# Fayette County WCID - Monument Hill

100 Country Club Drive La Grange, TX 78945 (979) 968-5514

## **MINUTES**

### of the December 9, 2021 Regular Board of Directors Meeting

**Directors Present:** 

Dixon McNair, President; Seth Gunn, Vice President; Bobby Gilmore,

Secretary: Jo Ann Friemel, Treasurer; Chester Johnson, Director

**Directors Absent:** 

**Others Present:** 

Bradley Loehr, Engineer; Lori Steffek, Office Manager

The meeting was called to order by Mr. Dixon McNair, President, at 4:00 p.m. on December 9, 2021, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Public Comments: No comments were received.

Agenda Item #2 Approval of Minutes from November 11, 2021 regular Board of Directors meeting: The Minutes from the November 11, 2021 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the Minutes of the November 11, 2021 regular Board of Directors meeting, as presented. The motion passed unanimously with all Directors being present and voting.

Agenda Item #3 Treasurer's Reports and approval of bills: Mrs. Friemel reviewed the November Operating Fund Report with the Board. The available beginning of the month balance was \$305,254.60. Total maintenance and operations property tax revenue received for the month was \$6,341.17. Total cash receipts for the month were \$48,413.54. Total expenses for the month of November were \$30,487.17, leaving the district with a total combined end of the month operating fund bank balance of \$323,180.97.

Mrs. Friemel reviewed Operating Fund Disbursements, November 12, - December 9, 2021, pending approval for a total of \$28,069.45. Unusual expenses for the month include waste water treatment overage charges of \$2,727.01; payment to FCAD for 1<sup>st</sup> quarter 2022 tax collection (\$872); payment to Intuit for check printing (\$332.98); two payments to Dewitt Poth for the purchase of color toner cartridges for new printer (\$532.98 and \$179.99); payment to TCEQ for the annual renewal of the District's operating permit (\$619.85); payment to Lori Steffek for the reimbursement of the annual renewal of Dropbox, Quickbooks Pro Plus desktop edition and PicMonkey (\$582.25); payment to Tatonka Trees for tree trimming and the clearing of all the fences at water plant facilities and mowing in front of water plant #2 (\$1,250).

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the November 2021 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements for the period November 12 - December 9, 2021, as presented for a total of \$28,069.45. The motion passed unanimously with all Directors being present and voting.

Mrs. Friemel reviewed the November 2021 Construction Fund Report with the Board. The beginning of the month combined balance was \$480,674.73. Total interest earned was \$14.87. There were no expenses for the month. The Construction Fund end of the month combined balance was \$480,689.60. There were no pending disbursements for the period November 12 – December 9, 2021.

Mr. Bobby Gilmore made a motion, seconded by Mr. Chester Johnson, to approve the November 2021 Construction Fund Treasurer's Report with no disbursements pending for the period November 12 – December 9, 2021. The motion passed unanimously with all Directors being present and voting.

Mrs. Friemel reviewed the November Debt Service Fund Report. The beginning of the month balance was \$92,679.78. The district received \$8,209.91in property tax revenue (including penalties and interest) and \$2.48 in interest income from the RTSB MM account. The RTSB Money Market Debt Service Fund end of the month balance was \$27,208.08. The CD end of the month balance was \$73,684.99. The combined end of the month balances for the money market account and the certificate of deposit was \$100,893.07. There were no disbursements pending approval for the period November 11 – December 9, 2021.

Mr. Bobby Gilmore made a motion, seconded by Mr. Seth Gunn, to approve the November 2021 Debt Service Fund Report with no disbursements presented. The motion passed unanimously with all Directors being present and voting.

Agenda Item #4 President's Report: No report was given.

Agenda Item #5 Operations Report: Mrs. Steffek reported the following during the Operations Report:

