connection-Water			3,165.00		920.00
6271	Tap Connection-Sewer			632.50		0.00
7306	Capital Outlay - Johnson Lift Station	0.00		0.00		0.00
7306	Capital Outlay - Storage Bldg Chlorine	0.00		0.00		0.00
7306	Capital Outlay - WP Facility Imprvmnts	0.00		5,024.00		0.00
7306	Capital Outlay - AMR System	22,000.00		20,132.94		0.00
7306.1	Capital Outlay - LS Facility Improvmnts	0.00		3,100.00		0.00
7306.1	Capital Outlay-Pumphouse Repairs	0.00		0.00		0.00
7306.1	Capital Outlay-Painting Press/GST Tank:	60,000.00		0.00		0.00
7306.1	Capital Outlay-Fire Hydrants	0.00		0.00		0.00
7306.10	Capital Outlay-Radio/Alarm System	0.00		0.00		0.00
7306.1	Capital Outlay-Sewer pump rebuild	5,000.00		0.00		0.00
7306.2	Capital Outlay-Water Lines	10,000.00		0.00		0.00
7306.2	Capital Outlay-Well #3	3,000.00		0.00		0.00
7306	Capital Outlay-Total		28,256.94			
3915	Renters Deposit Return			500.00		0.00
4310	Overcharge Return			0.00		0.00
4410	Utility Tax Payment			1,666.07		0.00
4311	Returned Checks			0.00		0.00
Total Disbursements:				\$379,719.54		\$47,510.50
Operating Fund Cash Balance						\$214,874.13
			28-Feb-20			

Account Balances And Locations

Operating Accounts

	Nat'l Bank & Trust	Round Top State Bank	End of Month Balances
(a) Nat'l Bank & Trust Now	29,626.09		29,626.09
(b) Round Top State Bank Money Market		185,248.04	185,248.04
Totals	\$29,626.09	\$185,248.04	\$214,874.13

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Account Information

- (a) Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr
- (b) Round Top State Bank Money Market

Prepared By: James R. Deener, Treasurer Date: 12/14/2020

**Fayette County Water Control and Improvement District
Monument Hill**

Board Approval of Disbursements February 14 - March 12, 2020

Operating Fund Disbursements		Check	Amount	Veri-		Not
Account	Vendor	Number		fied	Paid	Paid
6322	NBT - account service collection	EFT	15.00			
6340	Dewitt Poth - toner, etc	12528	204.09	X	X	
6324	Antea Group - 4Q2019 WQP sample collection	12529	401.69	X	X	
6142	DXI Industries - cylinder rental	12530	120.00	X	X	
6353	CNA Surety - Seth Gunn Bond Renewal	12531	50.00	X	X	
6310	James Benes - directors fees	12532	92.35	X	X	
6310	Bobby Gilmore - directors fees	12533	92.35	X	X	
6310	Seth Gunn - directors fees	12534	92.35	X	X	
6310	Chester Johnson - directors fees	12535	92.35	X	X	
6310	Dixon McNair - directors fees	12536	92.35	X	X	
6311	L Steffek - paycheck	DD	1,160.51	X	X	
	Void	12537	-			
6330	FCAD - tax collection fees	12538	815.75	X	X	
6324	Antea Group - 3Q2019 WQP sample collection	12539	401.69	X	X	
6135	Inframark - non contract water labor	12540	22.93	X	X	
6144.00	Inframark - water repair materials	12540	25.73	X	X	
6235	Inframark - non contract sewer labor	12540	154.84	X	X	
6244	Inframark - sewer repair materials	12540	65.00	X	X	
6324	Inframark - Bac T water samples	12540	144.00	X	X	
6134	Inframark - contract water operations	12541	2,000.00	X	X	
6234	Inframark - contract sewer operations	12541	1,000.00	X	X	
6244	Farmer's Lumber - sewer materials	12542	46.97	X	X	
6144	Farmer's Lumber - water materials	12542	155.98	X	X	
6141	FEC-Well# 4	12543	1,009.28	X	X	
6241	FEC-River lift pump	12543	115.45	X	X	
6141	FEC-Booster tank	12543	326.13	X	X	
6241	FEC-Johnson Lift Station pump	12543	101.82	X	X	
6141	FEC-Well# 3	12543	62.30	X	X	
6311	L Steffek - paycheck	DD	1,160.50	X	X	
6314	IRS - employer/employee 941 taxes	EFT	993.12	X	X	
6351	NewWave Comm - office phone / internet	12544	143.94	X	X	
6135	Hess Landscape - water plant mowing	12545	215.00	X	X	
6235	Hess Landscape - sewer plant mowing	12545	120.00	X	X	
6201	LG Utilities - sewer treatment	12546	6,960.78	X	X	
6201	LG Utilities - overage sewer treatment	12546	924.58	X	X	
6241	LG Utilities - The View Lift Station electricity	12547	21.58	X	X	
6338	Fayette Co Record - budget adopt public hearing notice	12548	630.00	X	X	
6362	RVS Software	12549	125.00	X	X	
6322	BEFCO Eng - Feb 2020 Engineering Fees	12550	180.00	X	X	
6313	TML Multistate IEBP - Emp & Dep Ins Premium	12551	1,267.66	X	X	
6324	DXI Industries - cylinder rental	12552	120.00	X	X	
	Total for Paid		21,723.07			
6135	Deen's Const - water repairs	12553	2,587.50	X		X
6235	Deen's Const - sewer repairs	12553	460.00	X		X
	Total for Unpaid		3,047.50			
	Total Operating Fund Disbursements		\$24,770.57			

