100 Country Club Drive La Grange, TX 78945 (979) 968-5514

### **MINUTES**

## of the February 8, 2018 Regular Board of Directors Meeting

**Directors Present:** 

Dixon McNair, President; Seth Gunn, Vice President; James Benes,

Treasurer: Chester Johnson, Director

**Directors Absent:** 

**Others Present:** 

Lori Steffek, Office Manager; Bradley Loehr, Engineer;

The meeting was called to order by Mr. Dixon McNair, President, at 5:01 p.m. on February 8, 2018, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

The Minutes from the January 11, 2018 regular Board of Directors meeting were presented for approval.

Mr. James Benes made a motion, seconded by Mr. Chester Johnson, to approve the Minutes of the January 11, 2018 regular Board of Directors meeting as presented. The motion passed unanimously with all Directors being present and voting.

Mr. Benes reviewed the January 2018 Operating Fund Treasurer's Report with the Board. Available beginning of the month balance was \$93,880.74. Budgeted cash receipts for the month was \$47,039.24. Total cash receipts for the month were \$92,620.27, of which \$45,098.05 was transferred from the NBT Construction Fund for reimbursement of all bond election, bond sale and system updates that were paid for out of the District's operating fund and \$20,648.46 was property tax revenue for maintenance and operations. Total expenses for the month of January were \$33,040.55 leaving the District with a total combined end of the month operating fund bank balance of \$153,460.46.

Mr. Benes reviewed Operating Fund disbursements pending approval for a total of \$32,416.66. It was reported that sewer treatment costs were \$7,769.47 of which only \$1,342.60 was overages. Extraordinary expenses for January include payment to TCEQ for 2017's Utility Assessment in the amount of \$1,619.17; \$9,363.48 paid to Electric Motor Service for the replacement of WP1's BP1 due to the flooding caused by Hurricane Harvey; \$389.12 in bulk water purchased from FWSC; \$471.00 paid to LG Utilities for the clearing of two sewer line clogs. \$988.00 paid to Ron Perrin for the interior and exterior inspections of both GST's and pressure tanks at both water plants; \$850.00 paid to Tatonka Trees for the removal of two dead trees at the office and \$840.00 paid to Deen's Construction for January 2018 water repairs. To date, the District has spent \$48,435.88 in Hurricane Harvey related repairs. The repairs that have not been made yet are for the building and fencing damages sustained at WP1 that the insurance adjuster will add to the approximate \$48,400 in claims already submitted by the District. Mrs. Steffek has been in contact with the insurance adjuster, Mr. Mike Meyers, and informed him that the District is ready for reimbursement of all flood related repairs less the District's \$25,000 deductible.

Mr. Chester Johnson made a motion, seconded by Mr. Seth Gunn, to approve the January 2018 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements as presented for a total of \$32,416.66. The motion passed unanimously with all Directors being present and voting.

Mr. Benes reviewed the January 2018 Construction Fund Report with the Board. The beginning of the month combined balance was \$809,360.72. Total interest earned was \$11.18 for the month of January. Total disbursements

for the month were \$45,098.05, leaving the total combined end of the month balance at \$764,273.85. There were no pending Construction Fund disbursements.

Mr. Chester Johnson made a motion, seconded by Mr. Seth Gunn, to approve the January 2018 Construction Fund Treasurer's Report and no disbursements to be paid. The motion passed unanimously with all Directors being present and voting.

Mr. Benes reviewed the January 2018 Debt Service Fund Report with the Board. The beginning of the month balance was \$102,043.74. The District received \$33,022.44 in property tax revenue for debt service and earned \$49.99 in interest during the month. The debt service fund end of the month balance was \$135,116.17. There were no Debt Service Fund expenses or disbursements paid during the month and no disbursements pending approval.

Mr. Chester Johnson made a motion, seconded by Mr. Seth Gunn, to approve the January 2018 Debt Service Fund Report and no disbursements to be paid. The motion passed unanimously with all Directors being present and voting.

In his President's Report, Mr. Dixon McNair, updated the Board on the following matters:

- 1. Colter Zoch, of Tatonka Trees, removed the two dead trees located at the office, ground down both stumps and placed fill dirt on top of the stumps.
- 2. Frisch Auf Valley Country Club experienced a leak in their service line to the golf course restrooms which used approximately 273,000 gallons of water. The leak was identified by Mr. Wayne Kocian, the District's operator, at Water Plant 1 under the concrete at the GST's overflow discharge line. Deen's Construction made the repair, and FAVCC was not billed for the water used since the leak was located on the District's property inside the water plant.
- 3. Mr. McNair has made arrangements to meet with Mr. Loehr, the District's engineer, on a bi-weekly basis until permanent approval of Water Well #4 is obtained and the needed repairs are made on the waste water system in an effort to stay up-to-date without the delay of waiting for the next board meeting to discuss and handle matters not needing board approval.
- 4. Mr. McNair reported last month he performed 22-meter re-reads and that every month the number seems to be climbing. He also reported that many of these meters keep re-appearing on the re-read list a month or two after their radios are replaced or rewired, raising the question of whether the meters are part of the problem, and not just the radios. Mr. McNair expressed his desire to see the district move forward with a 20-meter trial of the Kamstrup meters that were introduced to the Board a few months back by Mr. Robert Wyly, of Secure Vision of America.

