

Fayette County Water Control & Improvement District - Monument Hill

100 Country Club Drive
La Grange, TX 78945
(979) 968-5514

MINUTES

of the December 14, 2023

Regular Board of Directors Meeting

Directors Present: Dixon McNair, President; Seth Gunn, Vice President; Bobby Gilmore, Secretary; Gary Kramer, Treasurer; Chester Johnson, Director

Directors Absent:

Others Present: Bradley Loehr, Engineer; Lori Steffek, Office Manager

The meeting was called to order by Mr. Dixon McNair, President, at 4:00 p.m. on, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Public Comments: No comments were received.

Agenda Item #2 Approval of Minutes from November 9, 2023 Regular Board of Directors meeting: The Minutes from the November 9, 2023 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the Minutes of the November 9, 2023 regular Board of Directors meeting as presented. The motion passed unanimously with five Directors being present and voting.

Agenda Item #3 Treasurer's Reports and approval of bills: Mr. Kramer presented the November treasurer's reports.

The November Operating Fund beginning of the month balance was \$346,828.46. There was no property tax revenue during the month. Total cash receipts for the month were \$42,358.21. Total expenses for the month of November were \$39,473.79, leaving the district with a total combined end of the month operating fund bank balance of \$349,712.88. The TexPool Operating Fund account gained \$1,249.53 over the course of the month. Mr. Kramer reviewed Operating Fund disbursements for the period of November 10 – December 14, 2023 pending approval, for a total of \$33,372.11. Extraordinary expenses for the month included a \$992.50 payment to FCAD for 1st quarter 2024 tax collection services; payment to TCEQ for the district's annual permit renewal in the amount of \$619.85; payment to Hess Landscape for the repair of the chlorinator at WP1 and minor driveway repair at Bluff Manor Apts. in the amount of \$632.50; payment to Lori Steffek for the reimbursement of the annual software renewals with Quickbooks, PicMonkey, and Dropbox in the amount of \$941.43.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the November 2023 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements for the period November 10 – December 14, 2023 as presented for a total of \$33,372.11. The motion passed unanimously with five Directors being present and voting.

Mr. Kramer reviewed the November 2023 Construction Fund Report with the Board. The beginning of the month combined balance was \$2,088.96. Total deposits for November consisted of National Bank & Trust interest in the amount of \$0.13 and TexPool change in valuation gains of \$4.50. There were no expenses for the period of November

10 – December 14, 2023. The Construction Fund end of the month combined balance was \$2,093.59. There were no Construction Fund disbursements pending approval for the period November 10 – December 14, 2023.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the November 2023 Construction Fund Treasurer’s Report with no pending disbursements for the period November 10 – December 14, 2023. The motion passed unanimously with five Directors being present and voting.

Mr. Kramer reviewed the November 2023 Debt Service Fund Report. The combined beginning of the month balance was \$95,707.48. The district received \$6.58 in interest income from the RTSB MM Debt Service account. TexPool change in valuation gains of \$343.53 were reported. There were no expenses during the month of November. Mr. Kramer reported the movement of \$50,000 from the RTSB MM Debt Service account to the TexPool account on 11/07/2023, leaving the RTSB Debt Service account with an end of the month balance of \$7,921.22. The TexPool end of the month balance was \$88,136.37. The Debt Service Fund had a combined end of the month balance of \$96,057.59. There were no disbursements pending approval for the period November 10 – December 14, 2023.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the November 2023 Debt Service Fund Report with no disbursements pending approval for the period November 10 – December 14, 2023. The motion passed unanimously with five Directors being present and voting.

Agenda Item #4 President’s Report: Mr. McNair informed the Board that he would be retiring from the board effective December 31, 2023. He thanked the board for the opportunity to serve as president these last ten years.