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature 

Date: March 12, 2020

Fayette County WCID - Monument Hill Construction Fund Report Feb-20

Construction Fund Report

Receipts:	To Date Actual	This Month Actual
5391.1 Construction Fund Interest	8,391.15	657.26
Total Receipts:	8,391.15	\$657.26

Construction Fund Beginning of Month Balances

1112 National Bank & Trust Acct	10,784.46
1113 TexPool Acct	\$484,967.86
Total Fund Deposits	495,752.32

Available Construction Funds: Feb-20 \$496,409.58

Disbursements:	Annual Budget	To Date Actual	This Month Actual
6332.1 Construction Fund Bank Charges	-	0.00	0.00
7201 Bond Issue Expense	-	0.00	0.00
7305 Capital Outlay-Interest Expense	-	0.00	0.00
7306.06 Capital Outlay-SCADA	-	1,000.00	0.00
7306.11 Capital Outlay-SSES & Improvements	340,000.00	23,843.44	340.00
7306.13 Capital Outlay-Generator	175,000.00	0.00	0.00
7306.14 Capital Outlay-Well #3 VFD	-	0.00	0.00
7306.16 Capital Outlay-Water Well #4	-	0.00	0.00
7306.17 Capital Outlay-Tank Mixers	-	4,882.40	0.00
7306.18 Capital Outlay-Aerator Rework	-	0.00	0.00
Total Fund Disbursements	515,000.00	29,725.84	340.00

Construction Fund Cash Balance 28-Feb-20 \$496,069.58

Account Balances And Locations

Construction Fund Accounts	Nat'l Bank & Trust	TexPool	End of Month Balances
(a) Nat'l Bank & Trust Now	10,445.77		10,445.77
(b) TexPool		\$485,623.81	485,623.81
Totals	\$10,445.77	\$485,623.81	\$496,069.58

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Account Information

- (a) Nat'l Bank & Trust Now
- (b) TexPool

Prepared By: James R. Beas, Treasurer Date: 12 Mar 2020

**Fayette County WCID - Monument Hill
Debt Service Fund Report
Feb-20**

Debt Service Fund Report

Receipts:	To Date Actual	This Month Actual
4325 Property Tax Revenue (I&S)	72,435.78	9,936.12
4326 Property Tax - Interest & Penalty	937.26	71.40
5391.2 Debt Service Fund Interest	2,064.97	305.77
Total Receipts:	75,438.01	\$10,313.29