The Board moved ahead to Agenda Item 14 Consider and take appropriate action on any other business that might come before the Board. Mr. McNair asked the Board for consideration of moving forward with the aforementioned Kamstrup meter trial. Mr. Loehr expressed his concern that the District perform its due diligence and contact current Kamstrup meter users prior to purchasing the \$6,100 meter trial package being offered by Secure Vision of America. Mrs. Steffek stated she had spoken to Mr. Robert Wyly, with Secure Vision of America, and he was happy to arrange a field trip to the City of Gonzales who actively engaged in changing out all their meters to Kamstrup.

Mr. James Benes made a motion, seconded by Mr. Chester Johnson, to purchase the \$6,100 Kamstrup meter trial (which includes 20 meters and the meter reading software) plus five additional meters if all meter references are favorable and no areas of concern arise. The motion passed unanimously with all directors being present and voting.

In the Operations Report, Mrs. Steffek reported that a few repairs were made during the month: two water leaks on Valley View Drive, Buckeye Trail and the service line to the FAVCC golf course restrooms.

Mrs. Steffek reported that at the request of the board, independent TTHM samples were taken on January 16<sup>th</sup> with the following results:

Valley View Drive -84.78 mg/L; Spur 92 - 38.81 mg/L; and Water Plant 1 - 77.6 m/L

The Board and Mr. Loehr discussed what could be causing the elevated TTHM levels on Valley View Drive and at Water Plant 1. It was determined that there is not enough velocity to flush the loop on Valley View Drive adequately. The cause of the elevated, yet passing, TTHM result at Water Plant 1 was unknown. Mrs. Steffek and Mr. Loehr were asked to reach out to Mr. Gene Kruppa, the District's previous engineer, and Mr. Charles Orelup, of Water Equipment & Treatment Services for assistance in determining the cause.

The District pumped 1.114, million gallons during the month of January, however, it sold 1.782 million gallons, resulting in a negative water loss of -668,000 gallons, or -59.96%.

Mr. Bradley Loehr, in his Engineer's Report, reported the following:

- 1. Water Well #4: Mr. Jason Cadwaller, of Holly Water Wells, reported to Mr. Loehr that they had failed to conduct the camera survey prior to setting the permanent pump. Mr. Cadwaller was offering the Board a \$2,200 credit to not perform the camera inspection. It is BEFCO's recommendation that the camera survey be performed. The Board advised Mr. Loehr they definitely wanted to have Well #4 camera surveyed. Holly Water Wells informed Mr. Loehr they would be able to perform the survey the week of February 12<sup>th</sup>. They have secured all materials for yard piping, and they will begin either next week or the following week now that Electric Motor Service has completed the electrical upgrade from 200 to 400 Amp service at Water Plant 1. Once the well is energized, they will pump to clear things up in the well column and get the three-consecutive daily bacteriological samples. Once the samples pass, they will put together a well submission packet and BEFCO will submit to the District, TCEQ, and the Groundwater District.
- 2. The Sanitary Sewer and Evaluation Study Update: Mr. Loehr met with National Works personnel the morning of February 8<sup>th</sup> to survey the problematic areas identified by the smoke testing: River Drive from the lift station toward WP1, the corner of River Drive at Country Club Drive, the south corner of Country Club Drive at Country Club Ct has a 6" line sticking up with no cap or cover on it, as well as several spots on Rolling Hill Drive. Overall, the results of the smoke testing have proven to be not as bad as originally thought.
- 3. Radio Communication Update: Mr. Loehr reported Mr. Jeff Zapata, of Zapata Electric, has the submittal package together and will be sending it to him in the next week. They plan to start work in early to late March. The Board stressed to Mr. Loehr the urgency of getting these radios in place and to see if the timeline could be moved forward.

Mr. McNair reported three individuals interested in filling the current vacancy on the Board submitted resumes. The resumes were reviewed and thoroughly discussed.

Mr. Chester Johnson made a motion, seconded by Mr. James Benes, to appoint Mr. Bobby Gilmore to fill the current vacancy on the Board. The motion passed unanimously with all directors being present and voting. Mrs. Steffek was asked to send letters to the other two candidates informing them that Mr. Gilmore had been appointed and expressing gratitude for their interest in the position.

Mrs. Steffek reviewed with the Board the engagement agreement for general legal services to be provided by Ms. Lisa Patterson, Attorney at Law. Legal services will be provided as needed, be billed at \$175 per hour plus expenses and any applicable travel charges and no retainer will be required.

Mr. Seth Gunn made a motion, seconded by Mr. James Benes, to approve and sign the Engagement Agreement between Ms. Lisa Patterson, Attorney at Law, and the District, for the providing of legal services on an as needed basis at a rate of \$175 per hour (plus any expenses and travel charges) with no retainer required. The motion passed unanimously with all directors being present and voting.

Agenda Item 8 Consider and take appropriate action regarding the purchase of Omni-Site alarm system for water and waste water plants. This item was tabled to the March regular meeting.

Mrs. Steffek reviewed with the Board, Medack & Oltmann's proposal for providing the District's FYE March 31, 2018 financial audit as required by TCEQ, in the amount of \$7,000. The proposal amount has increased from last year's due to the District's bond sale in 2017 and the additional man hours it will take to perform the audit.

Mr. Seth Gunn made a motion, seconded by Mr. James Benes, to contract with Medack & Oltmann for the District's FYE March 31, 2018 financial audit. The motion passed unanimously with all directors being present and voting.

Agenda Item 10 "Consider and take appropriate action on renewing postage meter lease with Neopost USA" was tabled until further information on the lease renewal has been received from Neopost.