Agenda Item #5 Operations Report: Mrs. Steffek reported the following during the Operations Report:

1. Water Plant 1:
 - a. The chlorine feed line repair was done by Nathan Hess on November 21st.
2. Water Plant 2:
 - a. The fill control valve at WP 2 stopped working on November 27th. Electric Motor Service and Mr. Daniel Wick both worked on trying to flush debris from the valve. Each time the valve was returned to operation, it would stop working within a few hours. The decision was made to leave the fill control valve open all day, but back the gate valves to regulate the fill rate. Mr. Kocian would check-on the tank level each day and Mr. Wick would go by each evening to check the tank level and turn off the valve if the tank was full, until the next morning. At Mrs. Steffek’s request, Mr. Loehr contacted 5S Service Company to make arrangements for them to repair the malfunctioning Cla-Val. While on site, they will remove the existing float control and install the new level transducer “process meter” (smart type device) which sends an electrical signal telling the fill control valve when to open/close. This repair should be completed the week of December 11th. This is being done in advance of the construction of the new ground storage tank in order for the district to avoid paying for two service trips.
 - b. Daniel Wick, of Wick Water Wells, contacted the district on Dec. 12th to notify them that the ground storage tank has developed a small leak at the bottom near the tank level indicator. He indicated water is spraying straight out and he would estimate it to be about a 10-gallon a day leak. He indicated he would try to pick up some epoxy and attempt to stop the leak temporarily.
 - c. A low-pressure alarm was received late on the evening of Dec 12th. Electric Motor Service was dispatched. The booster pumps weren’t cycling. A bad pump saver relay was replaced, and the system was returned to operation around 3 a.m. After-hours charges will be assessed on this repair ticket.
3. Quadiant Postage Meter: The district was able to negotiate a one-year extension of the postage meter lease with Quadiant at a reduced price of \$29.99 per month, billed quarterly. This will allow the district additional time to locate the best meter at the best cost.

4. TRWA: Mrs. Steffek and Mr. Kocian attended TRWA's Area Meeting in Columbus on Nov. 14th. Items of interest presented were an update on the 88th legislative session and a presentation from TCEQ staff on the mandated Lead Service Line Inventory which is due to the state by Oct. 16, 2024.
5. Lead Service Line Inventory: Mrs. Steffek began working on the inventory the week of Dec. 4th. Outside assistance in completing this inventory will be required. Currently, Mrs. Steffek is working on determining the year of construction for each property within the district. Any properties constructed prior to 1989 will require a physical inspection for lead and copper system and owner service lines. All properties constructed after 1989 shouldn't need to be inspected at this time since lead was banned from plumbing practices as of July 1, 1988. Per TCEQ, the EPA has indicated that sometime in the next 2-5 years, copper water lines will also need to be inventoried.

Mrs. Steffek informed the board that Ms. Prudhomme-Mireles, of Inframark, was unable to attend the meeting due to a conflict with another utility's meeting. On her behalf, Mrs. Steffek reported total water produced for the month of November was 2.051M gallons, with the average daily production rate being 68,000 gallons. Maximum water production for one day was 104,000 gallons and minimum production was 35,000 gallons. Mrs. Steffek reported 1,562,990 gallons of wastewater were sent to the City of La Grange for treatment during the month of November. The maximum wastewater flow in one day was 53,978 gallons and minimum flow was 47,869 gallons, producing an average of 50,419 gallons of wastewater per day being sent to the City for treatment.

Agenda Item #5 Engineer's Report: No report was given due to Mr. Loehr's unexpected absence.

Agenda Item #7 Consider and take appropriate action on amending clerical services agreement with MHPOA: Mr. Kramer reviewed with the Board the analysis he conducted of the clerical services provided to MHPOA. Currently MHPOA is paying \$13,200 per year for clerical services provided to them and it would appear that the actual costs for those services is \$1,472.31. Mr. Kramer reported, that in October, he and Mr. McNair met with MHPOA President, Mr. Mike Wallace concerning this matter. At their November 8, 2023 regular meeting, the MHPOA board approved an increase in their monthly clerical services fee from \$1,100 to \$1,472.31 per month, effective December 1, 2023.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the amended clerical services agreement with MHPOA, effective retroactively to December 1, 2023, to increase the amount charged for clerical services from \$1,100 to \$1,472.31 per month. The motion passed unanimously with five directors being present and voting.