Debt Service Fund Beginning of Month Balance

1134 Round Top State Bank MM		74,897.74
1135 Round Top State Bank CD		71,664.42
Total Fund Deposits	1-Feb-20	146,562.16
Available Debt Service Funds:	Feb-20	\$156,875.45

Disbursements:	To Date Actual	This Month Actual
6332.2 Debt Svc Fund Bank Charges	0.00	0.00
6340.2 Debt Svc Fund Printing Charges	0.00	0.00
3956 Series 2017 Bond Sale Debt Service	77,087.50	53,543.75
7363 Bond Administration Fees	500.00	250.00
Total Fund Disbursements	77,587.50	53,793.75
Debt Service Fund End of Month Balance	28-Feb-20	\$103,081.70

Account Balances And Locations

Debt Service Fund Account	Round Top State Bank MM	Round Top State Bank CD	End of Month Balance
(a) Round Top State Bank MM Debt Svc	31,139.91		31,139.91
(b) Round Top State Bank CD		71,941.79	71,941.79
Totals			\$103,081.70

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By: Jamie R. Benson, Treasurer Date: 3-12-2020

Fayette County Water Control and Improvement District
Monument Hill
Debt Service Fund
Board Approval of Disbursements February 14 - March 12, 2020

Debt Service Fund Disbursements

Account	Vendor	Check	Amount	Veri- fied	Paid	Not Paid
3956	BOK Financial - April 2020 debt service payment	107	\$53,543.75	X	X	
7363	BOK Financial - Bond Administration Fees	<u>107</u>	250.00			
		<u> </u>				
		<u> </u>				
		<u> </u>				
		<u> </u>				
		<u> </u>				
	Total for Paid		\$53,793.75			
		<u> </u>				
		<u> </u>				
		<u> </u>				
		<u> </u>				
	Total for Unpaid		-			
	Total Debt Service Fund Disbursements		\$53,793.75			

Disbursements listed above are approved for payment by the action of the Board of Directors.

Director's Signature *Bobby Salmon*

Date: *March 12, 2020*

Fayette County WCID, Monument Hill
FY 2020/2021 Operating/Capital Improvements Budget
ADOPTED March 12, 2020

Operation And Maintenance	FY20/21 Budget	Monthly Budget
Receipts:		
4100 Water	202,000.00	16,833.33
4200 Sewer	168,000.00	14,000.00
4300 MHPOA (clerical Services)	13,200.00	1,100.00
4320 Maintenance Property Tax	51,967.00	4,330.58
5391 Interest on Temporary Investments	250.00	20.83
Total Budgeted Receipts:	435,417.00	36,284.75

Disbursements:		
Water Expenses		
6100 Bulk Water Purchased	3,500.00	291.67
6134 Contract Labor Water	24,000.00	2,000.00
6135 Maint & Repair Water	30,000.00	2,500.00
6136 Meter Installation Water	-	-
6137 Meter Reading	-	-
6141 Electric Utility Water	21,000.00	1,750.00
6142 Chemicals Water	6,000.00	500.00
6143 Small Tools	120.00	10.00
6144 Repair Materials Water	12,000.00	1,000.00
6145 Meter Expense	1,000.00	83.33
6151 Telephone Water	2,500.00	208.33
6175 Inspection Expense Water	1,500.00	125.00
Sewer Expenses		
6201 Sewage Treatment	95,000.00	7,916.67
6234 Contract Labor Sewer	12,000.00	1,000.00
6235 Maint & Repair Sewer	10,000.00	833.33
6252 Electric Utility Sewer	2,600.00	216.67
6242 Chemicals Sewer	-	-
6244 Repair Materials Sewer	7,500.00	625.00
6251 Telephone Sewer	1,800.00	150.00
General Expenses		
1317 Furniture & Fixtures	-	-
6310 Director's Fees	7,000.00	583.33
6311 Salaries & Wages	45,475.00	3,789.58
6313 Group Ins. Premiums	8,700.00	725.00
6314 Employers Tax Expense	4,000.00	333.33
6315 Workers Comp Premium	250.00	20.83
6320 Legal Fees	2,500.00	208.33
6321 Audit	6,500.00	541.67
6322 Engineering Fees	10,000.00	833.33
6324 Laboratory Expense	3,500.00	291.67
6325 Election Expense	1,500.00	125.00
6326 Permit Fees (Annual)	650.00	54.17
6330 Appraisal District Fees	3,400.00	283.33
6332 Service Acct Collection (ACH)	200.00	16.67
6334 Contract/Temp Labor	1,000.00	83.33
6335 Maintenance & Repairs Bldg	1,300.00	108.33
6338 Legal Notices	1,800.00	150.00
6340 Printing & Office Supplies	3,000.00	250.00
6350 Postage	3,000.00	250.00
6351 Office Phone/Internet	2,000.00	166.67
6353 Insurance & Bond Premiums	6,000.00	500.00
6354 Travel & Per Diem	2,000.00	166.67
6358 Rent-Office & Storage	-	-
6362 Dues & Subscriptions	2,122.00	176.83
7362 Interest on Notes	-	-
7395 Miscellaneous Expense	2,000.00	166.67
3917 Payments on Notes	-	-
Total Budgeted Disbursements	\$ 348,417.00	\$ 28,743.08