- 1. Fire Hydrant Inspection Monument Hill Nursing Home: The District is responsible for maintaining 20 psi at all times out of its fire hydrants, per Andy Blaha with LG Utilities. Deen Construction conducted a pressure test at all three fire hydrants on November 12<sup>th</sup>, which indicated that each fire hydrant was holding between 55-59 psi over the course of 5 minutes. It is believed that the significant sprinkler leak that was discovered at the nursing home resulted in the three surrounding fire hydrants failing inspection at a mere 8 psi over a 2 minute period. MHNH has completely disabled their sprinkler system until the leak is repaired. Mrs. Steffek spoke with MHNH personnel on November 29<sup>th</sup>, when the hydrant inspection firm was conducting repeat inspections. Mrs. Steffek was told that the hydrants were again failing inspection because they were not able to maintain 60 psi (the hydrants were producing around 58 psi). Mrs. Steffek informed MHNH staff that 60 psi was not the needed threshold, but rather 20 psi was the minimum. Staff commented that, "that's all they needed to hear". Mrs. Steffek has heard nothing further at this time.
- 2. City of La Grange Waste Water Treatment Contract: The existing waste water treatment contract with the City of La Grange will expire on January 1, 2023. Contact was made on November 19<sup>th</sup> with City Manager, Shawn Raborn, to review the existing contract and report back on any expected changes. During the conversation, he said he couldn't readily think of any changes that will need to be made. A copy of the existing executed contract was forwarded to him on December 7<sup>th</sup> as a follow-up. Items needing to be updated are the District's address and the gallons allotted since the District has added several connections over the last 9 years. A draft contract from Mr. Raborn was received on December 9<sup>th</sup> and forwarded to Mr. Loehr and Ms. Patterson for their review and comments. Mr. Raborn was also going to forward to the City's legal counsel. He was hopeful this could be approved by City Council at their February meeting.
- 3. <u>Park Place Sewer Line Relocation</u>: Mr. Loehr's completed the design drawings for the project, which were approved by both President McNair and Mrs. Steffek. Mr. Loehr is currently working on the TxDOT permitting process.
- 4. Combined Community Action: Mrs. Steffek was contacted by their representative, Deanna Lowrey-Green, in Giddings who requested that the District execute the "vendor agreement" they were emailing, as soon as possible, without any further information or explanation. The cover letter of the email explained that Combined Community Action has contracted with the Texas Department of Housing and Community Affairs (TDHCA) to conduct the Low Income Household Water Assistance Program (LIHWAP) in the counties of Austin, Bastrop, Colorado, Fayette, Ft. Bend and Lee. After reviewing the contract, which seems to place several demands on the District, Mrs. Steffek contacted Ms. Patterson for her review of the agreement. Ms. Patterson made revisions to CCA's vendor agreement, and a copy of those revisions was forwarded to Ms. Lowrey-Green of CCA on December 6<sup>th</sup>. Ms. Lowrey-Green responded that the contract couldn't be amended. Ms. Steffek discussed matter with Ms. Patterson who stated there was no urgency to signing the agreement and the Board should take their time in reviewing it.
- 5. <u>TWDB Annual Water Survey</u>: Significant time was spent on collecting data needed to complete the District's required Annual Water Survey for Texas Water Development Board. This information was requested by Ms. Chapa, of Inframark, who prepares and submits the reports to TWDB, on behalf of the District.
- 6. <u>Intuit's Manage Payroll Platform Closing June 2022</u>: On November 29<sup>th</sup> Mrs. Steffek was contacted by Mr. James Allbright, who provides the District access to his Manage Payroll subscription service for all its payroll

production, reporting and tax payments. This platform will no longer be available after June 2022. Mr. Allbright has offered the District the opportunity to migrate with several of his other clients to what is now being called "Quickbooks Online Payroll Core Plan" subscription service, but at a significant price increase (moving from \$17 to \$70 per month, not including the filing of W-2's and 1099's which is additional). Research was conducted on how much it would cost to move out from beneath Mr. Allbright's payroll umbrella and purchase the payroll function from Quickbooks directly. The District would most likely be spending upwards of \$100 of month to do so and doing this would also require MHPOA to purchase their own Quickbooks license at a cost of \$180 per month. The reason why the costs would be so high is due to the fact that the desktop version of Quickbooks that the District uses (at a cost of \$380 annually), would have to be converted to an "online" version, the online versions are billed monthly, and significantly more expensive. Mrs. Steffek plans to remain under Mr. Allbright's payroll umbrella and migrate with his other customers on January 1st in order to simplify the change, and have the entire year of 2022 under the new service.

7. Purchase of Office Color Laser Printer: Mrs. Steffek reported that an order has been placed for a new color laser printer. The printer selected was a Brother, MCF-8900cdw, which had outstanding reviews across multiple websites, had every necessary feature required, but was also found to be consistently out of stock almost every place checked, including the Brother website. Multiple unsuccessful attempts were made to locate the desired printer at a good price (below \$800). It was then found to be available via backorder at Dewitt Poth, at a price of \$649, so the order was placed. It's unclear at this time when it will arrive, but it shouldn't be later than February.