There was no business to be addressed under Agenda Item 11, "Consider and take appropriation action on system flood damages and needed repairs".

There was no business to be addressed under Agenda Item 12 "Consider and take appropriate action on matters related to the planning, designing and/or construction of Water Well No. 4.".

There was no business to be discussed under Agenda Item 13, "Consider and take appropriate action on matters related to the series 2017 Bond projects and all other associated projects."

Items were identified and placed on the agenda for the next regular Board of Directors on Thursday, March 8, 2018 at 5 p.m. at the District office, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. James Benes made a motion, seconded by Mr. Chester Johnson, to adjourn the meeting. The motion passed unanimously with all Directors being present and voting.

The meeting was adjourned at 6:23 p.m.

Mr. Seth Gunn Vice-President Mr. Dixon McNair

President

### Fayette County WCID-Monument Hill Operating Fund Report

Jan-18

| Operating  | Fund Report   |   |   |  |  |  |
|--|---|---|---|--|--|--|
| Receipts:  |   | Annual  | To Date   | To Date  | Monthly  | This Month   |
|  |   | Budget  | Budget  | Actual   | Budget   | Actual   |
| 4100   | Water   | 186,000.00  | 155,032.78  | 161,349.41   | 15,500.00  | 13,500.44  |
| 4200   | Sewer   | 142,700.00  | 119,594.42  | 119,823.64   | 11,891.67  | 11,807.91  |
| 4320   | Property Tax  | 53,653.00   | 33,000.00   | 34,670.34  | 22,000.00  | 20,648.46  |
| 4300   | MHPOA (clerical services)   | 12,600.00   | 10,500.00   | 10,500.00  | 1,050.00   | 1,050.00   |
| 5391   | Interest on Deposits  | 125.00  | 140.14  | 343.34   | 10.42  | 32.43  |
| Total B  | Budgeted Receipts:  | \$395,078.00  | \$318,267.34  | \$326,686.73   | \$50,452.08  | \$47,039.24  |
| 4101   | Bulk Water Sales  |   |   | 0.00   |  | 0.00   |
| 4110   | Taps-Water  |   |   | 2,000.00   |  | 0.00   |
| 4120   | Reconnection Fees   |   |   | 0.00   |  | 0.00   |
| 4210   | Taps-Sewer  |   |   | 0.00   |  | 0.00   |
| 4330   | Pen & Int. Service  |   |   | 1,792.82   |  | 362.30   |
| 4331   | Pen. & Int. Standby   |   |   | 0.00   |  | 0.00   |
| 4322   | Pen. & Int. Maint Tax   |   |   | 115.41   |  | (0.37)   |
| 2114   | Utility Tax   |   |   | 1,371.05   |  | 121.05   |
| 3951   | Trans from Savings  |   |   | 0.00   |  | 0.00   |
| 3953   | Trans from Capital (Const/Bond Reimbu   | rsement)  |   | 45,098.05  |  | 45,098.05  |
| 2151   | Renters Deposit   |   |   | 750.00   |  | 0.00   |
| 3957   | Bank Loan   |   |   | 0.00   |  | 0.00   |
| 5380   | Miscellaneous   |   |   | 1,449.38   |  | 0.00   |
| Total R  | Receipts:   |   | _   | \$379,263.44   |  | \$92,620.27  |
| Operating Fu   | ınd Beginning of Month Balance  |   |   |  |  | \$93,880.74  |
| Available Op   | erating Funds:  | 1-Jan-18  |   |  |  | \$186,501.01   |
| Disbursemer  | ato.  | Annual  | To Date   | To Date  | Monthly  | This Month   |
| Disbursemen  | its.  | Budget  | Budget  | Actual   | Budget   | Actual   |
| Water Exp  | penses  | Daaget  | Daaget  | Notadi   | Dadget   | riotaar  |
| 6100   | Bulk Water Purchased  |   | 0.00  | 8,840.80   | 0.00   | 0.00   |
| 6134   | Contract Labor Water  | 24,000.00   | 20,000.00   | 22,000.00  | 2,000.00   | 2,000.00   |
| 6135   | Maint & Repair Water  | 30,000.00   | 25,000.00   | 34,516.09  | 2,500.00   | 6,154.56   |
| 6136   | Meter Installation Water  | -   | 0.00  | 0.00   | 0.00   | 0.00   |
| 6137   | Meter Reading   | 2,300.00  | 1,916.67  | 0.00   | 191.67   | 0.00   |
| 6141   | Electric Utility Water  | 21,000.00   | 17,500.00   | 15,238.68  | 1,750.00   | 1,261.74   |
| 6142   | Chemicals Water   | 4,800.00  | 4,000.00  | 7,415.64   | 400.00   | 335.60   |
| 6143   | Small Tools   | 120.00  | 100.00  | 0.00   | 10.00  | 0.00   |
| 6144   | Repair Materials Water  | 12,000.00   | 10,000.00   | 44,880.98  | 1,000.00   | 1,445.58   |
| 6145   | Meter Expense   | 2,100.00  | 1,750.00  | 0.00   | 175.00   | 0.00   |
| 6151   | Telephone Water   | 2,200.00  | 1,833.33  | 1,430.74   | 183.33   | 142.67   |