Note1-Normal monthly budget allocations are shown. Some items may be budgeted for the months in which they are normally paid or received.

Capital Improvements		BOND CIP
Water System Capital Improvements	82,000.00	-
Sewer System Capital Improvements	5,000.00	495,000.00
	\$ 87,000.00	\$ 495,000.00

This budget was adopted after a duly posted and published Budget Adoption Public Hearing and during a regular Board of Directors meeting, by action of the Board of Directors, on March 12, 2020

Date 12 Mar 20 Directors Signature James R. Bean

**FAYETTE COUNTY WCID - MONUMENT HILL
FIVE YEAR CAPITAL BUDGET
FY 2020-2021**

	FY21	F21 Bond CIP	FY22	FY23	FY24	FY25
<u>DRINKING WATER SYSTEM</u>						
<u>Source & Production</u>						
Well 3 - 1991	\$0		\$3,000	\$3,000	\$3,000	\$3,000
Well 4 - 2017						
Maintenance - Two pumphouses & doors						
Booster Pumps (maintenance one in next 5 yr)			\$5,000			
SCADA System						
Radio System / Omni-Site						
<u>Distribution</u>						
Pressure Tank - Painting (2 PT + 1 wk purchase water)	\$10,000		\$10,000	\$10,000	\$10,000	\$10,000
Ground Storage Tank - Cleaning (ea. 4 yrs from FY16)						
Ground Storage Tank - Painting (3-5 yr from FY16)	\$62,000		\$50,000	\$50,000	\$50,000	\$50,000
VFDs - Well #3 / WP 1 & 2						
Fire Hydrant - (70+) Repair & replacement			\$15,000	\$15,000	\$15,000	\$15,000
Meters (All new 2019, begin replacements 2024-2025)						
Water lines	\$10,000		\$10,000	\$10,000	\$10,000	\$10,000
SUBTOTAL	\$82,000	\$0	\$88,000	\$93,000	\$88,000	\$88,000
<u>WASTEWATER SYSTEM</u>						
Sewer System Updates / Manhole repairs (80-90 total)						
PVC Sewer collection lines		\$320,000				
<u>Lift Stations</u>						
Johnson L/S. Rebuilt '85. 2 pumps replaced 2013.						
River L/S. Rebuilt 80-82. Pumps old.						
View L/S. New						
Rebuild one pump motor per year, estimated	\$5,000		\$5,000	\$5,000	\$5,000	\$5,000
Generator		\$175,000				
SUBTOTAL	\$5,000	\$495,000	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL	\$87,000	\$495,000	\$93,000	\$98,000	\$93,000	\$93,000

NOTES:
1. FY21 draft budget Maintenance line items for comparison:
Water maint & repair + materials = \$42,000
Sewer maint & repair + materials = \$17,500