Agenda Item #6 Engineer's Report: Mr. Bradley Loehr reported the following:

- 1. Generator sizing came in from Swoboda Engineering. BEFCO needs to generate a flood plain map and submit to Fayette County for the potential generator grant monies the County is seeking.
- 2. Design and surveying have been completed for the Spur 92 sewer line relocation project. TxDOT permit application has been completed and awaiting approval.

Agenda Item #7 Consider and take appropriate action on authorization request to go out for bids on bond sewer line replacement project from 601 Country Club Ct. (Ponder's / formerly Pace's) to near 210 Rolling Hill Dr (Reistle's / formerly Kewley's): The board originally authorized BEFCO Engineering to seek bids for this project in June 2019. Shortly afterwards, while surveying, Mr. Kevin Von Minden reported he couldn't find an easement for the District's existing sewer line located on Tiemann's property. After two years of extensive delays in trying to obtain an easement and COVID, the District's legal counsel, Ms. Lisa Patterson, was able to find a blanket easement already existed and no further easement was needed from Dr. & Mrs. Tiemann.

Mr. Loehr asked the Board for authorization to seek bids on what will now be called "2022 River Lift Station Trunk Line Replacement Project" which runs from 601 Country Club Ct to near 210 Rolling Hill Drive. He reported that bids would be opened on February 3, 2022, at 11:00 a.m. at the District's office.

Mr. Seth Gunn made a motion, seconded by Mr. Chester Johnson, to authorize BEFCO Engineering, Inc. to seek bids for the 2022 River Lift Station Trunk Line Replacement Project which runs from 601 Country Club Ct. (Ponder's / formerly Pace's) to near 210 Rolling Hill Dr (Reistle's / formerly Kewley's). The motion passed unanimously, with all directors present and voting.

Agenda Item #8 Consider and take appropriate action on accepting Jo Ann Friemel's resignation from the Board, effective December 31, 2021: With a heavy heart, Mrs. Friemel informed the board she would be resigning, effective December 31, 2021. Mr. McNair thanked her for her service and the Board wished her all the best.

Mr. Seth Gunn made a motion, seconded by Mr. Chester Johnson, to accept Jo Ann Friemel's resignation from the Board, effective December 31, 2021. The motion passed unanimously, with all directors being present and voting.

Agenda Item #9 Consider and take appropriate action on appointing new Treasurer, effective January 1, 2022: The Board reviewed and discussed individuals who were willing to serve as Treasurer.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to appoint Mr. Gary Kramer as Treasurer to the Fayette County WCID – Monument Hill Board of Directors, effective January 1, 2022 and whose term will expire in November 2024. The motion passed unanimously, with all directors being present and voting.

Agenda Item #10 Consider and take appropriate action on designating bank account signatories by approving and adopting bank account signatory resolution: This item was tabled until the January 13, 2022 regular meeting.

Agenda Item #11 Consider and take appropriate action on entering into a vendor agreement with Combined Community Action, who is the contract administrator for the Texas Department of Housing and Community Affairs (TDHCA) Low Income Household Water Assistance Program (LIHWAP) in Austin, Bastrop, Colorado, Fayette, Ft. Bend and Lee counties: No action was taken at this time.

Agenda Item #12 Consider and take appropriate action on renewing website subscription with Rural Water Impact for 2022: Mrs. Steffek presented the invoice for the annual website subscription renewal with Rural Water Impact for \$429.00. This cost is split 50/50 with the Monument Hill Property Owners Association, so the final cost to the District is \$214.50.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the website annual renewal with Rural Water Impact at a total cost of \$429.00, to be split 50/50 with the Monument Hill Property Owners Association (\$214.50 per entity). The District will pay the full invoice and MHPOA will reimburse the District for their half of the renewal. The motion passed unanimously with all directors being present and voting.

Agenda Item #13 Consider and take appropriate action on matters related to the Series 2017 Bond projects and all other associated projects: No action was taken at this time.

Agenda Item #14 Consider and take appropriate action on items to be placed on the next agenda: Items were identified and placed on the agenda for the next regular Board of Directors on Thursday, January 13, 2022 at 4 p.m. at the District offices, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mrs. Jo Ann Friemel made a motion, seconded by Mr. Chester Johnson, to adjourn the meeting. The motion passed unanimously with all Directors being present and voting.

The meeting was adjourned at 4:35 p.m.