Agenda Item #8 Consider and take appropriate action on purchasing new master meter for Well #4: Mrs. Steffek reported to the board that Well #4's master meter was inspected in November and indicated that it was underreporting the amount of water being produced by 25%. Mrs. Steffek obtained pricing, in the amount of \$5,251.00, from Ferguson for a 4" x 14" ultrasonic, radio-read Kamstrup master meter. She also obtained pricing, in the amount of \$1,750.00, from John Hudec, who performs the district's master meter inspections, for a Badger, turbine master meter. After discussions with Mr. Loehr and Mr. Daniel Wick on other possible options, Mrs. Steffek reported that Mr. Wick could swap the master meters at Well #3 and Well #4, at a cost of \$300-\$600. This would allow the district to have a properly functioning master meter on its primary water well, Well #4. Since Well #3 is seldom used, it shouldn't present a problem to have an underreporting meter. Mr. Loehr and Mr. Wick have both confirmed that there are simple calculations that can be performed to get an accurate reading at Well #3 if it needs to be put into operation. It was Mrs. Steffek's recommendation to swap the meters between Well #3 and #4 until sometime later in 2024. This would be after completion of construction of the new ground storage tank at Water Plant 2, at which time cash flow should be improving.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to have Mr. Daniel Wick, of Wick Water Wells, swap the meters between Well #3 and Well #4 at an estimated cost of \$300-\$600. The motion passed unanimously with five directors being present and voting.

Agenda Item #9 Consider and take appropriate action on renewing annual website subscription service through Rural Water Impact: Mrs. Steffek reported that the annual renewal of the shared website between the district and the MHPOA is in January and that the cost will increasing by \$42, from \$457 to \$499 annually. Traditionally this cost is split evenly between entities and there have been no indicators from the MHPOA that anything should be changing for 2024. The district's portion of this expense would be \$249.50.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to renew the district's website, provided by Rural Water Impact, at an annual cost of \$499. The motion passed unanimously with five directors being present and voting.

Agenda Item #10 Consider and take appropriate action on acquiring outside assistance in conducting TCEQ mandated lead service line inventory: Mrs. Steffek reported that she has begun the district's lead service line inventory, as mandated by TCEQ. Completion and submission of this inventory is due by October 16, 2024. Assistance with this inventory will be necessary, as every meter connection in the district will need to be investigated for the presence of lead system and/or private service lines coming into and out of the water meter, as well as investigating the private service line from the water meter to the point of entry into the home. Out of approximately 250 meters, Mrs. Steffek believes approximately 180-200 service lines/meter connections will need to be physically inspected since construction after 1989 can be excluded at this time. Mr. Daniel Wick has indicated that he would be interested in doing this work for the district. The cost per meter that has been discussed at this time is \$40 per meter. Mr. Wick would perform the work a little at a time, so as to avoid putting the district in financial strain by doing all the inspections in a short period of time. Total anticipated cost is approximately \$8,000 spread out over several months.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to have Mr. Daniel Wick perform the necessary water system and private service line inspections, as mandated by TCEQ at an anticipated cost of \$40 per meter. If Mr. Wick should decide \$40 is an unrealistic price per meter, the board will need to approve any increase. The motion passed unanimously with five directors being present and voting.

Agenda Item #11 Discuss future facilities planning: Tabled to January meeting.

Agenda Item #12 Recess open session and enter executive session pursuant to Chapter 551 of the Texas Government Code (Open Meetings Act) for the following purpose: (a) to discuss personnel matters, concerning the evaluation and salary of the Office Manager, pursuant to Section 551.074 of the Open Meetings Act. Mr. McNair recessed the open session of the regular meeting, and entered into executive session, at 4:38 p.m.

Agenda Item #13 Adjourn executive session and return to open session: Executive session was adjourned, and the meeting was returned to regular session, at 4:51 p.m.

Agenda Item #14 Consider and take appropriate action on Office Manager's compensation:

Mr. Seth Gunn made a motion, seconded by Mr. Gary Kramer, to increase the Office Manager's annual salary to \$52,245.00 annually, effective with the December 20, 2023 pay period. The motion passed unanimously with five directors being present and voting.

Agenda Item #15 Consider and take appropriate action on matters related to Water Plant 2 New Ground Storage Tank Project: No business at this time.

Agenda Item #16 Consider and take appropriate action on items to be placed on the next agenda: Items were identified and placed on the agenda for the next regular Board of Directors meeting scheduled for Thursday, January 11, 2024 at 4 p.m. at the District offices, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to adjourn the meeting. The motion passed unanimously, with five Directors being present and voting.

The meeting was adjourned at 4:59 p.m.