| 6175   | Inspection Expense Water  | 1,200.00  | 1,000.00  | 1,488.00   | 100.00   | 988.00   |
| Sewer Exp  | penses  |   |   |  |  |  |
| 6201   |   |   |   |  |  |  |
|  | Sewage Treatment  | 93,000.00   | 77,500.00   | 70,561.98  | 7,750.00   | 6,515.55   |
| 6234   | Sewage Treatment Contract Labor Sewer   | 93,000.00<br>15,000.00  | 77,500.00<br>12,500.00  | 70,561.98<br>11,000.00   | 7,750.00<br>1,250.00                                   | 6,515.55<br>1,000.00   |
| 6234<br>6235   |   |   |   |  |  |  |
|  | Contract Labor Sewer  | 15,000.00   | 12,500.00   | 11,000.00  | 1,250.00   | 1,000.00   |
| 6235   | Contract Labor Sewer<br>Maint & Repair Sewer  | 15,000.00<br>8,000.00   | 12,500.00<br>6,666.67   | 11,000.00<br>10,007.99   | 1,250.00<br>666.67                                     | 1,000.00<br>2,018.56   |
| 6235<br>6241   | Contract Labor Sewer<br>Maint & Repair Sewer<br>Electric Utility Sewer  | 15,000.00<br>8,000.00   | 12,500.00<br>6,666.67<br>2,083.33   | 11,000.00<br>10,007.99<br>1,783.23   | 1,250.00<br>666.67<br>208.33                           | 1,000.00<br>2,018.56<br>184.11   |
| 6235<br>6241<br>6242   | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer  | 15,000.00<br>8,000.00<br>2,500.00                                   | 12,500.00<br>6,666.67<br>2,083.33<br>0.00                                 | 11,000.00<br>10,007.99<br>1,783.23<br>0.00   | 1,250.00<br>666.67<br>208.33<br>0.00                   | 1,000.00<br>2,018.56<br>184.11<br>0.00                                       |
| 6235<br>6241<br>6242<br>6244   | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer   | 15,000.00<br>8,000.00<br>2,500.00                                   | 12,500.00<br>6,666.67<br>2,083.33<br>0.00<br>2,000.00                     | 11,000.00<br>10,007.99<br>1,783.23<br>0.00<br>9,784.24                             | 1,250.00<br>666.67<br>208.33<br>0.00<br>200.00         | 1,000.00<br>2,018.56<br>184.11<br>0.00<br>1,729.50                           |
| 6235<br>6241<br>6242<br>6244<br>6251                                     | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer   | 15,000.00<br>8,000.00<br>2,500.00                                   | 12,500.00<br>6,666.67<br>2,083.33<br>0.00<br>2,000.00                     | 11,000.00<br>10,007.99<br>1,783.23<br>0.00<br>9,784.24                             | 1,250.00<br>666.67<br>208.33<br>0.00<br>200.00         | 1,000.00<br>2,018.56<br>184.11<br>0.00<br>1,729.50                           |
| 6235<br>6241<br>6242<br>6244<br>6251<br><b>General E</b>                 | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer xpenses                                       | 15,000.00<br>8,000.00<br>2,500.00                                   | 12,500.00<br>6,666.67<br>2,083.33<br>0.00<br>2,000.00<br>0.00             | 11,000.00<br>10,007.99<br>1,783.23<br>0.00<br>9,784.24<br>0.00                     | 1,250.00<br>666.67<br>208.33<br>0.00<br>200.00<br>0.00 | 1,000.00<br>2,018.56<br>184.11<br>0.00<br>1,729.50<br>0.00                   |
| 6235<br>6241<br>6242<br>6244<br>6251<br><b>General E</b><br>1317         | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer xpenses Furniture & Fixtures                  | 15,000.00<br>8,000.00<br>2,500.00<br>-<br>2,400.00                  | 12,500.00<br>6,666.67<br>2,083.33<br>0.00<br>2,000.00<br>0.00             | 11,000.00<br>10,007.99<br>1,783.23<br>0.00<br>9,784.24<br>0.00                     | 1,250.00<br>666.67<br>208.33<br>0.00<br>200.00<br>0.00 | 1,000.00<br>2,018.56<br>184.11<br>0.00<br>1,729.50<br>0.00                   |
| 6235<br>6241<br>6242<br>6244<br>6251<br><b>General E</b><br>1317<br>6310 | Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer  xpenses Furniture & Fixtures Director's Fees | 15,000.00<br>8,000.00<br>2,500.00<br>-<br>2,400.00<br>-<br>7,000.00 | 12,500.00<br>6,666.67<br>2,083.33<br>0.00<br>2,000.00<br>0.00<br>5,833.33 | 11,000.00<br>10,007.99<br>1,783.23<br>0.00<br>9,784.24<br>0.00<br>0.00<br>4,400.00 | 1,250.00<br>666.67<br>208.33<br>0.00<br>200.00<br>0.00 | 1,000.00<br>2,018.56<br>184.11<br>0.00<br>1,729.50<br>0.00<br>0.00<br>400.00 |