Mr. Bobby Gilmore

Secretary

Mr. Dixon McNair

President

### Fayette County WCID-Monument Hill Operating Fund Report

Nov-21

acinto:	und Report	Annual	To Date	To Date	Monthly	This Mon
ceipts:			Budget	Actual	Budget	Actua
1100	Motor	Budget		154,019.20	20,000.00	23,122.9
4100	Water	240,000.00	160,000.00	127,563.47	15,000.00	17,082.2
4200	Sewer	180,000.00	120,000.00	10,679.11	3,000.00	6,341.1
4320	Property Tax	54,490.00	3,000.00		La responsable section	1,100.0
4300	MHPOA (clerical services)	13,200.00	8,800.00	8,800.00	1,100.00	76.4
5391	Interest on Deposits	255.00	170.00	650.08	21.25	
Total Bu	udgeted Receipts:	\$487,945.00	\$291,970.00	\$301,711.86	\$39,121.25	\$47,722.7
4101	Bulk Water Sales			0.00		0.0
4110	Taps-Water			0.00		0.0
4111	Customer Svc Inspection-Water			125.00		0.0
4120	Reconnection Fees			50.00		50.0
4210	Taps-Sewer			1,000.00		0.0
4330	Pen & Int. Service			1,055.58		354.2
4331	Pen. & Int. Standby			0.00		0.0
4322	Pen. & Int. Maint Tax			576.49		87.0
2114	Utility Tax			1,372.01		199.
3951	Trans from Savings			0.00		0.
3953	Trans from Capital			0.00		0.
2151	Renters Deposit			0.00		0.
3957	Bank Loan			153,000.00		0.
5380	Miscellaneous			142.00		0.
Total Re			-	\$459,032.94		\$48,413.
erating Fu	nd Beginning of Month Balance					\$305,254.
	erating Funds:	1-Nov-21				\$353,668.
•		Amount	To Date	To Data	Monthly	This Mor
sbursemen	ts:	Annual	To Date	To Date	Monthly	THIS WICH
		Budaet	Budaet	Actual	Buaget	Actu
Water Exp	enses	Budget	Budget	Actual	Budget	
Water Exp	enses Bulk Water Purchased	Budget 40,000.00	26,666.67	25,198.15	3,333.33	2,000.
		_				2,000.
6100	Bulk Water Purchased	40,000.00	26,666.67	25,198.15	3,333.33	2,000. 2,010.
6100 6134	Bulk Water Purchased Contract Labor Water	40,000.00 24,000.00	26,666.67 16,000.00	25,198.15 16,010.30	3,333.33 2,000.00	2,000. 2,010. 0.
6100 6134 6135	Bulk Water Purchased Contract Labor Water Maint & Repair Water	40,000.00 24,000.00 30,000.00	26,666.67 16,000.00 20,000.00	25,198.15 16,010.30 16,384.26	3,333.33 2,000.00 2,500.00	2,000. 2,010. 0. 0.
6100 6134 6135 6136	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water	40,000.00 24,000.00 30,000.00	26,666.67 16,000.00 20,000.00 0.00	25,198.15 16,010.30 16,384.26 0.00	3,333.33 2,000.00 2,500.00 0.00	2,000. 2,010. 0. 0.
6100 6134 6135 6136 6137	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading	40,000.00 24,000.00 30,000.00	26,666.67 16,000.00 20,000.00 0.00 0.00	25,198.15 16,010.30 16,384.26 0.00 0.00	3,333.33 2,000.00 2,500.00 0.00 0.00	2,000. 2,010. 0. 0. 2,089.
6100 6134 6135 6136 6137 6141	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water	40,000.00 24,000.00 30,000.00 - - 24,000.00	26,666.67 16,000.00 20,000.00 0.00 0.00 16,000.00	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09	3,333.33 2,000.00 2,500.00 0.00 0.00 2,000.00	2,000. 2,010. 0. 0. 2,089. 681.
6100 6134 6135 6136 6137 6141 6142	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water	40,000.00 24,000.00 30,000.00 - - 24,000.00 6,000.00	26,666.67 16,000.00 20,000.00 0.00 0.00 16,000.00 4,000.00	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92	3,333.33 2,000.00 2,500.00 0.00 0.00 2,000.00 500.00	2,000. 2,010. 0. 0. 2,089. 681.
6100 6134 6135 6136 6137 6141 6142 6143	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools	40,000.00 24,000.00 30,000.00 - - 24,000.00 6,000.00 120.00	26,666.67 16,000.00 20,000.00 0.00 0.00 16,000.00 4,000.00 80.00	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00	3,333.33 2,000.00 2,500.00 0.00 0.00 2,000.00 500.00 10.00	2,000. 2,010. 0. 0. 2,089. 681. 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water	40,000.00 24,000.00 30,000.00 - - 24,000.00 6,000.00 120.00 12,000.00	26,666.67 16,000.00 20,000.00 0.00 0.00 16,000.00 4,000.00 80.00 8,000.00	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00	2,000. 2,010. 0. 0. 2,089. 681. 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense	40,000.00 24,000.00 30,000.00 - - 24,000.00 6,000.00 120.00 12,000.00 1,500.00	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 8,000.00 1,000.00	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00	2,000. 2,010. 0. 0. 2,089. 681. 0. 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water	40,000.00 24,000.00 30,000.00  24,000.00 6,000.00 120.00 12,000.00 1,500.00 2,500.00	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 8,000.00 1,000.00 1,666.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water	40,000.00 24,000.00 30,000.00  24,000.00 6,000.00 120.00 12,000.00 1,500.00 2,500.00	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 8,000.00 1,000.00 1,666.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 80.00 1,000.00 1,666.67 1,333.33	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 <b>Sewer Exp</b> 6201 6234	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment	40,000.00 24,000.00 30,000.00  24,000.00 6,000.00 120.00 12,000.00 1,500.00 2,500.00 2,000.00	26,666.67 16,000.00 20,000.00 0.00 0.00 16,000.00 80.00 8,000.00 1,000.00 1,666.67 1,333.33	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer	40,000.00 24,000.00 30,000.00  24,000.00 6,000.00 120.00 12,000.00 2,500.00 2,000.00	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 1,000.00 1,666.67 1,333.33	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500. 