Mr. Bobby Gilmore
Secretary



Mr. Seth Gunn
President

**Fayette County WCID-Monument Hill
Operating Fund Report
Nov-23**

		Annual	To Date	To Date	Monthly	This Month
		Budget	Budget	Actual	Budget	Actual
Operating Fund Report						
Receipts:						
4100	Water	265,000.00	176,666.67	192,600.52	22,083.33	22,770.96
4200	Sewer	186,000.00	124,000.00	140,342.72	15,500.00	16,948.02
4300	MHPOA (clerical services)	13,200.00	8,800.00	8,427.62	1,100.00	1,100.00
4320	Property Tax	61,000.00	0.00	3,564.84	0.00	0.00
5391	Interest on Deposits	700.00	466.67	152.03	58.33	10.44
5392.1	TexPool Op Fund Acct Change in Valuation	-	0.00	10,027.82	0.00	1,249.53
Total Budgeted Receipts:		\$ 525,900.00	\$ 309,933.33	\$ 355,115.55	\$ 38,741.67	\$ 42,078.95
4101	Bulk Water Sales			0.00		0.00
4110	Taps-Water			0.00		0.00
4111	Customer Svc Inspection-Water			0.00		0.00
4120	Reconnection Fees			0.00		0.00
4210	Taps-Sewer			0.00		0.00
4330	Pen & Int. Service			660.47		84.89
4331	Pen. & Int. Standby			0.00		0.00
4322	Pen. & Int. Maint Tax			415.43		0.00
2114	Utility Tax			1,631.51		194.37
3951	Trans from Savings			0.00		0.00
3953	Trans from Capital			0.00		0.00
2151	Renters Deposit			0.00		0.00
3957	Bank Loan			0.00		0.00
5380	Miscellaneous			0.00		0.00
Total Receipts:				\$357,822.96		\$42,358.21
Operating Fund Beginning of Month Balance						\$346,828.46
Available Operating Funds:		1-Nov-23				\$389,186.67
Disbursements:						
		Annual	To Date	To Date	Monthly	This Month
		Budget	Budget	Actual	Budget	Actual
Water Expenses						
6100	Bulk Water Purchased	20,000.00	13,333.33	287.28	1,666.67	0.00
6134	Contract Labor Water	24,000.00	16,000.00	28,000.00	2,000.00	4,000.00
6135	Maint & Repair Water	30,000.00	20,000.00	20,727.83	2,500.00	9,475.00
6136	Meter Installation Water	-	0.00	0.00	0.00	0.00
6137	Meter Reading	-	0.00	0.00	0.00	0.00
6141	Electric Utility Water	25,000.00	16,666.67	15,975.98	2,083.33	2,253.72
6142	Chemicals Water	10,000.00	6,666.67	5,983.59	833.33	1,080.72
6143	Small Tools	120.00	80.00	0.00	10.00	0.00
6144	Repair Materials Water	15,000.00	10,000.00	5,966.12	1,250.00	96.85
6145	Meter Expense	1,000.00	666.67	0.00	83.33	0.00
6151	Telephone Water	3,500.00	2,333.33	2,210.00	291.67	120.00
6175	Inspection Expense Water	4,000.00	2,666.67	0.00	333.33	0.00
Sewer Expenses						
6201	Sewage Treatment	125,000.00	83,333.33	94,014.84	10,416.67	11,404.56
6234	Contract Labor Sewer	12,000.00	8,000.00	8,000.00	1,000.00	1,000.00
6235	Maint & Repair Sewer	12,000.00	8,000.00	12,969.45	1,000.00	1,682.50
6241	Electric Utility Sewer	3,000.00	2,000.00	1,859.53	250.00	219.72
6242	Chemicals Sewer	-	0.00	0.00	0.00	0.00
6244	Repair Materials Sewer	5,500.00	3,666.67	28,482.20	458.33	51.71
6251	Telephone Sewer	2,200.00	1,466.67	1,875.00	183.33	0.00
General Expenses						
1317	Furniture & Fixtures	-	0.00	0.00	0.00	0.00
6310	Director's Fees	7,000.00	4,666.67	3,400.00	583.33	300.00
6311	Salaries & Wages	47,745.00	31,830.00	31,217.93	3,978.75	3,672.70