| Disbursements | 3:                                     |   | To Date                                 | To Date      | Monthly         | This Month         |
|---------------|--|---|---|--------------|-----------------|--------------------|
| 0015          | W. J                                   | 252.00                                  | Budget<br>208.33                        | Actual       | Budget          | Actual<br>0.00     |
| 6315          | Workers Comp Premiums                  | 250.00                                  |   | 196.00       | 20.83           |                    |
| 6320          | Legal Fees                             | 1,000.00                                | 833.33                                  | 850.00       | 83.33<br>483.33 | 0.00               |
| 6321          | Audit                                  | 5,800.00                                | 4,833.33                                | 6,000.00     | 833.33          | 1,017.50           |
| 6322          | Engineering Fees                       | 10,000.00                               | 8,333.33                                | 4,760.00     | 250.00          | 0.00               |
| 6324          | Laboratory Expense                     | 3,000.00                                | 2,500.00                                | 2,438.16     |                 | 0.00               |
| 6325          | Election Expense                       | 120.00                                  | 100.00                                  | 0.00         | 10.00           |                    |
| 6326          | Permit Fees                            | 650.00                                  | 541.67                                  | 607.60       | 54.17           | 0.00               |
| 6330          | Appraisal District Fees                | 4,000.00                                | 3,333.33                                | 1,431.82     | 333.33          | 0.00               |
| 6332          | Service Acct Collection (ACH)          | 200.00                                  | 166.67                                  | 115.00       | 16.67           | 0.00               |
| 6334          | Contract Labor/Temp. Expense           | 2,400.00                                | 2,000.00                                | 0.00         | 200.00          | 0.00               |
| 6335          | Maint. & Repairs Office Bldg           | 500.00                                  | 416.67                                  | 280.45       | 41.67           | 60.00              |
| 6338          | Legal Notices                          | 1,000.00                                | 833.33                                  | 885.24       | 83.33           | 0.00               |
| 6340          | Printing & Office Supplies             | 7,000.00                                | 5,833.33                                | 2,820.05     | 583.33          | 136.76             |
| 6350          | Postage                                | 2,800.00                                | 2,333.33                                | 1,435.94     | 233.33          | (20.60)            |
| 6351          | Phone/Internet Office                  | 1,800.00                                | 1,500.00                                | 1,373.58     | 150.00          | 290.24             |
| 6353          | Insurance & Bond Premiums              | 4,400.00                                | 3,666.67                                | 4,935.34     | 366.67          | 0.00               |
| 6354          | Travel & Per Diem                      | 2,000.00                                | 1,666.67                                | 0.00         | 166.67          | 0.00               |
| 6358          | Rent Office & Storage                  | -                                       | 0.00                                    | 0.00         | 0.00            | 0.00               |
| 6362          | Dues & Subscriptions                   | 3,100.00                                | 2,583.33                                | 3,717.48     | 258.33          | 581.90             |
| 7362          | Interest on Notes                      | -                                       | 0.00                                    | 0.00         | 0.00            | 0.00               |
| 7395          | Miscellaneous                          | 2,500.00                                | 2,083.33                                | 1,522.00     | 208.33          | 702.10             |
| 3917          | Payments on Notes                      | -                                       | 0.00                                    | 0.00         | 0.00            | 0.00               |
| Total Bu      | dgeted Disbursements                   | 335,540.00                              | \$279,616.67                            | \$323,334.07 | \$27,961.67     | \$31,426.38        |
| 6171          | Tap Connection-Water                   |   |   | 835.00       |                 | 0.00               |
| 6271          | Tap Connection-Sewer                   |   |   | 210.00       |                 | 0.00               |
| 7306.6        | Capital Outlay-SCADA System            | 100,000.00                              |   | 0.00         |                 | 0.00               |
| 7306.7        | Capital Outlay-Pumphouse Repairs       | 5,000.00                                |   | 6,940.12     |                 | 0.00               |
| 7306.8        | Capital Outlay-Painting Pressure Tanks | 20,000.00                               |   | 0.00         |                 | 0.00               |
| 7306.9        | Capital Outlay-Fire Hydrants           | 5,000.00                                |   | 0.00         |                 | 0.00               |
| 7306.10       | Capital Outlay-AMR software upgrade    | 5,000.00                                |   | 0.00         |                 | 0.00               |
| 7306.1        | Capital Outlay-Sewer Smoke Testing     | 30,000.00                               |   | 1,916.98     |                 | 0.00               |
| 7306.1        | Capital Outlay-Sewer pump rebuild      | 1,500.00                                |   | 0.00         |                 | 0.00               |
| 7306.1        | Capital Outlay-Generator Quick Connect | 0.00                                    |   | 0.00         |                 | 0.00               |
| 7306.1        | Capital Outlay-Well #3 VFD             | 15,000.00                               |   | 2,620.00     |                 | 0.00               |
| 7306.2        | Capital Outlay-Well #1 Rehab           | 0.00                                    |   | 0.00         |                 | 0.00               |
| 7306.2        | Capital Outlay-New Water Well          | 855,000.00                              |   | 2,540.75     |                 | 0.00               |
| 7306.2        | Capital Outlay-Tank Mixers             | 50,000.00                               |   | 0.00         |                 | 0.00               |
| 7306.2        | Capital Outlay-Aerator Rework          | 15,000.00                               |   | 0.00         |                 | 0.00               |
| 7306          | Capital Outlay-Total                   | , | 14,017.85                               |              |                 |                    |
| 3915          | Renters Deposit Return                 |   | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 250.00       |                 | 0.00               |
| 4310          | Overcharge Return                      |   |   | 0.00         |                 | 0.00               |
| 4410          | Utility Tax Payment                    |   |   | 1,619.17     |                 | 1,619.17           |
| 4311          | Returned Checks                        |   |   | (145.00)     |                 | (5.00)             |
|               | sbursements:                           |   | -                                       | \$340,121.09 | _               | \$33,040.55        |
|               | d Cash Balance                         |   |   | 7010,121100  |                 | <b>\$55,040.00</b> |
| operating run |  | 1-Jan-18                                |   |              | _               | \$153,460.46       |
| Account Ba    | lances And Locations                   |   |   |              |                 |                    |
| Operating Acc |  |   |   |              |                 |                    |