9,429. 1,000. 947.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 <b>Sewer Exp</b> 6201 6234 6235 6241	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer	40,000.00 24,000.00 30,000.00  24,000.00 6,000.00 12,000.00 1,500.00 2,500.00 2,000.00 100,000.00 12,000.00	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00 77,662.01 8,000.00 4,849.70	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500. 9,429. 1,000. 947.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 <b>Sewer Exp</b> 6201 6234 6235 6241 6242	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00	25,198.15 16,010.30 16,384.26	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500. 9,429. 1,000. 947. 235.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 <b>Sewer Exp</b> 6201 6234 6235 6241 6242 6244	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00 5,000.00	25,198.15 16,010.30 16,384.26	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500. 9,429. 1,000. 947. 235. 0. 35.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6151 6201 6234 6235 6241 6242 6244 6251	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00	25,198.15 16,010.30 16,384.26	3,333.33 2,000.00 2,500.00 0.00 2,000.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500.  9,429. 1,000. 947. 235. 0. 35.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6151 6201 6234 6235 6241 6242 6244 6251 General Ex	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00 5,000.00 1,466.67	25,198.15 16,010.30 16,384.26	3,333.33 2,000.00 2,500.00 0.00 2,000.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00 183.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500.  9,429. 1,000. 947. 235. 0. 35.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp 6201 6234 6235 6241 6242 6244 6251 General Ex	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer Telephone Sewer	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00 5,000.00 1,466.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00 77,662.01 8,000.00 4,849.70 1,698.49 85.15 665.69 1,764.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00 183.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500.  9,429. 1,000. 947. 235. 0. 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp 6201 6234 6235 6241 6242 6251 General Ex 1317 6310	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer Repair Materials Sewer Telephone Sewer Electric Utility Sewer Chemicals Fixtures Director's Fees	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00 5,000.00 1,466.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00 77,662.01 8,000.00 4,849.70 1,698.49 85.15 665.69 1,764.00 0.00 2,800.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10,00 1,000.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00 183.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 120. 500. 1,000. 9,429. 1,000. 947. 235. 0. 35. 0. 35.0 0.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp 6201 6234 6235 6241 6242 6244 6251 General Ex 1317 6310 6311	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer Telephone Sewer Telephone Sewer Expenses Furniture & Fixtures Director's Fees Salaries & Wages	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 80.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 0.00 5,000.00 1,466.67 0.00 4,666.67 30,316.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00 77,662.01 8,000.00 4,849.70 1,698.49 85.15 665.69 1,764.00 0.00 2,800.00 31,217.92	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10.00 1,000.00 125.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00 183.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 0. 120. 500. 9,429. 1,000. 947. 235. 0. 35. 0. 300. 3,672.
6100 6134 6135 6136 6137 6141 6142 6143 6144 6145 6151 6175 Sewer Exp 6201 6234 6235 6241 6242 6251 General Ex 1317 6310	Bulk Water Purchased Contract Labor Water Maint & Repair Water Meter Installation Water Meter Reading Electric Utility Water Chemicals Water Small Tools Repair Materials Water Meter Expense Telephone Water Inspection Expense Water enses Sewage Treatment Contract Labor Sewer Maint & Repair Sewer Electric Utility Sewer Chemicals Sewer Repair Materials Sewer Telephone Sewer Repair Materials Sewer Telephone Sewer Electric Utility Sewer Chemicals Fixtures Director's Fees	40,000.00 24,000.00 30,000.00 	26,666.67 16,000.00 20,000.00 0.00 16,000.00 4,000.00 8,000.00 1,000.00 1,666.67 1,333.33 66,666.67 8,000.00 6,666.67 1,866.67 0.00 5,000.00 1,466.67	25,198.15 16,010.30 16,384.26 0.00 0.00 10,828.09 2,549.92 0.00 8,246.69 120.00 2,054.81 500.00 77,662.01 8,000.00 4,849.70 1,698.49 85.15 665.69 1,764.00 0.00 2,800.00	3,333.33 2,000.00 2,500.00 0.00 2,000.00 500.00 10,00 1,000.00 208.33 166.67 8,333.33 1,000.00 833.33 233.33 0.00 625.00 183.33	2,000. 2,010. 0. 0. 2,089. 681. 0. 120. 500. 9,429. 1,000. 947. 235. 0. 35. 0.