6313	Group Insurance Premiums	11,500.00	7,666.67	7,297.43	958.33	1,368.06
6314	Employers Tax Expense	4,200.00	2,800.00	3,868.55	350.00	303.90
6315	Workers Comp Premiums	250.00	166.67	0.00	20.83	0.00
6320	Legal Fees	5,000.00	3,333.33	2,887.50	416.67	0.00
6321	Audit	7,500.00	5,000.00	7,500.00	625.00	0.00
6322	Engineering Fees	12,000.00	8,000.00	1,650.00	1,000.00	300.00
6324	Laboratory Expense	7,000.00	4,666.67	4,508.14	583.33	0.00
6325	Election Expense	-	0.00	0.00	0.00	0.00
6326	Permit Fees	750.00	500.00	0.00	62.50	0.00
6330	Appraisal District Fees	3,600.00	2,400.00	2,454.86	300.00	992.50
6332	Service Acct Collection (ACH)	200.00	133.33	110.00	16.67	(10.00)
6334	Contract Labor/Temp. Expense	1,000.00	666.67	0.00	83.33	0.00
6335	Maint. & Repairs Office Bldg	1,500.00	1,000.00	1,255.00	125.00	70.00
6338	Legal Notices	3,000.00	2,000.00	922.50	250.00	0.00
6340	Printing & Office Supplies	3,500.00	2,333.33	1,132.36	291.67	217.71
6350	Postage	2,800.00	1,866.67	821.47	233.33	0.00
6351	Phone/Internet Office	2,200.00	1,466.67	1,276.56	183.33	159.57
6353	Insurance & Bond Premiums	7,500.00	5,000.00	3,203.67	625.00	942.45
6354	Travel & Per Diem	2,000.00	1,333.33	102.43	166.67	0.00
6362	Dues & Subscriptions	4,000.00	2,666.67	2,509.51	333.33	0.00
7395	Miscellaneous	3,335.00	2,223.33	0.00	277.92	0.00
3957	Payments on Notes	33,000.00	33,000.00	32,696.13	0.00	0.00
Total Budgeted Disbursements		462,900.00	\$319,600.00	\$335,165.86	\$35,825.00	\$39,701.67

6171	Tap Connection-Water			0.00		0.00
6271	Tap Connection-Sewer			0.00		0.00
7306.01	Capital Outlay - Johnson Lift Station	0.00		0.00		0.00
7306.02	Capital Outlay - Storage Bldg Chlorine	0.00		0.00		0.00
7306.03	Capital Outlay - WP Facility Imprvmnts	0.00		0.00		0.00
7306.04	Capital Outlay - AMR System	0.00		0.00		0.00
7306.05	Capital Outlay - LS Facility Improvmnts	0.00		0.00		0.00
7306.07	Capital Outlay-Pumphouse Repairs	0.00		0.00		0.00
7306.08	Capital Outlay-Painting Pressure Tanks	0.00		0.00		0.00
7306.09	Capital Outlay-Fire Hydrants	0.00		0.00		0.00
7306.10	Capital Outlay-GST rehab/replacement	0.00		0.00		0.00
7306.11	Capital Outlay-SS Eval / Improvements	0.00		80,827.10		0.00
7306.12	Capital Outlay-Sewer pump rebuild	8,000.00		0.00		0.00
7306.16	Capital Outlay-Well #4	0.00		21,997.00		0.00
7306.19	Capital Outlay-Water Lines	5,000.00		0.00		0.00
7306.20	Capital Outlay-Well #3	0.00		0.00		0.00
7306.21	Capital Outlay-New GST	350,000.00		0.00		0.00
7306.22	Capital Outlay-Sewer Lines	0.00		56,945.75		0.00
7306	Capital Outlay-Total		159,769.85			
3915	Renters Deposit Return			250.00		0.00
4310	Overcharge Return			0.00		0.00
4400	Utility Tax Payment			0.00		0.00
4311	Returned Checks			101.68		(227.88)
Total Disbursements:				\$495,287.39		\$39,473.79