### A

| Ope | rating Accounts                   |             |             |              |
|-----|-----------------------------------|-------------|-------------|--------------|
|     |                                   | Nat'l Bank  | Round Top   | End of Month |
|     |                                   | & Trust     | State Bank  | Balances     |
| (a) | Nat'l Bank & Trust Now #133760    | 63,953.51   |             | 63,953.51    |
| (b) | Round Top State Bank Money Market |             | 89,506.95   | 89,506.95    |
|     | Totals                            | \$63,953.51 | \$89,506.95 | \$153,460.46 |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

### Account Information

- Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr
- Round Top State Bank Money Market Acct# 3973311

Treasurer Date 8 Feb 2018 /an Prepared By:

### **Fayette County Water Control and Improvement District Monument Hill**

### Board Approval of Disbursements January 12 - February 8, 2018

| Operating Fund Disbursements |   | Check                                   |             | Veri- |      | Not  |
|------------------------------|---|---|-------------|-------|------|------|
| Account                      | Vendor  | Number                                  | Amount      | fied  | Paid | Paid |
| 6340                         | Dewitt Poth - office supplies                               | 11805                                   | 136.76      | Х     | Х    |      |
| 6151                         | AT&T Mobility - district cell phones                        | 11806                                   | 68.10       | X     | X    |      |
| 6151                         | Frontier Comm - water plant phone                           | 11807                                   | 37.32       | X     | Χ    |      |
| 6142                         | DXI Industries - cylinder rental                            | 11808                                   | 130.00      | X     | X    |      |
| 6142                         | DXI Industries - cylinder rental  DXI Industries - chlorine | 11809                                   | 205.60      | X     | X    |      |
| 6313                         | TML Multistate IEBP - Emp & Dep Ins Premium                 | 11810                                   | 1,616.32    | X     | X    |      |
|                              | Ron Perrin - GST & Pressure Tank Inspections                | 11811                                   | 988.00      | X     | X    |      |
| 6175                         | L Steffek - paycheck  | DD                                      | 960.41      | X     | X    |      |
| 6311                         |   | 11812                                   |             | X     | X    |      |
| 6310                         | Dixon McNair - directors fees                               |   | 100.00      |       |      |      |
| 6310                         | Seth Gunn - directors fees                                  | 11813                                   | 100.00      | X     | X    |      |
| 6310                         | James Benes - directors fees                                | 11814                                   | 100.00      | X     | X    |      |
| 6310                         | Chester Johnson - directors fees                            | 11815                                   | 100.00      | Х     | X    |      |
| 6335                         | National Bugmobile - office exterminating                   | 11816                                   | 60.00       | X     | X    |      |
| 6350                         | Neofunds by Neopost - postage                               | 11817                                   | 39.00       | X     | Χ    |      |
| 6351                         | NewWave Comm - office phone / internet                      | 11818                                   | 145.12      | X     | X    |      |
| 6144                         | O'Quinn Signs - HH replace Well #3 plant site sign          | 11819                                   | 175.00      | X     | X    |      |
| 6235                         | LG Utilities - crew to operate jet machine                  | 11820                                   | 351.00      | X     | X    |      |
| 6244                         | LG Utilities - jet machine to clear clog                    | 11820                                   | 120.00      | X     | X    |      |
| 6141                         | FEC-Well# 1   | 11821                                   | 851.47      | X     | X    |      |
| 6241                         | FEC-River lift pump   | 11821                                   | 101.35      | X     | X    |      |
| 6141                         | FEC-Booster tank  | 11821                                   | 299.46      | X     | X    |      |
| 6241                         | FEC-Johnson Lift Station pump                               | 11821                                   | 93.50       | X     | X    |      |
| 6141                         | FEC-Well# 3   | 11821                                   | 180.71      | X     | X    |      |
| 6142                         | DXI Industries - chlorine                                   | 11822                                   | 106.80      | X     | X    |      |
| 6135                         | Elec Motor Svc - HH labor to install new WP1 BP #1          | 11823                                   | 1,162.50    | X     | X    |      |
| 6144                         | Elec Motor Svc - HH new WP1 BP #1                           | 11823                                   | 8,200.98    | X     | X    |      |
| 6100                         | FWSC - bulk water purchased during tank inspections         | 11824                                   | 389.15      | X     | X    |      |
| 6151                         | Frontier Comm - water plant phone                           | 11825                                   | 37.32       | X     | X    |      |
| 6353                         | CNA Surety - Office personnel bond                          | 11826                                   | 100.00      | X     | X    |      |
| 6135                         | Inframark - identify leak & call contractor                 | 11827                                   | 21.51       | X     | X    |      |
| 6144                         | Inframark - materials                                       | 11827                                   | 10.00       | X     | Х    |      |
| 6235                         | Inframark - clean lift station wet well                     | 11827                                   | 21.51       | X     | X    |      |
| 6244                         | Inframark - materials                                       | 11827                                   | 10.00       | X     | X    |      |
| 6324                         | Inframark - bacT samples                                    | 11827                                   | 90.00       | X     | Χ    |      |
| 6314                         | IRS - employer/employee 941 taxes                           | EFT                                     | 945.46      | X     | X    |      |
| 6151                         | LG Utilities - The View liftstation                         | 11828                                   | 20.30       | X     | X    |      |
| 6201                         | LG Utilities - sewer treatment                              | 11829                                   | 6,426.87    | X     | Χ    |      |
| 6201                         | LG Utilities - overage sewer treatment                      | 11829                                   | 1,342.60    | X     | X    |      |
| 6134                         | Inframark - Contract Water Operations                       | 11830                                   | 2,000.00    | X     | X    |      |
| 6234                         | Inframark - Contract Sewer Operations                       | 11830                                   | 1,000.00    | X     | X    |      |
| 6362                         | TRWA - 2018 membership dues                                 | 11832                                   | 400.00      | X     | X    |      |
| 7395                         | TRWA - disaster relief fund contribution                    | 11832                                   | 100.00      | X     | X    |      |
| 6311                         | L Steffek - paycheck  | DD                                      | 1,010.90    | X     | X    |      |
| 0311                         | L Steller - paycheck  |   | 1,010.90    | ^     | ^    |      |
| To                           | otal for Paid   | *************************************** | 30,355.02   |       |      |      |
| 6144                         | Farmers Lumber - water materials                            | 11831                                   | 2.24        |       |      | Х    |
| 6335                         | Tatonka Tree - removal of (2) dead trees at office          | 11837                                   | 850.00      |       |      | X    |
| 6135                         | Deen's Construction - Jan 2018 water repairs                | 11838                                   | 840.00      |       |      | X    |
| 6310                         | Dixon McNair - directors fees                               | 11836                                   | 92.35       |       |      | X    |
| 6310                         | Seth Gunn - directors fees                                  | 11834                                   | 92.35       |       |      | X    |
| 6310                         | James Benes - directors fees                                | 11833                                   | 92.35       |       |      | X    |
| 6310                         | Chester Johnson - directors fees                            | 11835                                   | 92.35       |       |      | X    |
| 0310                         | Officater Johnson - directors fees                          | 11033                                   | 32.33       |       |      | ^    |
| To                           | otal for Unpaid   |   | 2,061.64    |       |      |      |
|                              | otal Operating Fund Disbursements                           | Γ                                       | \$32,416.66 |       |      |      |
|                              |   | L                                       |             |       |      |      |