4,000.00

2,666.67

6314

Employers Tax Expense

3,454.33

333.33

319.22

perating Acc	ounts			Nat'l Bank	Round Top	End of Month
	lances And Locations					
peraung run	u Casii Balalice	30-Nov-21				\$323,180.9
	bursements: d Cash Balance			₽440,∠14.45		₩ <b>50,</b> ₩7.
4311	Returned Checks			102.00 \$448,274.45		\$30,487.
4400	Utility Tax Payment			0.00		0.0
4310	Overcharge Return			0.00		0.0
8000	Base Water Rate CR (Winter Strm 2021)			3,142.24		0.0
3915	Renters Deposit Return			0.00		0.0
7306	Capital Outlay-Total		191,166.91	1-1-1-		
7306.20	Capital Outlay-Well #3 (replace VFDs)	0.00	S Loss, Manual Arm	3,947.92		3,947.9
7306.19	Capital Outlay-Water Lines	5,000.00		0.00		0.0
7306.12	Capital Outlay-Sewer pump rebuild	0.00		0.00		0.0
7306.10	Capital Outlay-GST rehab/replacement	80,000.00		183,619.60		0.
7306.09	Capital Outlay-Fire Hydrants	0.00		0.00		0.
7306.08	Capital Outlay-Painting Pressure Tanks	10,000.00		0.00		0.
7306.07	Capital Outlay-Pumphouse Repairs	0.00		0.00		0.
7306.05	Capital Outlay - LS Facility Improvmnts	0.00		0.00		0.
7306.04	Capital Outlay - AMR System	0.00		0.00		0.
7306.03	Capital Outlay - WP Facility Imprvmnts	0.00		3,599.39		0
7306.02	Capital Outlay - Storage Bldg Chlorine	0.00		0.00		0
7306.01	Capital Outlay - Johnson Lift Station	0.00		0.00		0.
6271	Tap Connection-Sewer			575.00		0.
6171	Tap Connection-Water			0.00		0.
Total Bud	dgeted Disbursements	392,945.00	\$261,963.33	\$253,288.30	\$32,745.42	\$26,539.
3957	Payments on Notes	-	0.00	100.00	0.00	0.
7395	Miscellaneous	2,000.00	1,333.33	3,910.00	166.67	0.
6362	Dues & Subscriptions	3,200.00	2,133.33	1,836.80	266.67	0
6354	Travel & Per Diem	2,000.00	1,333.33	0.00	166.67	0
6353	Insurance & Bond Premiums	7,300.00	4,866.67	6,603.50	608.33	0
6351	Phone/Internet Office	2,000.00	1,333.33	1,164.72	166.67	145
6350	Postage	2,000.00	1,333.33	548.06	166.67	700.
6340	Printing & Office Supplies	3,200.00	2,133.33	1,792.42	266.67	332.
6338	Legal Notices	500.00	333.33	453.00	41.67	0.
6335	Maint. & Repairs Office Bldg	1,200.00	800.00	325.97	100.00	105.
6334	Contract Labor/Temp. Expense	1,000.00	666.67	0.00	83.33	0.
6332	Service Acct Collection (ACH)	200.00	133.33	90.00	16.67	(5.
6330	Appraisal District Fees	3,500.00	2,333.33	2,323.46	291.67	872.
6326	Permit Fees	750.00	500.00	0.00	62.50	0.
6325	Election Expense	-	0.00	0.00	0.00	0.
6324	Laboratory Expense	2,500.00	1,666.67	2,725.32	208.33	247.
6322	Engineering Fees	10,000.00	6,666.67	4,946.25	833.33	0.
6321	Audit	6,500.00	4,333.33	6,500.00	541.67	0.
6320	Legal Fees	3,500.00	2,333.33	0.00	291.67	0.
6315	Workers Comp Premiums	200.00	133.33	205.60	16.67	0.
			Budget	Actual	Budget	Act
oursements:			To Date	To Date	Monthly	This Mo
			NOTE: 00000 14			marri 1