Operating Fund Cash Balance before Transfers 30-Nov-23 \$349,712.88

Funds Transfers (\$2,100.00) \$0.00

Operating Fund Cash Balance 30-Nov-23 **\$349,712.88**

Account Balances And Locations

Operating Accounts	NBT	RTSB	TexPool	Total
Beginning of Month Balances	\$48,441.11	\$15,418.44	\$282,968.91	\$346,828.46
Receipts, Interest, Valuation Changes	\$41,104.24	\$4.44	\$1,249.53	\$42,358.21
Disbursements	\$39,473.79	\$0.00	\$0.00	\$39,473.79
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Ending Month Balances	\$50,071.56	\$15,422.88	\$284,218.44	\$349,712.88

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By:  , Treasurer Date: 12.14.23

**Fayette County Water Control and Improvement District
Monument Hill
Board Approval of Disbursements November 10 - December 14, 2023**

Operating Fund Disbursements		Check	Amount	Veri-	Paid	Not
Account	Vendor	Number		fied		Paid
6332	NBT - Acct Svc Collection	EFT	15.00	X	X	
6142	DXI Industries - chlorine	13703	960.72	X	X	
6135	Elect Mtr Svc - WP2 labor	13704	300.00	X	X	
6310	Bobby Gilmore - directors fees	13691	92.35	X	X	
6310	VOIDED: Seth Gunn - directors fees	13692	-	X	X	
6310	Chester Johnson - directors fees	13693	92.35	X	X	
6310	Dixon McNair - directors fees	13694	92.35	X	X	
6142	DXI Industries - cylinder rental	13705	120.00	X	X	
6313	TML Health Benefits Pool - Emp & Dep Ins Premium	13706	2,142.34	X	X	
6340	Intuit/Quickbooks - printed checks	EFT	217.71	X	X	
6311	L Steffek - paycheck	DD	1,110.74	X	X	
6330	FCAD - 1Q 2024 tax collection	13707	992.50	X	X	
6134	Inframark - contract water operations	13708	4,000.00	X	X	
6234	Inframark - contract sewer operations	13708	1,000.00	X	X	
6326	TCEQ - annual permit renewal	13709	619.85	X	X	
6353	TML IRP - monthly property, liability ins premium	13710	892.45	X	X	
6135	Hess Landscape - water plant mowing	13711	430.00	X	X	
6235	Hess Landscape - sewer plant mowing	13711	290.00	X	X	
6135	Hess Landscape - chlorinator repair/bluff manor driveway repair	13711	632.50	X	X	
6144	Hess Landscape - chlorinator parts	13711	52.04	X	X	
6141	FEC-Well# 1	13712	1,271.40	X	X	
6241	FEC-River lift pump	13712	85.79	X	X	
6141	FEC-Booster tank	13712	352.07	X	X	
6241	FEC-Johnson Lift Station pump	13712	91.09	X	X	
6141	FEC-Well# 3	13712	70.41	X	X	
6201	LG Utilities - sewer treatment	13713	8,881.17	X	X	
6201	LG Utilities - overage sewer treatment	13713	1,986.94	X	X	
6241	LG Utilities - The View Lift Station electricity	13714	33.16	X	X	
6314	IRS - employer/employee 941 taxes	EFT	1,003.80	X	X	
6142	DXI Industries - chlorine	13715	1,333.81	X	X	
6351	Sparklight - office phone / internet	13716	159.57	X	X	
6311	L Steffek - paycheck	DD	1,110.75	X	X	
6135	Elect Mtr Svc - WP2 labor	13717	375.00	X	X	
6144	Elect Mtr Svc - repair materials	13717	15.72	X	X	
6135	Inframark - water repair labor	13718	128.59	X	X	
6144	Inframark - water repair materials	13718	45.00	X	X	
6324	Inframark - bacT samples	13718	518.65	X	X	
6322	BEFCO Eng - Nov PE Fees	13719	300.00	X	X	
6151	Lori Steffek - reimb cell phone/tablet expense	13720	120.00	X	X	
Total for Paid			31,935.82			
6362	Lori Steffek - reimb Quickbooks, Dropbox, PicMonkey subscriptions	13721	941.43	X		X
6362	Lori Steffek - reimb TX DMV generator license renewal	13721	8.75	X		X
6340	Lori Steffek - reimb calculator, ink, calendars etc	13721	322.50	X		X
6354	Lori Steffek - reimb gas expense	13721	142.60	X		X
7395	Lori Steffek - reimb food for Matt after all night rpr	13721	21.01	X		X
Total for Unpaid			1,436.29			
Total Operating Fund Disbursements			\$33,372.11			