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature \_\_\_\_\_\_ Date: 2/8/10

## Fayette County WCID - Monument Hill Construction Fund Report

Jan-18

| Receipts:  2150 NBT - BAN Proceeds 3956 Series 2017 Bond Sale Proceeds (less debt svo  | To Date Actual 0.00 c funds) 1,261,403.99 6,054.45 1,267,458.44 |              | This Month<br>Actual<br>0.00 |  |
|--|---|--------------|------------------------------|--|
| 3956 Series 2017 Bond Sale Proceeds (less debt svo   | 0.00<br>c funds) 1,261,403.99<br>6,054.45                       |              | 0.00                         |  |
| 3956 Series 2017 Bond Sale Proceeds (less debt svo   | c funds) 1,261,403.99<br>6,054.45                               |              |                              |  |
| Services and the services of the property of the services of t | 6,054.45  |              |                              |  |
| 5301.1 Construction Fund Interest  |   |              | 0.00                         |  |
| 5591.1 Construction Land Interest  | 1.267.458.44  |              |                              |  |
| Total Receipts:  | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,                           |              | \$11.18                      |  |
| Construction Fund Beginning of Month Balances  |   |              |                              |  |
| 1112 National Bank & Trust Acct# 133809  |   |              | \$115,373.37                 |  |
| 1113 TexPool Acct# 7948900001  |   |              | \$693,987.35                 |  |
| Total Fund Deposits 1-Jar  | n-18  | •            | \$809,360.72                 |  |
| Available Construction Funds: Jan-   | 18  |              | \$809,371.90                 |  |
| Disbursements:   | To Date   |              | This Month                   |  |
|  | Actual  |              | Actual                       |  |
| 1110 Tranfer to Operating Fund   | 45,098.05   |              | 45,098.05                    |  |
| 2150 NBT - BAN Payable   | 790,000.00  |              | 0.00                         |  |
| 6332.1 Construction Fund Bank Charges  | 0.00  |              | 0.00                         |  |
| 7201 Bond Issue Expense  | 62,425.22   |              | 0.00                         |  |
| 7305 Capital Outlay-Interest Expense   | 11,254.79   |              | 0.00                         |  |
| 7306.11 Capital Outlay-Sewer Smoke Testing   | 11,065.69   |              | 0.00                         |  |
| 7306.12 Capital Outlay-Sewer pump rebuild  | 0.00  |              | 0.00                         |  |
| 7306.13 Capital Outlay-Generator Quick Connect   | 0.00  |              | 0.00                         |  |
| 7306.14 Capital Outlay-Well #3 VFD   | 0.00  |              | 0.00                         |  |
| 7306.16 Capital Outlay-Water Well #4   | 207,458.48  |              | 0.00                         |  |
| 7306.17 Capital Outlay-Tank Mixers   | 16,000.00   |              | 0.00                         |  |
| 7306.18 Capital Outlay-Aerator Rework  | 0.00  | _            | 0.00                         |  |
| Total Fund Disbursements   | 1,143,302.23  |              | 45,098.05                    |  |
| Construction Fund Cash Balance 31-Ja   | an-18   |              | \$764,273.85                 |  |
| Account Balances And Locations   |   |              |                              |  |
| Construction Fund Accounts   | Nat'l Bank  | TexPool      | End of Month                 |  |
|  | & Trust   |              | Balances                     |  |
| (a) Nat'l Bank & Trust Now #133809   | 70,286.50   |              | 70,286.50                    |  |
| (b) TexPool # 7948900001   |   | 693,987.35   | 693,987.35                   |  |
| Totals   | \$70,286.50   | \$693,987.35 | \$764,273.85                 |  |