Acc	count Balances And Locations		
	rating Accounts  Nat'l Bank & Trust Now	Nat'l Bank Round Top & Trust State Bank 92.050.15	
(a) (b)	Round Top State Bank Money Market	231,130.8	32 231,130.82
	Totals	\$92,050.15 \$231,130.8	32 <b>\$323,180.97</b>

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

#### **Account Information**

(a) Nat'l Bank & Trust of La Grange, Now Account, earning .15% apr

(b) Round Top State Bank Money Market

Prepared By Treasurer Date: 12.9.2

## Fayette County Water Control and Improvement District Monument Hill

### Board Approval of Disbursements November 12 - December 9, 2021

Operating F	Fund Disbursements Vendor	Check Number	Amount	Veri- fied	Paid	Not Paid
			45.00		.,	
6332	NBT - Acct Svc Collection	EFT	15.00	X	X	
6310	Jo Ann Friemel - Directors fees	13077	92.35	X X	X	
6310	Bobby Gilmore - directors fees	13078	92.35	X	X	
6310	VOIDED	13079	- 02.25	X	X	
6310	Dixon McNair - Directors fees	13080	92.35 280.74	X	x	
6142	DXI Industries - chlorine	13081 13082	120.00	x	x	
6142	DXI Industries - cylinder rental	13082	1,272.36	x	X	
6313	TML Health Benefits Pool - Emp & Dep Ins Premium	13084	872.00	X	X	
6330	FCAD - 1Q 2022 tax collection	ACH	332.98	X	X	
6340	Intuit - Op fund check printing & envelopes	13085	700.00	X	X	
6350	Quadient - postage for meter	DD	1.255.42	X	X	
6311	L Steffek - paycheck	13162	2,000.00	X	X	
6134	Inframark - contract water operations Inframark - contract sewer operations	13162	1,000.00	X	X	
6234	LG Utilities - sewer treatment	13163	8,186.22	X	X	
6201		13163	2,727.01	X	X	
6201	LG Utilities - overage sewer treatment LG Utilities - The View Lift Station electricity	13164	53.03	X	X	
6241	IRS - employer/employee 941 taxes	EFT	1,017.39	X	X	
6314	FEC-Well# 1	13165	1,417.45	X	X	
6141 6241	FEC-River lift pump	13165	91.45	X	X	
6141	FEC-Booster tank	13165	426.63	X	X	
6241	FEC-Johnson Lift Station pump	13165	95.45	X	X	
6141	FEC-Well# 3	13165	65.02	X	X	
6351	Sparklight Business - office phone / internet	13166	145.59	X	X	
6135	Inframark - water repair labor	13167	42.86	X	X	
6144	Inframark - water repair materials	13167	15.00	X	X	
6235	Inframark - sewer labor	13167	100.02	X	X	
6244	Inframark - sewer materials	13167	35.00	X	X	
6340	Dewitt Poth - color laser toner cartridges	13168	532.98	X	X	
6326	TCEQ - annual permit renewal	13169	619.85	X	X	
6151	L Steffek - reimb Dec. cell ph/tablet expense	13170	120.00	X	X	
6362	L Steffek - exp reimb - dropbox, quickbooks, picmonkey rei	13171	582.25	X	X	
6340	L Steffek - exp reimb - water for office	13171	10.29	X	X	
6135	Tatonka - WP tree trimming/fence clearing	13172	1,250.00	X	X	
6335	National Bugmobile - office exterminating	13173	60.00	Х	X	
6311	L Steffek - paycheck	DD	1,255.42	X	X	
0311	L Steller - payorieor		1,200.12			
T	otal for Paid		26,974.46			
6135	Deen Construction - Nov 2021 repairs	13092	575.00	X	,	Χ
6340	Dewitt Poth - magenta printer toner	13093	179.99	X		x
6135	Hess Landscape - water plant mowing	13094	215.00	X		X
6235	Hess Landscape - lift station / office mowing	13094	125.00	X		X
T	otal for Unpaid		1,094.99			
	otal Operating Fund Disbursements	[	\$28,069.45			