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature 

Date: 12.14.23

Fayette County WCID - Monument Hill Construction Fund Report Nov-23

Construction Fund Report

Receipts:		To Date	This Month
		Actual	Actual
5391.1	NBT Construction Fund Interest	7.27	0.13
5392.2	TexPool Const Fund Change in Valuation	142.66	4.50
Total Receipts:		149.93	\$4.63

Construction Fund Beginning of Month Balances

1112	National Bank & Trust Acct	\$1,067.14
1113	TexPool Const Fund Acct	\$1,021.82
Total Fund Deposits		2,088.96

Available Construction Funds: 1-Nov-23 \$2,093.59

Disbursements:		Annual	To Date	This Month
		Budget	Actual	Actual
6332.1	Construction Fund Bank Charges		40.00	0.00
7201	Bond Issue Expense		0.00	0.00
7305	Capital Outlay-Interest Expense		0.00	0.00
7306.06	Capital Outlay-SCADA	-	0.00	0.00
7306.11	Capital Outlay-SSES & Improvements	75,000.00	79,939.73	0.00
7306.13	Capital Outlay-Generator	18,000.00	0.00	0.00
7306.14	Capital Outlay-Well #3 VFD	-	0.00	0.00
7306.16	Capital Outlay-Water Well #4	-	0.00	0.00
7306.17	Capital Outlay-Tank Mixers	-	0.00	0.00
7306.18	Capital Outlay-Aerator Rework	-	0.00	0.00
Total Fund Disbursements		93,000.00	79,979.73	0.00

Construction Fund Cash Balance before Transfers 1-Nov-23 \$2,093.59

Transfers

	From TexPool	\$1,000.00	\$0.00
	From NBT Checking	\$1,100.00	\$0.00
		\$2,100.00	

Construction Fund Cash Balance 30-Nov-23 \$2,093.59

Account Balances And Locations

Construction Fund Accounts	NBT	TexPool	Total
Beginning of Month Balances	\$1,067.14	\$1,021.82	\$2,088.96
Receipts, Interest, Valuation Changes	\$0.13	\$4.50	\$4.63
Disbursements			\$0.00
Transfers	\$0.00	\$0.00	\$0.00
Ending Month Balances	\$1,067.27	\$1,026.32	\$2,093.59

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By:  , Treasurer Date: 12.14.23

Fayette County WCID - Monument Hill Debt Service Fund Report Nov-23

Debt Service Fund Report

Receipts:	To Date Actual	This Month Actual
4325 Property Tax Revenue (I&S)	3,848.96	0.00
4326 Property Tax - Interest & Penalty	731.94	0.00
5391.2 Debt Service Fund Interest	579.56	6.58
5392.3 TexPool Debt Svc Acct Change in Valuation	1,136.37	343.53
Total Receipts:	6,296.83	\$350.11

Debt Service Fund Beginning of Month Balance

1134 Round Top State Bank MM	\$57,914.64
1135 Round Top State Bank CD	\$0.00
1114 TexPool Debt Service Account	\$37,792.84
Total Fund Deposits	\$95,707.48

1-Nov-23

Available Debt Service Funds: Nov-23 \$96,057.59

Disbursements:	To Date Actual	This Month Actual
6332.2 Debt Svc Fund Bank Charges	22.00	0.00
6340.2 Debt Svc Fund Printing Charges	0.00	0.00
3956 Series 2017 Bond Sale Debt Service	22,115.00	0.00
7363 Bond Administration Fees	250.00	0.00
Total Fund Disbursements	22,387.00	0.00

Debt Service Fund End of Month Balance \$96,057.59

Account Balances And Locations

Debt Service Fund Account	RTSB MM	RTSB CD	TexPool	Total
Beginning of Month Balances	57,914.64	-	37,792.84	\$95,707.48
Receipts, Interest, Valuation Changes	\$6.58		\$343.53	\$350.11
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$50,000.00	\$0.00	\$50,000.00	\$100,000.00
End of Month Balances	7,921.22	\$0.00	88,136.37	\$96,057.59

The above account balances reflect the balance at the maturity day during the month or the end of the month balance

Prepared By:  , Treasurer Date: 12.14.23