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

#### **Account Information**

(a) Nat'l Bank & Trust Now #133809

(b) TexPool # 7948900001

Prepared By: Janes R. Jensey, Treasurer Date: 8 Jeb 2018

# Fayette County Water Control and Improvement District Monument Hill Construction Fund

### **Board Approval of Disbursements January 12 - February 8, 2018**

| Construction Fund Disbursements                           |  |                 |               |      |             |
|---|--|-----------------|---------------|------|-------------|
| Account Vendor  | Check  | Amount          | Veri-<br>fied | Paid | Not<br>Paid |
|   | MANAGER AND COLUMN ASSESSMENT OF THE PROPERTY  | -               |               |      |             |
|   |  |                 |               |      |             |
|   |  |                 |               |      |             |
|   |  |                 |               |      |             |
|   |  |                 |               |      |             |
| Total for Paid  |  | -               |               |      |             |
|   |  |                 |               |      |             |
|   | Name and Address of the Address of t |                 |               |      |             |
|   |  |                 |               |      |             |
|   |  |                 |               |      |             |
| Total for Unpaid  |  |                 |               |      |             |
| Total Construction Fund Disbursements                     |  | \$0.00          |               |      |             |
| Disbursements listed above are approved for payment by th | e action of the  | Board of Direct | ors.          |      |             |
| Director's Signature                                      |  | Date: 2/8/      | 13            |      |             |

### Fayette County WCID - Monument Hill Debt Service Fund Report

Jan-18

| Debt Service Fund Re       | port                       |                    |                    |              |              |
|----------------------------|----------------------------|--------------------|--------------------|--------------|--------------|
| Receipts:                  |                            |                    | To Date            |              | This Month   |
|                            |                            |                    | Actual             |              | Actua        |
| 3956 Debt Svc fur          | ds from 2017 Bond Sale     |                    | 98,452.83          |              | 0.00         |
| 4325 Property Tax          | Revenue (I&S)              |                    | 52,682.51          |              | 33,022.44    |
| 5391.2 Debt Svc Fu         | nd Interest                |                    | 163.64             |              | 49.99        |
| Total Receipts:            | Total Receipts: 151,298.98 |                    |                    | \$33,072.43  |              |
| Construction Fund Beginn   | ng of Month Balances       |                    |                    |              |              |
| 1134 Round Top S           | State Bank MM #03974522    | 2                  |                    |              | 102,043.74   |
| <b>Total Fund Deposits</b> |                            | 1-Jan-18           |                    |              | 102,043.74   |
| Available Debt Service Fun | ds:                        | Jan-18             |                    |              | \$135,116.17 |
| Disbursements:             |                            |                    | To Date            |              | This Month   |
|                            |                            |                    | Actual             |              | Actua        |
| 6332.2 Debt Svc Fu         | nd Bank Charges            |                    | 0.00               |              | 0.00         |
| 6340.2 Debt Svc Fu         | nd Printing Charges        |                    | 86.98              |              | 0.00         |
| 3956 Series 2017           | Bond Sale Debt Service     |                    | 16,095.83          | _            | 0.00         |
| <b>Total Fund Disburse</b> | ments                      |                    | 16,182.81          |              | 0.00         |
| Debt Service Fund Cash Ba  | alance                     | 31-Jan-18          |                    |              | \$135,116.17 |
| Account Balances And       | Locations                  |                    |                    |              |              |
| Debt Service Fund Accoun   | ts                         |                    |                    | Round Top    | End of Month |
|                            |                            |                    |                    | State Bank   | Balances     |
| (a) Round Top State Bank   | MM #03974522               |                    |                    | 135,116.17   | 135,116.17   |
| Totals                     |                            |                    |                    | \$135,116.17 | \$135,116.17 |
| The above account ba       | lances reflect the balance | at the maturity da | y during the month | or the end   |              |

### Account Information

of the month balance

(a) Round Top State Bank MM #03974522

Nound Top State Bank WWW #05974522

Prepared By: Yames

# Fayette County Water Control and Improvement District Monument Hill Debt Service Fund

**Board Approval of Disbursements January 12 - February 8, 2018** 

|           | rvice Fully Dispuisements                         | Charal          | A t                    | 17            | D I  | N1 - 1      |
|-----------|---|-----------------|------------------------|---------------|------|-------------|
| Account   | Vendor  | Check           | Amount                 | Veri-<br>fied | Paid | Not<br>Paid |
|           |   |                 |                        |               |      |             |
|           |   |                 | -                      |               |      |             |
|           |   |                 |                        |               |      |             |
|           |   |                 |                        |               |      |             |
|           |   |                 |                        |               |      |             |
|           | Total for Paid                                    |                 | -                      |               |      |             |
|           | Total for Fala                                    |                 |                        |               |      |             |
|           |   |                 |                        |               |      |             |
|           |   |                 |                        |               |      |             |
|           |   |                 |                        |               |      |             |
|           | Total for Unpaid                                  |                 | -                      |               |      |             |
|           | Total Debt Service Fund Disbursements             |                 | \$0.00                 |               |      |             |
| Disburse  | ments listed above are approved for payment by th | e action of the | e Board of Directo     | rs.           |      |             |
| Director' | s Signature With Mill                             |                 | Date: <b>2 · 8 · 2</b> | D18           |      |             |
|           |   |                 |                        |               |      |             |