Disbursements listed above are approved for payment by the action of the Board of Directors

# Fayette County WCID - Monument Hill Construction Fund Report

Nov-21

Constru	uction	Fund Report				
Receipts:	:			To Date		This Month
-				Actual		Actual
539	91.1	Construction Fund Interest		63.03	_	14.87
Tot	tal Rece	ipts:		63.03		\$14.87
Construc	ction Fu	nd Beginning of Month Balances				
111	12	National Bank & Trust Acct				8,186.72
111	13	TexPool Acct			_	\$472,488.01
Tot	tal Fund	l Deposits	1-Nov-21			480,674.73
Available	Constr	uction Funds:	Nov-21			\$480,689.60
Disburse	ements:		Annual	To Date		This Month
			Budget	Actual		Actual
633	32.1	Construction Fund Bank Charges	-	0.00		0.00
720	01	Bond Issue Expense		0.00		0.00
730	05	Capital Outlay-Interest Expense		0.00		0.00
730	06.06	Capital Outlay-SCADA	-	0.00		0.00
730	06.11	Capital Outlay-SSES & Improvements	330,000.00	3,042.50		0.00
730	06.13	Capital Outlay-Generator	155,000.00	0.00		0.00
730	06.14	Capital Outlay-Well #3 VFD	-	0.00		0.00
730	06.16	Capital Outlay-Water Well #4	-	2,227.38		0.00
730	06.17	Capital Outlay-Tank Mixers	-	0.00		0.00
730	06.18	Capital Outlay-Aerator Rework	-	0.00		0.00
Tot	tal Fund	l Disbursements	485,000.00	5,269.88		0.00
Construc	ction Fu	nd Cash Balance	30-Nov-21			\$480,689.60
Accoun	nt Bala	nces And Locations				
Construc	ction Fu	nd Accounts		Nat'l Bank	TexPool	End of Month
				& Trust		Balances
(a) Nat	ıt'l Bank	& Trust Now		8,187.39		8,187.39
(b) Tex	xPool				\$472,502.21	472,502.21
Tot	tals			\$8,187.39	\$472,502.21	\$480,689.60

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

#### **Account Information**

(a) Nat'l Bank & Trust Now

(b) TexPool

Prepared By:

Treasurer Date: 12.4

## Fayette County WCID - Monument Hill Construction Fund

### Board Approval of Disbursements November 12 - December 9, 2021

Construction Fund Disbursements Account Vendor	Check	Amount	Veri- fied	Paid	Not Paic
Total for Paid					
Total for Unpaid		<del>-</del>			
<b>Total Construction Fund Disbursements</b>	, [	\$0.00			
Disbursements listed above are approved for payment by the a	ction of the Bo	ard of Directors.			
Director's Signature <u>Ailmore</u>		Date: 12.9.2	1		

# Fayette County WCID - Monument Hill Debt Service Fund Report

Nov-21

Debt Service Fund Report				
Receipts:		To Date		This Month
		Actual		Actual
4325 Property Tax Revenue (I&S)		14,093.94		8,089.92
4326 Property Tax - Interest & Penalty		798.93		120.89
5391.2 Debt Service Fund Interest		689.82		2.48
Total Receipts:		15,582.69		\$8,213.29
Debt Service Fund Beginning of Month Balance				
1134 Round Top State Bank MM				18,994.79
1135 Round Top State Bank CD				73,684.99
Total Fund Deposits	1-Nov-21		•	92,679.78
Available Debt Service Funds:	Nov-21			\$100,893.07
Disbursements:		To Date		This Month
		Actual		Actual
6332.2 Debt Svc Fund Bank Charges		0.00		0.00
6340.2 Debt Svc Fund Printing Charges		0.00		0.00
3956 Series 2017 Bond Sale Debt Service		22,913.75		0.00
7363 Bond Administration Fees		250.00		0.00
Total Fund Disbursements		23,163.75		0.00
Debt Service Fund End of Month Balance	30-Nov-21			\$100,893.07
Account Balances And Locations				
Debt Service Fund Account		Round Top	Round Top	End of Month
		State Bank MM	State Bank CD	Balance
(a) Round Top State Bank MM Debt Svc		27,208.08		27,208.08
(b) Round Top State Bank CD			73,684.99	73,684.99
Totals				\$100,893.07

The above account balances reflect the balance at the maturity day during the month or the end of the month balance